



Connecticut DOT

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Office of Construction

Date: July 27, 2023

CONSTRUCTION BULLETIN

Division Chief

Electronic Submissions for Requests to Sublet: CLA-12

This Construction Bulletin supplements [CB-2022-5](#). All requests to sublet (CLA-12) related to construction projects shall be sent to the Division of Construction Operations (DCO) through COMPASS.

On July 21, 2023, a Notice to Contractor (NTC) was distributed by the Office of Contracts. The NTC notified Contractors of the July 2023 Update to the CLA-12 form. Effective July 21, 2023, Prime Contractors are to submit requests to sublet using the updated CLA-12 form (revision date July 2023). The form is available on the CTDOT [Subletting Webpage](#).

All COMPASS project pages should be updated to include the DCO designated contact person, Patricia Latham, Patricia.Latham@ct.gov as the owner of all CLA-12 submittals effective immediately. Please contact the DCO Transportation Engineer III responsible for Subletting and Civil Rights if you have any questions regarding the COMPASS workflow.

The Office of Construction district personnel responsible for administering construction projects should also inform all contractors with active projects of this update.

Other questions related to this bulletin should be coordinated with Transportation Principal Engineer overseeing the Subletting and Civil Rights work group. Contact information may be found on the CTDOT Subletting Webpage.