

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on June 4, 2020.

BOARD MEMBERS PRESENT: Darrell L. McClam, Embalmer, Chairman – *via telephone*
Gerald Bosak, Jr., Embalmer – *via telephone*
Frank W. Carmon, IV, Embalmer – *via telephone*
Agnes Pier – *via telephone*

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Alfreda Gaither, Hearing Officer

The meeting convened at 9:33 a.m.

I. OPEN FORUM

None

II. MINUTES

The March 3, 2002 minutes were reviewed and approved on a motion by Mr. Carmon, seconded by Ms. Pier.

III. NEW BUSINESS

License Reinstatement Application - Kenneth Sullivan
Stephen Carragher, Public Health Services Manager, Department of Public Health, Office of Practitioner Licensing and Certification presented a license reinstatement application for Kenneth Scoville.

Mr. Bosak made a motion, seconded by Ms. Pier, recommending license reinstatement with a requirement that Mr. Scoville be complaint with current continuing education and that he be supervised for three months full time or 6 six months part time. The motion passed unanimously.

IV. ADJOURNMENT

There was no further business and the meeting was adjourned at 9:48 a.m. on a motion by Mr. Bosak, seconded by Ms. Pier.

Respectfully submitted,

Darrell L. McClam - Chairman
Board of Examiners of Embalmers and Funeral Directors

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on March 3, 2020 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the third floor Hearing Room.

BOARD MEMBERS PRESENT: Darrell L. McClam, Embalmer, Chairman – *via telephone*
Gerald Bosak, Jr., Embalmer – *via telephone*
Frank W. Carmon, IV, Embalmer – *via telephone*
Agnes Pier – *via telephone*

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Alfreda Gaither, Hearing Officer

The meeting convened at 9:38 a.m.

I. **OPEN FORUM**
None

II. **MINUTES**
The December 5, 2019 minutes were reviewed and approved on a motion by Mr. Carmon, seconded by Mr. Bosak.

III. **RAISED BILL NO. 5417**
The Board review Raised Bill 5417 which clarifies language regarding student embalmers and student funeral directors and registered apprentices. A public hearing regarding this bill is scheduled for March 9, 2020.

IV. **ADJOURNMENT**
There was no further business and the meeting was adjourned at 9:48 a.m. on a motion by Mr. Carmon, seconded by Ms. Pier.

Respectfully submitted,

Darrell L. McClam - Chairman
Board of Examiners of Embalmers and Funeral Directors

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on September 1, 2020.

BOARD MEMBERS PRESENT: Darrell L. McClam, Embalmer, Chairman
Frank W. Carmon, IV, Embalmer
Agnes Pier

BOARD MEMBERS ABSENT: Gerald Bosak, Jr., Embalmer

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Alfreda Gaither, Hearing Officer

The meeting convened at 9:36 a.m.

I. OPEN FORUM

None

II. MINUTES

The June 4, 2020 minutes were reviewed and approved on a motion by Ms. Pier, seconded by Mr. Carmon.

III. ADJOURNMENT

There was no further business and the meeting was adjourned at 9:41 a.m. on a motion by Mr. Carmon, seconded by Ms. Pier.

Respectfully submitted,

Darrell L. McClam - Chairman
Board of Examiners of Embalmers and Funeral Directors

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on December 3, 2020.

BOARD MEMBERS PRESENT: Darrell L. McClam, Embalmer, Chairman
Frank W. Carmon, IV, Embalmer
Agnes Pier

BOARD MEMBERS ABSENT: Gerald Bosak, Jr., Embalmer

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Alfreda Gaither, Hearing Officer

The meeting convened at 9:33 a.m.

I. OPEN FORUM

Mr. Kardys reported that The Electronic Death Registry (EDRS) is in the pilot phase. The pilot participants include Lawrence and Memorial Hospital, 2 nursing homes, 6 funeral homes and the New London Town Clerk.

The Department has been training users in preparation for expanded implementation of the pilot which is planned for the week of December 7, 2021. The expanded pilot will include all town clerks, funeral homes, and nursing homes in New London County. Backus Hospital is unable to be a part of the pilot as of December 7, 2021, but efforts are being made to have it join the pilot soon after.

The on-going roll out plan is to have one county per month join the EDRS, so state-wide implementation of the EDRS is expected by the summer of 2021.

Mr. Kardys also reported that Department of Public Health is currently investigating six complaints. A total of sixteen complaints have been received in 2020.

II. MINUTES

The September 1, 2020 minutes were reviewed and approved on a motion by Ms. Pier, seconded by Mr. Carmon.

III. NEW BUSINESS

License Reinstatement Application Review – Robin Carter

Frank Manna, License and Applications Analyst presented a embalmer license application for Robin Carter. Ms. Carter's license lapsed in 2018.

Ms. Pier made a motion, seconded by Mr. Carmon, recommending that the Department of Public Health reinstate Carter's license upon completion of 6 hours of qualifying continuing education. The motion passed unanimously.

Mr. Carmon raised the question as to when the State Law Examination would be administered to applicants who are awaiting licensure.

The Board expressed extreme displeasure that the Department of Public Health has not taken action to develop a plan to administer this examination in a virtual or socially distanced format.

Christian Andresen, Section Chief, Department of Public Health, Practitioner Licensing and Investigation Section reported that an executive order is being prepared for review by the Governor's Office to allow for a waiver of this examination as a requirement for licensure.

A copy of the executive order will be provided once it is available.

Schedule Meeting Dates for 2021

The following meeting dates have been scheduled for 2021:

January 26, 2021

March 2, 2021

June 1, 2021

September 7, 2021

December 14, 2021

All meetings will be scheduled for 9:30 a.m., at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut.

IV. EXECUTIVE SESSION

Confidential Attorney/Client communication with the Office of the Attorney General

Ms. Pier made a motion, seconded by Frank Carmon, to enter executive session with Assistant Attorney General Kerry Colson to discuss confidential attorney/client communication regarding a legal opinion in an administrative disciplinary matter.

The Board entered executive session from 10:20 a.m. to 11:00 a.m. No motions were made, and no votes were taken during executive session

V. ADJOURNMENT

There was no further business and the meeting was adjourned at 11:01 a.m. on a motion by Mr. Carmon, seconded by Ms. Pier.

Respectfully submitted,

Darrell L. McClam - Chairman
Board of Examiners of Embalmers and Funeral Directors