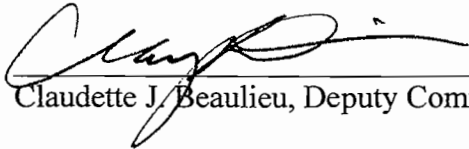




**STATE OF CONNECTICUT**  
*DEPARTMENT OF SOCIAL SERVICES*  
**UNIFORM POLICY MANUAL**

  
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Claudette J. Beaulieu, Deputy Commissioner

3/3/11  
Effective Date

POLICY TRANSMITTAL NO.: UP-11-03

SUBJECT: Grant Reduction recoupment for the Supplemental Nutrition Assistance Program – SNAP

Changes were made to UPM in regard to the computation of recoupment rates for SNAP Intentional Program Violations. This change revises the current policy regarding reduction of Supplemental Nutrition Assistance Program (SNAP) benefits to recoup overpayments made due to intentional program violations by recipients by increasing the allotment reduction amounts from 10% to 20%. The change is in compliance with 7 CFR §273.18(g).

INSTRUCTIONS FOR UPDATING THE UPM:

Remove and Recycle

7045.30, pages 1 and 2

Insert

7045.30 pages 1 and 2

DISPOSITION: This Policy Transmittal may be recycled once the UPM has been updated

DISTRIBUTION: UPM List

RESPONSIBLE UNITS: Fraud and Recoveries



**CONNECTICUT DEPARTMENT OF SOCIAL SERVICES  
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**Date: 03/03/2011**

**Transmittal: UP-11-03**

**7045.30**

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**Section:**

**Benefit Error**

**Type:**

**POLICY**

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**Chapter:**

**Supplemental Nutrition Assistance Program**

**Program:**

**SNAP**

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**Subject:**

**Computation of the Recoupment Rate**

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7045.30 A. Grant Reduction Recoupment

The amount of the monthly reduction depends upon the assistance unit's current entitlement and upon the cause of the overpayment.

1. If the overpayment was caused by administrative error or unintentional recipient error, the recoupment rate is computed as follows:
  - a. If the grant prior to reduction is \$10 or more the grant reduction is the largest of the following:
    - (1) the amount of the reduction requested by the assistance unit;
    - (2) \$10
    - (3) 10% of the allotment rounded down to the nearest dollar
  - b. If the amount of the assistance unit's allotment is less than \$10 prior to the calculation of grant reduction, the reduction is the full allotment and the issuance reduced to \$0.
2. If the overpayment was caused by intentional recipient error, the recoupment rate is computed as follows:
  - a. If the allotment prior to reduction is \$10 or more, the allotment reduction is the largest of the following:
    - (1) the amount of the reduction requested by the assistance unit.
    - (2) \$20
    - (3) 20% of the household's monthly allotment rounded down to the nearest dollar

**CONNECTICUT DEPARTMENT OF SOCIAL SERVICES  
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**Date: 03/03/2011**

**Transmittal: UP-11-03**

**7045.30 page 2**

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- b. If the amount of the original allotment is less than \$10 the amount to be recouped is the amount of the issuance which would reduce the allotment to \$0.
- c. In calculating the amount of the original allotment, the Department uses the figure representing what the allotment would be if the disqualified individual were part of the assistance unit.

**B. Installment Recoupment and Other Methods**

The monthly recoupment rate is at least the same amount which the Department could recoup through grant reduction.