

Name: \_\_\_\_\_

Trade: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Full term of apprenticeship (hours): \_\_\_\_\_

Hours awarded for previous experience: \_\_\_\_\_

| PREVIOUS ON-THE JOB RECORD |      |    |       |
|----------------------------|------|----|-------|
| Employer                   | From | To | Hours |
|                            |      |    |       |
|                            |      |    |       |

  

| PREVIOUS TECHNICAL TRAINING RECORD |      |    |       |
|------------------------------------|------|----|-------|
| Name of School                     | From | To | Hours |
|                                    |      |    |       |
|                                    |      |    |       |

Apprenticeship started on: \_\_\_\_\_

Related classroom instruction started on: \_\_\_\_\_

**To the Apprentice:**

This monthly journal is for the purpose of keeping a daily record of your shop and your related classroom instruction. It is to be used in conjunction with your work schedule.

- At the close of each day's work you should enter under the operation columns the number of hours worked on each operation.
- At the end of each month your supervisor should grade your progress and have it recorded on a permanent record.
- This journal is for a period of one month.

Please contact the Connecticut Department of Labor, Office of Apprenticeship Training, if you have any questions.

Phone: 860-263-6085

Email: [ct.apprenticeship@ct.gov](mailto:ct.apprenticeship@ct.gov)

TRADE: \_\_\_\_\_

| CODE | OBTAINED FROM WORK TRAINING SCHEDULE<br>Work Schedule Titles |
|------|--|
| A    |  |
| B    |  |
| C    |  |
| D    |  |
| E    |  |
| F    |  |
| G    |  |
| H    |  |
| I    |  |
| J    |  |
| K    |  |
| L    |  |
| M    |  |
| N    |  |
| O    |  |
| P    |  |
| Q    |  |
| R    |  |
| S    |  |
| T    |  |
| U    |  |

