

**CMED Strategic Planning Committee Meeting  
DESPP HQ – 1111Country Club Road  
Conference Room 252, Middletown  
March 20, 2019**

**Present:** Betty Morris, Chair/NC CMED, Gregg Prevost – VSECI,  
Richard Darin – VSECI, Judi Reynolds – DPH/OEMS, Dan Soule – LCD,  
Matt Duval – Norwich CMED, Brian Baldwin – NC CMED,  
Doug Racilot – Tolland County 911, Steven Savage - NWCTPS

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**1. Call to Order**

Betty Morris called the meeting to order at 13:00 at DESPP HQ.

**2. Introductions**

Introductions were done. Betty Morris reviewed the committee purpose and referenced the NHTSA and the State Plan status report and goals. Discussion followed on the importance of re-establishing the committee especially with current legislation that MIH.

**3. Approval of meeting minutes**

The last meeting of the committee was held on April 26, 2017, those minutes were distributed to the group for review. No action was taken. Today's agenda is based on past committee discussions and current initiatives.

**4. Old Business**

**4.1 Documents previously distributed**

**4.1.1 CMED System Overview – April 2017 draft**

Gregg Prevost previously worked on developing the overview, he noted the intent of the document was an introduction to the CMED Communications Manual. Discussion filed on content and changes that will need to be integrated. Betty Morris spoke about inserting a closing paragraph. Please send any suggestions or changes to Gregg Prevost.

**4.1.2 UHF MED Channel Assignments and PL Tone List**

Gregg noted the document should be complete with changes made. Any other changes please send to Gregg. There was discussion on the coordination of channels and proper usage.

**4.1.3 CMED Participating Hospitals List**

There was discussion concerning compliance with use of CMED by services to contact hospitals.

**4.1.4 CMED Inventory List**

Gregg has been updating the list with available information.

**4.2 Statewide CMED Manual Update**

**4.2.1 2017 Version** – Betty Morris noted Brian Baldwin had recreated the 1991 State of Connecticut Emergency Medical Communications Directory in word.

Discussion followed on updating the document, each CMED RCC should update their section during the rewrite. Doug Racilot will assist with the maps. Betty asked if there was anyone either in the group or that we aware of that could assist with the presentation/appearance of the document, any volunteers or suggestions let her know.

**4.3 CMED Statewide Talk Group**

Gregg Prevost reviewed the system in place noting tests have been conducted with positive results.

#### **4.4 MEDNET/HEAR System Discussion**

Discussion included current radio location in the hospitals, compliance issues and possible lack of awareness of staff concerning the radios.

Discussion followed on monthly roll call compliance. Dan Soule commented that during a First Net presentation there was a slide that stated First Net could be utilized for ambulance to hospital communications. There was concern among the group about the services bypassing the CMEDs.

### **5. New Business**

#### **5.1 MCI Coordination and Forward Movement of Patients Plan**

Betty Morris noted the Forward Movement of Patient Plan is under review and revision, there are areas that will impact the CMED's so she would like to keep it on the agenda.

#### **5.2 2019 Schedule of Meeting**

Betty will put together a meeting schedule and forward it out to the group.

#### **5.2 Richard Darin - VSECI**

Rick spoke about the per capita CMED funding received by the centers, he has towns that he provides CMED service to that he does not have contracts with but who do assign their CMED credit to VSECI. He would like to charge those towns a per call fee to help cover infrastructure costs in fairness to the member towns but is experiencing push back. Discussion followed on whether there is anything that requires a town to contract for CMED services and the difficulty in ceasing service for a member or nonmember town.

### **6. Regional Events**

South West CMED will be opening their new location, there will be an open house this week. The group reviewed recent and upcoming events in their areas.

### **7. Adjournment**

The next meeting is on April 10, 2019 at Midstate Family Health Center, Pomeroy Campus, 61 Pomeroy Avenue, Meriden, 13:30 to 15:30. Meeting adjourned at 14:20.

Respectfully Submitted:

Judi Reynolds  
Region 2 Coordinator – DPH/OEMS