

PURPOSE:

To describe the procedure for confirming an offender's fingerprint record when that offender is requesting their own DNA profile.

RESPONSIBILITY:

Latent Print Unit Personnel

OVERVIEW:

The CODIS Administrator or their designee may request confirmation of an offender via fingerprint comparison to the offender's known fingerprint record. The fingerprint examiner will use this SOP and DNA SOP-10.8.5.2 for guidance.

Using CT-AFIS or NGI to Obtain Fingerprint Records for Comparison

When conducting a fingerprint comparison as required by DNA SOP-10.8.5.2, Latent Print Unit Examiners shall follow section 10.8.5.2 of the DNA SOP. The examiners may use CT-AFIS and/or NGI to conduct a database search or request a ten-print record by using the provided demographic information to obtain records for comparison. All paperwork pertaining to the comparison will be turned over to the DNA CODIS Administrator or designee for retention and filing purposes.