

PURPOSE:

To describe the procedure for confirming a candidate match generated by a CT AFIS or NGI unsolved latent match and issuing a report.

RESPONSIBILITY:

Latent Print Unit Personnel

OVERVIEW:

During the process of casework analysis, latent prints may be developed or submitted that are of value. These latent prints are searched through the CT AFIS and NGI. In the event that an identification is not reported at the time of the search, the examiner may generally enter the latent print for continued searching in the CT AFIS's Unsolved Latent File (CT-ULF) or the NGI's Unsolved Latent File (NGI-ULF). As new records are added to each system, they will be automatically compared to these unidentified, or unsolved, latent prints. If there is a viable candidate, the system(s) will create a reverse search response, also known as an unsolved latent match (ULM).

CANDIDATE EVALUATION/REPORTING PROCEDURE

CT-ULF and NGI-ULF reverse search responses will be handled in the same manner and both will be referred to as "ULM". When an examiner determines that a ULM transaction has resulted in a viable candidate, the examiner will adhere to the following guidelines in the evaluation of the candidate. These are general guidelines and depending on case circumstances, a deviation from these guidelines may occur with approval from the Unit Lead/Supervisor or Deputy Director.

CT-ULF Candidate Procedure:

1. The ULM transactions are reviewed in both the CT AFIS (Latent) and NGI (Latent FBI) IDEMIA queues. This can be done by any qualified personnel. At least once per month, the Latent Print Unit Lead will assure ULM transactions are being reviewed.
2. If the examiner reviewing the ULM transactions determines that there is a tentative identification, the examiner will forward a screenshot of the latent/candidate and descriptors page to the original case examiner. If the original examiner is not available,

the technical reviewer of the case will be forwarded the information. In the event that neither the original examiner nor technical reviewer are available, the information will be forwarded to the Latent Print Unit Lead/Supervisor for assignment.

3. The case examiner will evaluate the print. If it is agreed there is a tentative identification, the examiner will determine if the identification has been previously reported out. This may be done by the examiner reviewing the ULM queues. If the identification has been previously reported out, the latent will be removed from the ULF database(s) and a copy of the ULM paperwork will be placed in the case jacket. If the identification has not been reported out, the examiner will follow the guidelines below to determine if the tentative identification should be reported out.
4. If the case is identified in the case jacket as a homicide, sexual assault, kidnapping, home invasion or arson, the tentative identification will be reported out following the appropriate SOPs. The examiner will also compare all unidentified prints of value to the ULM candidate. A request will be created in Justice Trax using the "ULD Hit – Report" request. This will be a supplemental report to the original. Add the phrase "SUPPLEMENTAL REPORT" under the top title of "LATENT PRINT EXAMINATION" on the report. In Justice Trax, relate any submission (parent item) to which there will be a result reported out. This evidence will appear in the "EVIDENCE SUBMITTED" section of the report. Change the wording to "EVIDENCE PREVIOUSLY SUBMITTED". The original report date will also be referred to on the supplemental report. The ULM paperwork will be placed in the case jacket and a report will be generated indicating the results of all examinations. Once an identification is reported out, the transaction will be removed from the appropriate ULF database(s).
5. If the case is identified as any other type of offense than listed in section 4 of this SOP and the date of the incident in the case jacket is less than 5 years from the date of the ULM hit, the examiner will report out the identification following the appropriate SOPs. The examiner will also compare all unidentified prints of value in the case to the ULM candidate. A request will be created in Justice Trax using the "ULD Hit – Report" request. This will be a supplemental report to the original. Add the phrase "SUPPLEMENTAL REPORT" under the top title of "LATENT PRINT EXAMINATION" on the report. In Justice Trax, relate any submission (parent item) to which there will be a result reported out. This evidence will appear in the "EVIDENCE SUBMITTED" section of the report. Change the wording to "EVIDENCE PREVIOUSLY SUBMITTED". The original report date will also be referred to on the supplemental

report. The ULM paperwork will be placed in the case jacket and a report will be generated indicating the results of all examinations. Once an identification is reported out, the transaction will be removed from the appropriate ULF database(s).

6. If the case is identified as any other type of offense than listed in section 4 of this SOP and the date of the incident in the case jacket is greater than 5 years from the date of the ULM hit, a memo will be written to the submitting agency – refer to Quality Record QR-LP-15. The memo will state that there is a viable candidate to an unsolved latent print from the case and that it has not been confirmed at this time. If confirmation is required, they must contact the laboratory. A copy of this memo will be forwarded to the Case Management Unit who will contact the submitting agency and the appropriate State's Attorney's Office. The original memo, all email correspondence and the ULM paperwork will be placed in the case jacket. If the submitting agency or the State's Attorney's Office responded that they want the identification confirmed, the examiner will report out the identification following the appropriate SOPs. The examiner will also compare all unidentified prints of value in the case to the ULM candidate. A request will be created in Justice Trax using the "ULD Hit – Report" request. This will be a supplemental report to the original. Add the phrase "SUPPLEMENTAL REPORT" under the top title of "LATENT PRINT EXAMINATION" on the report. In Justice Trax, relate any submission where there will be a result reported out. This evidence will appear in the "EVIDENCE SUBMITTED" section of the report. Change the wording to "EVIDENCE PREVIOUSLY SUBMITTED". The original report date will also be referred to on the supplemental report. Once an identification has been reported out, the transaction will be removed from the appropriate ULF database(s). Absent a response to confirm, if either the submitting agency or the State's Attorney's Office responds that they do not need the identification confirmed, the latent print and any other unsolved latents from the case will be removed from the database(s). A copy of this communication will be placed in the case jacket with a note indicating the date that this unsolved latents were removed.
7. If there is a ULD hit on a latent that has previously been reported out, there is no need to compare the candidate to any other unsolved latent in the case, regardless of the type of case.