STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
DIVISION OF SCIENTIFIC SERVICES
278 COLONY STREET, MERIDEN CT 06451
(203) 639-6400 MAIN ; (203) 639-6484 FAX ; ct.forensiclab@ct.gov

REQUEST FOR ANALYSIS

Laboratory Identification Number *Laboratory Use Only*

Was any evidence previously submitted on this case? **If "Yes", Laboratory Number:**

Officer/SA Requesting Analysis (type or print legibly):
Name:
Phone:
E-Mail:
Alternate Contact Person:

Submitting Agency Information (type or print legibly):
Name:
Address:
Phone:

Offense (related to submission):
Town of Incident:
Date of Incident:
Agency Case Number:

Name of Victim (Last, First, M)	**DOB**	**Sex**	**Race**	**SPBI#/FBI#**

Name of Suspect (Last, First, M)	**Arrest Made?**	**DOB**	**Sex**	**Race**	**SPBI#/FBI#**

History related to requests below (attach police reports or search warrant relevant to requests):

Information on Evidence Submitted:		**Type of Examination Requested (check box)**													**Respond: Yes or No**	
Agency Item#/ Exh#	**Briefly describe the contents of each package of evidence**	Biology/DNA	Latent Prints*	Evidence Was Fumed	Firearms	NIBIN Entry Has Been Made	Fire Debris/GSR	Controlled Substances	Toxicology	Blood Alcohol Conversion	Digital Device Analysis	Video/Audio	Imprints/ Footwear	Other (Explain)	**Was this evidence collected at the primary crime scene?**	**Was this evidence collected from the suspect's person or possession?**

If Latent Prints were developed, please list other methods used beyond CA fuming and powder:

Is this case a missing person or unidentified remains? **If yes, please provide NAMUS number:** **Please attach Missing Person Additional Info form**

Evidence Delivered By (Print Name): **Date Delivered:**

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REQUEST FOR ANALYSIS Continuation

Laboratory Identification Number *Laboratory Use Only*

Was any evidence previously submitted on this case?	If "Yes", Laboratory Number:	

Information on Evidence Submitted:		Type of Examination Requested (check box)													Respond: Yes or No	
Agency Item#/ Exh#	Briefly describe the contents of each package of evidence	Biology/DNA	Latent Prints*	Evidence Was Fumed	Firearms	NIBIN Entry Has Been Made	Fire Debris/GSR	Controlled Substances	Toxicology	Blood Alcohol Conversion	Digital Device Analysis	Video/Audio	Imprints/ Footwear	Other (Explain)	Was this evidence collected at the primary crime scene?	Was this evidence collected from the suspect's person or possession?

Evidence Delivered By (Print Name):	Date Delivered:

Examination Requested Definitions:

- **NIBIN Entry Has Been Made:** for items previously entered into the NIBIN system at either the Division of Scientific Services kiosk or van.
- **Controlled Substances:** physical material tested to determine its composition as a controlled substance.
- **Toxicology:** biological evidence tested for the presence of a toxic or illicit compound.
- **Blood Alcohol Conversion:** medical records submitted for conversion.
- **Digital Evidence:** examination of stored digital data information; QR-CC-1 (Incoming Evidence Checklist) must accompany evidence.
- **Video/Audio:** examination/enhancement of media files including analog/digital media and DVRs.

Please visit the DSS website for additional information:
Https://www.ct.gov/despp

- DSS Evidence Submission Guidelines
- Submission Information
- Collection/Packaging Guidelines
- Evidence Testing Information

** All Latent Print non-porous evidence must be fumed prior to submission unless other arrangements have been made with the Laboratory.*

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