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Sent: Tuesday, November 28, 2023 8:59 AM
Subject: Re-Enrollment Reminder and COVID-19 Vaccine Ordering Changes



DEPARTMENT OF PUBLIC HEALTH

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Subject: Re-Enrollment Reminder and COVID-19 Vaccine Ordering Changes

November 28, 2023

This communication is being sent to all key contacts at provider organizations enrolled in the CT Vaccine (Pediatric) Program (CVP) and Connecticut Vaccines for Adult (CVFA) Program – please read this message in its entirety. Please feel free to share it with others in your organization who may benefit from the update. Note that all our communications are archived on our web site [here](#).

Dear providers,

If you have not yet completed the re-enrollment process for CVP and / or CVFA, you must do so by December 15, 2023. Meeting this deadline will allow you to continue receiving state supplied vaccine on an uninterrupted basis.

Failure to complete the profile and agreement forms by December 15th will result in the delay of your vaccine order until this process is completed.

All providers need to complete a provider profile and provider agreement form for re-enrollment in the Connecticut Vaccine Program (CVP) and/or the Connecticut Vaccine for Adults Program (CVFA) for the 2024 calendar year.

To participate in the CVP and/or CVFA each provider site is federally mandated to complete and submit a re-enrollment on a yearly basis. The re-enrollment process allows us to verify and update provider shipping information as well as to estimate the amount of vaccine that will need to be supplied for the upcoming calendar year.

The re-enrollment process for the CVP and/or CVFA is electronic in CT WiZ. Paper re-enrollments will not be accepted. The Primary CVP/CVFA Coordinator and the Medical Director (or equivalent) signing the agreement will each need to have an individual CT WiZ username and password to complete the re-enrollment. Visit our re-enrollment webpage [CT Vaccine Providers \(CVP\)](#) on the Department of Public Health website for instructions on how to complete the process. Be sure to review the [Provider Profile Checklist](#) and complete the prerequisite steps before getting started. If you need your CT WiZ password reset, [click here](#).

COVID-19 Vaccine Ordering

Beginning Wednesday, November 29th all COVID-19 vaccine orders should be placed directly in CT WiZ, as is done for other routine vaccines not on allocation; this includes COVID-19 vaccines for both CVP and approved adult Bridge Program providers. For more information on how to place orders in CT WiZ, please visit our [training website](#).

Please assume that all orders placed via the electronic form before November 28 date have been placed by DPH.

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