



For Official Use Only

CONNECTICUT DEPARTMENT OF LABOR - OFFICE OF APPRENTICESHIP TRAINING

**EMPLOYER/SPONSOR:**

If you have additional (more than one) apprentices, please make copies of this form for each additional apprentice you are renewing and submit with payments.

**APPRENTICE:**

**PLEASE SUBMIT \$50.00 FEE PAYMENT AND THIS COMPLETED FORM TO YOUR EMPLOYER AS SOON AS POSSIBLE**

Dear Registered Apprentice:

Connecticut General Statute 31-22r requires an annual renewal fee from every registered apprentice of \$50.00 and a fee from your employer (sponsor) of \$60.00 (for a total due of \$110.00) for each registered apprentice **due on or before June 30, 2024**. Upon receipt of the annual renewal fee, a new apprenticeship identification card will be mailed to your sponsor and will be valid through **June 30, 2025**. This identification card will be **valid for this employer (sponsor) only**. If you change employment, a new registration by your new employer will be required and a new registration fee of \$50.00 from you and a new registration fee of \$60.00 from the new employer (sponsor) that employs you.

**Instructions:** Fill out this invoice in full (including email address) This invoice and a check or money order for the amount of \$50.00 made payable to **Department of Labor/Apprenticeship Training** is to be returned to your employer (sponsor).

**Failure to pay registration fee by you and/or your employer/sponsor will result in termination of the apprenticeship by August 2, 2024.**

**(PLEASE PRINT OR TYPE)**

Apprentice Name: Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-Mail \_\_\_\_\_

Occupation/Trade: \_\_\_\_\_

Employer/Sponsor Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_