

Approved by Director: Dr. Guy Vallaro

A. Purpose:

To establish a maintenance schedule for the replacement of particulate filters for the latent print section's downflow workstations.

B. Responsibility:

Latent Print Examiners

C. Procedure:

1. At least once every six months, the filters for downflow workstations will be replaced with new filters.
2. A log will be kept for each downflow workstation to record the date that filters were changed.