



STATE OF CONNECTICUT  
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION  
DIVISION OF STATE POLICE  
Special Licensing & Firearms Unit



TO: Connecticut Firearms Instructors  
FROM: DESPP-Special Licensing & Firearms Unit  
DATE: September 26, 2023  
RE: New Legislative Requirements

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As part of the passage of Public Act 23-53, there is a new requirement for the training portion of the pistol permit application process that goes into effect October 1, 2023 but does not affect anyone applying until July 1, 2024.

Anyone who has previously had their lesson plan approved by DESPP will need to resubmit that lesson plan to show their course of instruction includes “the state law requirements pertaining to safe storage in the home and in vehicles, lawful use of firearms and lawful carrying of firearms in public.” You will also need to submit a list of instructors who will be teaching that class (First Name/Last Name/Pistol Permit #). Even if you believe your previously approved lesson plan included this, you will need to resubmit a copy to SLFU.

For any course submitted by October 1, 2023, you will receive notification of acceptance or denial by July 1, 2024.

Just a reminder, please include all relevant pieces of your curriculum.

- A full detailed lesson plan to include above listed changes (this does not mean PowerPoint only)
  - Course itinerary or outline (showing the breakdown of hours in the course)
  - All student materials or handouts (include a copy of student certificate)
  - Written exams to be given (including exam answers)
  - Instructor Credentials (any and all applicable)
  - Expectations of students to pass (including live fire requirements)

You can either mail or hand deliver your lesson plan to:

**CT STATE POLICE—SLFU**

Attn: Sgt Fahey or Sgt. Maurice  
1111 Country Club Road  
Middletown, CT 06457

Please make sure to include the completed information form (attached to this memo) for our internal tracking purposes, and in case we need to contact you for clarification or questions. This will also be who/where the letter of approval or denial gets sent to.

If you are teaching the NRA course, the current accepted course is the “Basics of Pistol Shooting”. We are currently evaluating NRA lesson plans to determine what course will now be accepted and will provide further guidance when we complete our review.

Firearms/Permits:(860) 685-8290 - Special Licensing:(860) 685-8160 - Fax:(860) 685-8496  
1111 Country Club Road  
Middletown, CT 06457

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