



Connecticut Veterans Hall of Fame Nomination Package

History

The Connecticut Veterans Hall of Fame was established in 2005 to increase recognition of the lifelong achievements Veterans make to society and their communities after completion of honorable military service. Rather than a military hall of fame, the Connecticut Veterans Hall of Fame inducts Veterans who served their country and then continued to make lasting contributions to their community, state, and nation.

Each year the Hall of Fame Executive Committee selects inductees from applications received from across the state and nation. These Veterans have been leaders in a variety of arenas and disciplines and have made lasting and significant impacts on the lives of others.

The Connecticut Veterans Hall of Fame is administered and sponsored by Connecticut Department of Veterans Affairs and the Connecticut Military Department on behalf of the Office of the Governor.

Ceremony

The induction Ceremony will honor each new class of inductees to the Connecticut Veterans Hall of Fame. The Connecticut Veterans Hall of Fame Induction Ceremony will take place annually. The Governor, Lieutenant Governor, Commissioner of Connecticut Veterans Affairs, and the Adjutant General of the Connecticut National Guard will preside at the induction of Veterans into the Hall of Fame. Each inductee will be presented with a commemorative medallion and certificate confirming induction.

The Selection Process

The Connecticut Veterans Hall of Fame inducts Veterans who, after their military service, continued to serve their fellow citizens and communities through extraordinary achievements and contributions. An Executive Committee is appointed to select eligible Veterans who have ties to Connecticut. The Executive Committee is chaired by the Commissioner of Connecticut Veterans Affairs and comprised of the Adjutant General of the Connecticut National Guard, three appointees selected by the Governor, one of whom will be a member of the Connecticut Veterans Hall of Fame, and the co-chairs and ranking members of the General Assembly's Veterans' and Military Affairs Committee. Applications for inductions are solicited from Veterans across the country with ties to Connecticut according to the Nomination Guidelines.

Nomination Requirements

1. Must have lived in Connecticut for a minimum of five (5) years.
2. Must meet the definition of "Veteran" as defined under Connecticut General Statutes 27-103 ([Chapter 506 - Veterans \(ct.gov\)](#)).
3. Must have received an honorable or general under honorable discharge from the U.S. Armed Forces and provide a copy verifying honorable discharge from the U.S. Armed Forces (e.g. DD 214) with the nomination packet.
4. Have no felony convictions. Background checks will be completed.
5. Multiple nominations of the same individual are not permissible; one nomination packet is to be submitted on behalf of the Veteran nominee.
6. Posthumous nominations are accepted.
7. Nomination packets and attachments become the property of the Connecticut Veterans Hall of Fame and will not be returned.
8. Employees of the Governor's staff, all state elected officials and members of the General Assembly, and the Connecticut Veterans Hall of Fame Executive Committee, are ineligible for induction into the Connecticut Veterans Hall of Fame until two years after they have left their position. The Executive Committee may waive the two-year requirements for nominees over the age of seventy.
9. Nominations for the current Connecticut Hall of Fame class must be submitted no later than September 15th. Nomination packets received after September 15th will be filed and considered for the following Connecticut Veterans Hall of Fame class.
10. Only the nominator will be notified if the nomination is not selected.

Nomination Checklist

This checklist is to be used as a tool to ensure that nomination packages and required documentation are collated and completed fully prior to submission to Connecticut Veterans Hall of Fame.

- Copy of DD214 indicating honorable or general under honorable discharge from the U.S. Armed Forces.

- Completion of Nominee Authorization Form related to criminal history and background check. (Attached, Section G)

- Completion of Nomination Form and all subsequent sections.
 - Section A. (Nominee Information)
 - Section B. (Nominator Information)
 - Section C. (Advocacy on Behalf of Veterans)
 - Section D. (Community Service Activities)
 - Section E. (Narrative)
 - Section F. (Biography)

- Submission of supplemental documents that validate information presented in Sections C, D, and E.

For Any Questions, Please Contact:

Lindsay Jesshop
Connecticut Veterans Affairs
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E-Mail: Lindsay.Jesshop@ct.gov

Nomination Form

Section A. – Nominee Information:

Full Name of Nominee:

Home Address of Nominee:

Telephone Number:

Alternate Phone Number:

E-Mail address:

Years and Location of CT Residency:

Is nominee deceased? **Yes** **No**

Is this a re-nomination of a Veteran who was not selected for previous Hall of Fame classes? **Yes** **No**

Did Nominee Receive an Honorable Discharge? **Yes** **No**

Rank and Branch of Service:

Section B. – Nominator Information:

Full Name of Nominator:

Home Address:

Telephone Number:

E-mail address:

Nominator Signature: _____

Date:

Section C. – Advocacy on Behalf of Veterans:

Summarize the contributions and advocacy work of the nominee on behalf of Veterans. Examples may include the nominee’s active involvement with Veterans’ organizations, patriotic projects and events, and involvement with Veterans’ committees. **Provide verification where possible and limit summary to two (2) typed pages.**

Section D. – Community Service / Advocacy Activities:

Summarize the contributions and advocacy work of the nominee on behalf of the nation, state, or local community. Summaries may include contributions through employment or volunteer activities. Examples may include civic activities, political or appointed positions held, organizational affiliations, and community awards or recognition. **Provide verification where possible and limit summary to two (2) typed pages.**

Section E. – Narrative:

The nominator narrative is the most heavily weighted piece of the application packet. Special attention should be given to submitting a thorough and well-written narrative. Narrative should not exceed three (3) typed pages.

If applicable, please submit supporting documentation that verifies information presented in the narrative.

In three (3) single-sided typed pages or less, provide a narrative as to why you feel this individual should be considered for the Connecticut Veterans Hall of Fame. Explain how your nominee's life's work has made a significant difference and impact on others. For instance, detail his or her civic contributions, Veterans advocacy, professional contributions, community service, etc. This may also include a summary of any applicable awards or honors.

Section F. – Biography:

Please submit a biography of the Veteran being nominated for the CT Hall of Fame. **Biographies must not exceed three hundred (300) words.**

Biographies should use the following guide as a format:

- Military life (branch of service, length of time in service, rank, military honors and awards, etc.)
- Post-military career and employment (companies, positions, recognitions, awards, etc.)
- Work on behalf of Veterans (Veteran organization memberships, volunteerism, advocacy, etc.)
- Personal accolades (Family, retirement, etc.)

Section G. – Nominee Verification Form:

The following form will be utilized to complete a background check. Please complete all fields. **Any felony convictions will disqualify an individual from induction into the Connecticut Veterans Hall of Fame.**

First Name:

Middle Initial:

Last Name:

Date of Birth:

Permanent Address:

Phone Number:

Social Security Number:

Have you ever been arrested, convicted, fined, placed on probation, or been given a suspended sentence in any court (not minor traffic violation) in your name or in any other name? Any conviction of a criminal offense must be disclosed on this information sheet. Yes No

If yes, please provide dates and details:

Date:

Place (City/State):

Offense Disposition:

I certify that the above information is true to the best of my knowledge and belief. I understand and agree that any false statement or omission of material fact may cause forfeiture on my part to be inducted into the CT Veterans Hall of Fame. I also give permission for you to verify the above information with appropriate law enforcement authorities.

Hall of Fame Nominee Signature: _____

Date: