

**DRAFT**  
**MINUTES**

**CONNECTICUT EMS MEDICAL ADVISORY BOARD  
COMMUNICATIONS COMMITTEE**

**April 10, 2019**

**Location: Hartford Healthcare, 61 Pomeroy Avenue, Meriden, CT**

**Member Attendees:** Betty Morris, Chair/NC CMED, Gregg Prevost – VSECI, Judi Reynolds – DPH/OEMS, Dan Soule – LCD, Brian Baldwin – NC CMED, Steven Savage - NWCTPS

**Unable to attend:** Matt Duval – Norwich CMED, Doug Racicot – Tolland County 911, Joann Miles, Willimantic ECC, Scott Wright, DESPP/DSET

TOPIC	DISCUSSION	ACTION
<b>Meeting called to order at 1:30 p.m.</b>	Reviewed the minutes of the March 20, 2019 Communications Committee.	<ul style="list-style-type: none"><li>• Motion and second to approve – unanimous approval.</li></ul>
<b>Statewide CMED Manual</b>	As distributed <ul style="list-style-type: none"><li>• Request for desktop publisher</li></ul>	<ul style="list-style-type: none"><li>• Each CMED/RCC will revise their section. Doug-Tolland County 911 assigned maps</li></ul>
<b>CMED Talk Group on State System</b>	CMED Talk Group is set up on the 8Call/8TAC system	<ul style="list-style-type: none"><li>• Each CMED/RCC locate the channel. Establish Standard Operating Procedures and Roll Call schedule</li></ul>
<b>MEDNET/ HEAR System</b>	Discussed locations within hospitals/facilities	Define usage/operating procedures
<b>MCI Coordination</b>  <b>Forward Movement of Patients</b>	<ul style="list-style-type: none"><li>• Report to State Interoperability Executive Committee.</li><li>• CEMSAB and CHA formed work group to review the Forward Movement of Patients Plan.</li></ul>	<ul style="list-style-type: none"><li>• Each RCC/CMED will send MCI Coordinated events to Betty. She will report events to SIEC monthly.</li><li>• Review minutes from work group concentrating on CMED's responsibilities</li></ul>

<b>DSET CMED Service Credit Municipal Contracts</b>	<ul style="list-style-type: none"> <li>• CMED Credit is \$.30 per capita since inception. Recommend an increase to keep with up with equipment maintenance costs.</li> <li>• Determine contract requirements with member towns/communities</li> </ul>	<ul style="list-style-type: none"> <li>• Research funding options</li> <li>• Research statutes and regulations for municipal requirement designating a CMED</li> </ul>
<b>(NPSTC) Pre Hospital Notification in time-sensitive Medical Emergencies</b>	<ul style="list-style-type: none"> <li>• Distributed for informational purposes.</li> </ul>	
<b>Regional Events</b>  <b>Project tracking</b>	<ul style="list-style-type: none"> <li>• Southwest CMED moves to new location in Shelton, CT</li> <li>• Request that RCCs/CMEDs send updated contact information.</li> <li>• Develop spreadsheet for tracking committee projects.</li> </ul>	
<b>Education</b>	<ul style="list-style-type: none"> <li>• Develop mechanism to educate public safety personnel and municipal officials on the communication resources available for MCI coordination and helping 9-1-1 dispatchers during large-scale events.</li> </ul>	

**Respectfully submitted: Betty Morris, Chair**

**Upcoming Meeting Dates: All at Hartford Healthcare – 61 Pomeroy Avenue, Meriden, CT**

- 5/8/19
- 6/12/19
- 7/10/19
- 8/14/19
- 9/11/19
- 10/9/19
- 11/13/19
- 12/11/19
- 1/8/20