

FACILITY LICENSING AND INVESTIGATIONS SECTION**BLAST FAX 2025-17**

TO: Hospital Administrators

FROM: Jennifer Olsen-Armstrong, MS, RD
Department of Public Health (DPH)
Section Chief, Facility Licensing and Investigations Section

CC: Adelita Orefice, MPM, JD, CHC, Deputy Commissioner, DPH
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DATE: September 30, 2025

SUBJECT: Public Act 25-96: An Act Concerning The Department Of Public Health's Recommendations Regarding Various Revisions To The Public Health Statutes. (Reporting Hospital Emergency Department Diversion)

Section ten (10) of Public Act [\(PA\)25-96](#), requires hospitals to notify the Connecticut Department of Public Health (DPH) within two hours of commencing an emergency department (ED) diversion. Hospitals are required to report in a form and manner determined by the Commissioner.

The Department has updated the Facility Licensing and Investigations Section (FLIS) web-based submission portal for the purpose of ED diversion reporting. Reports shall be submitted to the Department of Public Health using the web-based reporting portal under the new "Hospital ED Diversion" tab.

To report ED Diversion, Select “Adverse Events Hospitals and Surgical Centers”

CONNECTICUT Public Health

DEPARTMENT OF PUBLIC HEALTH
DPH FLIS - Facility Licensing & Investigations Section (FLIS)

Alerts and Notifications

Login Required

Adverse Events
Hospitals and Surgical Centers

Reportable Events
All Other Facilities

FIRST TIME FACILITY ADMINISTRATORS: All first time facility administrators MUST register before you can login to the website.
Select the "Register as a Facility Administrator" link and create a new account.

DPH Employee Login Register as a Facility Administrator Register as a CMP User Forgot your password?

No Login Required

EO 14B COVID-19 LTCF Facility Staff Vaccination

FLIS Complaint Submission

Yearly Report Submission to DPH FLIS

For any assistance (Reportable/Adverse Events, LTCF COVID-19 daily reporting, ePOC, MDS assessments, complaints submission) please submit a ticket to FLIS at <https://dph-cthelpdesk.ct.gov/Ticket>.

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Enter your username and password and click the “Login” button.

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FLIS Events Report Tracking System - Login Page

User Name hosputer

Password *****

Login Back to Home Page

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After successful login, the hospital landing page will appear.

Click the “Hospital ED Diversion” tab and then “Submit Hospital ED Diversion” to submit a notification of hospital ED diversion.



Complete the Notice of Hospital Emergency Department Diversion and click “Submit.”

Notice of Hospital Emergency Department Diversion

In accordance with Public Act No: 25-96, “emergency department diversion” means the status of a hospital licensed pursuant to chapter 368v of the general statutes that reroutes incoming ambulances to other hospitals due to the diverting hospital’s lack of medical capability

Directions: Complete the Hospital Emergency Department Diversion Notification form within two (2) hours of commencing an emergency department (ED) diversion.

Hospitals are responsible for maintaining compliance with the Emergency Medical Treatment and Labor Act (EMTALA), 42 U.S.C. § 1395dd.

* - Required Field

Facility Name	<input type="text" value="Select a Facility"/>	*
First Name of Person Submitting	<input type="text"/>	*
Last Name of Person Submitting	<input type="text"/>	*
Title of Person Submitting	<input type="text"/>	*
Phone number of Person Submitting	<input type="text"/>	*
Email of Person Submitting	<input type="text"/>	*
Is this a continuation of a previously reported diversion?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, was the original report made within two hours of the initiation of the diversion?	<input type="radio"/> Yes <input type="radio"/> No	
Date and Time emergency department diversion was initiated	<input type="text" value="MM/DD/YYYY HH:MM"/> <input type="button" value="📅 ⌚"/>	
First name of the hospital administrator or designee who authorized the emergency department diversion	<input type="text"/>	*
Last name of the hospital administrator or designee who authorized the emergency department diversion	<input type="text"/>	*
Title of the hospital administrator or designee who authorized the emergency department diversion	<input type="text"/>	*

Type of emergency department diversion (select one)	<input type="radio"/> Partial Diversion (The hospital is unable to accept specific types of patients from EMS who require specific types of emergency department services/capabilities due to an infrastructure issue (e.g., trauma or neurological/stroke patients because the CT scan is out of service) and is effectively diverting EMS transport of the specified patient types or patients in need of a specific capability. <input type="radio"/> Full Diversion (Closed to all EMS)
Reason For Diversion (check all that apply)	<input type="checkbox"/> Physical Plant Issue <input type="checkbox"/> Equipment <input type="checkbox"/> Environmental <input type="checkbox"/> Other
Briefly Describe Reason (e.g. type of equipment that is out of service).	<div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>
The name of hospital(s) accepting EMS diversions	<input type="text"/>
The location of hospital(s) accepting EMS diversions	<input type="text"/>
First name of authorized official of the receiving hospital(s)	<input type="text"/>
Last name of authorized official of the receiving hospital(s)	<input type="text"/>
Title of authorized official of the receiving hospital(s)	<input type="text"/>

Date of Submission

Please note, after eight (8) hours, each ED diversion notification will be considered 'closed'. If a hospital diversion exceeds eight (8) hours, the hospital must initiate a new notification report and indicate it is a continuation of a previously reported diversion.

Hospitals are expected to maintain compliance with the Emergency Medical Treatment and Labor Act (EMTALA.)

In addition, Adverse Events should continue to be reported in accordance with the Public Health Code through established channels.

Hospital administrators can create user-logins for additional staff members to report into the FLIS portal if needed to comply with the requirements of Public Act 25-96.

For assistance with submission of reports please submit a ticket to the DPH Helpdesk Portal (<https://dph-cthelpdesk.ct.gov/Ticket>). For other questions on reporting please contact Cheryl Davis, Public Health Services Manager, at Cheryl.davis@ct.gov.