

CTB&PAB January 2012 DRAFT Meeting Minutes

**Meeting at DOT Headquarters
2800 Berlin Turnpike, Newington, CT 06111
Room 2324**

1.0 Preliminaries

1.1 Call to Order- Meeting called to order at 1:07pm. Board members in attendance: Tom Gutman, Ray Rauth, Rod Parlee, Deb Dauphinais, Neil Pade, Charlie Beristain

1.2 Modification of Agenda – Driver’s test added (but was not addressed because of a lack of time).

1.3 Approval of December Minutes- minutes were approved assuming the addition of “on average” to the monthly number of bikes on buses.

2.0 Reports

2.1 DOT Projects and News – Nothing to Report

2.2 Reports from other Public Agencies (State, Regional, Local) - Nothing to report

3.0 Old Business

3.1 Review and Discussion of DRAFT 2012 Annual Report – The Annual Report was reviewed/discussed in detail with many additions/clarifications added to the document by Neil Pade. As soon as he completes the document, he will post it on GoogleDocs for the Board’s final review. Individual Board Members were asked to supply data for various items in the report that were incomplete.

The Board agreed that we need to create a document with items that could not be fully resolved in the review process so that they can be addressed as a later date.

4.0 New Business – not discussed because of time constraints

5.0 Membership - not discussed because of time constraints

6.0 Free Format Discussion and Other Announcements (Time permitting) – Rod Parlee reported to the Board that he will be meeting with his State Senator and Town of Manchester Planning & Zoning commission chair with a CTTransit fuel cell bus to discuss Bicycle and Pedestrian enhancements in Manchester.

7.0 Next Meeting Time/Date, Agenda Items and Adjournment

Meeting 1:00 to 3:00, DOT HQ, February 23th, 2012, Room 2324

Temporary Recording Secretary – Charlie Beristain