



# STATE OF CONNECTICUT

DEPARTMENT OF SOCIAL SERVICES

May 18, 2021

To All Residential Care Homes (RCH):

This notice serves as a reminder that pursuant to Connecticut General Statutes § 17b-340 all licensed RCH facilities are required to submit an annual cost report to the Department.

Cost reports are to be submitted by February fifteenth of each fiscal year. If a licensed residential care home fails to submit a complete and accurate cost report, the Department shall notify such home of the failure and the home shall have thirty days from the date the notice to submit a complete and accurate report. If a licensed residential care home fails to submit a complete and accurate report not later than thirty days after the date of notice, such home may not receive a retroactive rate increase.

Please see Connecticut General Statute 17b-340 for additional information:

[https://www.cga.ct.gov/current/pub/chap\\_319y.htm#sec\\_17b-340](https://www.cga.ct.gov/current/pub/chap_319y.htm#sec_17b-340)

For additional information, please visit the Department website:

<https://portal.ct.gov/DSS/Health-And-Home-Care/Long-Term-Care/Residential-Care-Homes-RCH>

Please send questions to:

Reimbursement & Certificate of Need  
Department of Social Services  
55 Farmington Avenue  
Hartford, CT 06105  
Email: [con-ratesetting.dss@ct.gov](mailto:con-ratesetting.dss@ct.gov)