**Physician Recruitment and Retention Working Group**

**Tuesday, April 8, 2025 | 7:30-8:30am**

**Meeting Minutes**

**Members Present:** Rod Acosta, Anton Alerte, Steven Angus, Jill Banatoski, Khuram Ghumman, Mariam Hakim-Zargar, Amy Kohn, Liz Mahan, Traci Marquis-Eydman, Krishnan Narasimhan, Bill Petit.

**Members absent:** Emily Byrne, Kathryn Cullinan, Stephen Huot, Andrew Lim.

**DPH:** Commissioner Manisha Juthani, Tom St. Louis, Margaret Gradie, Melia Allan.

**Introduction**

* Margaret Gradie called the meeting to order at 7:35 am.
* Commissioner Juthani spoke about the importance of workforce development in the medical field and expressed her appreciation for the members for joining this group.
* Members of the working group introduced themselves and stated their affiliation and role in the state.

**Review of Legislative Charge**

* Melia Allan reviewed the legislative charge of the group, as spelled out in [PA 24-19, Sec. 37](https://cga.ct.gov/2024/ACT/PA/PDF/2024PA-00019-R00SB-00001-PA.PDF). They underscored that the report for the group is to be authored by the group, not DPH, and sent to the DPH Commissioner and the members of the Public Health Committee of the General Assembly.

**Confirmation of Working Group Chair(s)**

* Margaret reviewed the responsibilities of the chair for the working group asked members to email her expressing interest.

**Review of Working Group Process**

* Margaret gave an overview of how the previous convening of the Physician Recruitment and Retention Working Group (PWG) functioned, including the circulation of presentations with recommendations and other resources one week before each meeting with the expectation that PWG members would come to each meeting having reviewed the recommendations and be prepared for discussion. She asked if group members would benefit from hearing from outside speakers, or if they should primarily rely on expertise within the group.
* The group agreed with the process laid out and expressed support for starting with data, to understand the current state landscape.

**Review of Meeting Topics**

* Members moved directly into a discussion of Item VII Review of meeting topics. The group discussed a wide range of meeting topics. The group outlined the nuances and challenges with the recruitment and retention of primary care residents. Margaret will summarize the discussion and distribute to the members.

**Review of Meeting Dates**

* Margaret asked the group members about date/time preferences for a standing meeting.
* Khuram Ghumman recommended having most of the meetings at a standing time in the morning but suggested having an in-person evening meeting in the fall to put together all of the group’s ideas.
* Group members agreed to six meetings between now and October, meeting on the second Tuesday of the month at 7:30am.

**Open Discussion**

**Next Steps**

* Margaret will review the meeting transcript and pull out some key topics for the group to discuss.

**Closing**

* The next meeting is scheduled for May 13, at 7:30am.
* The meeting adjourned at 8:29am.