LP SOP-10 Downflow Work Station Maintenance Document ID: 1206

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## A. Purpose:

To establish a maintenance schedule for the replacement of particulate filters for the latent print section's downflow workstations.

## **B.** Responsibility:

**Latent Print Examiners** 

Approved by Director: Dr. Guy Vallaro

## C. Procedure:

- 1. At least once every six months, the filters for downflow workstations will be replaced with new filters.
- 2. A log will be kept for each downflow workstation to record the date that filters were changed.