

STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

Manisha Juthani, MD
Commissioner



Ned Lamont
Governor
Susan Bysiewicz
Lt. Governor

TO: Health Care Providers and Local Health Directors

FROM: Nancy Sharova, MPH, Connecticut Immunization Program

SUBJECT: CT WiZ Confidentiality Agreement Renewal – New Electronic Process

DATE: April 10, 2025

CT WiZ Confidentiality Agreement Renewal – NEW Electronic Process

The Connecticut Department of Public Health (CT DPH) Immunization Program's Connecticut Immunization Information System ("CT WiZ") allows real-time, comprehensive immunization information and inventory management to authorized providers and users as permitted by state law. Only authorized providers and users are given access to CT WiZ. In order to access CT WiZ, all authorized providers and users must read and sign the [CT WiZ Confidentiality Agreement](#), which is available to review on our Immunization Program [Laws and Regulations](#) webpage. The CT WiZ Confidentiality Agreement must be signed upon the initial request for a username and for renewal every two years, pursuant to Section 19a-7h-5 of the [CT WiZ Policies and Procedures](#).

As of April 15, 2025, the following electronic process will be used for viewing and signing the CT WiZ Confidentiality Agreement, to support automation and efficiency:

- Authorized users with current access to CT WiZ
 - **All authorized users will log in to CT WiZ to electronically sign the CT WiZ Confidentiality Agreement by the renewal due date.**
 - Authorized users will receive automated reminders to sign the CT WiZ Confidentiality Agreement by the renewal due date, including CT WiZ notifications, pop ups, and emails.
 - After electronic signature, CT WiZ will display the date signed and will enable automated reminders for subsequent two-year renewals.
 - **CT WiZ usernames will be inactivated for users who do not electronically sign the CT WiZ Confidentiality Agreement by the renewal due date.** For support, please submit a [helpdesk ticket](#). Users will be prompted to electronically sign the agreement before username re-activation.
- Authorized users requesting initial access to CT WiZ
 - To receive a CT WiZ username and access to CT WiZ, an authorized user must electronically sign the CT WiZ User Agreement and the CT WiZ Confidentiality Agreement. The CT WiZ Confidentiality Agreement must be renewed every two years.
- Facilities onboarded for electronic health record exchange with CT WiZ must ensure their staff maintain CT WiZ usernames to sign the initial agreements and the CT WiZ Confidentiality Agreement every two years.

To proactively ensure confidentiality of CT WiZ data, please review this process: [How to Report a Cyber Threat Incident to Ensure Security](#). This process and other helpful information are available on our CT WiZ Training website at: https://portal.ct.gov/immunization/providers-landing-page/ct-wiz?language=en_US.

Thank you for continuing to ensure the confidentiality of CT WiZ data.



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