

**CC SOP-34 - Evidence Discrepancies and Suitability  
Issues**

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*Approved by Director: Dr. Guy Vallaro*

**A. Purpose:**

To outline the steps taken to address evidence discrepancies and suitability issues.

**B. Responsibility:**

Forensic examiners

**C. Definitions/Abbreviations:**

Refer to CC SOP-26 - Definitions and Abbreviations.

**D. Procedure:**

1. Examples of evidence discrepancies and suitability issues include, but are not limited to the following:
  - a. When comparing the contents of a submission to the SOP-ER-02:1(12/2013) (Request for Examination of Physical Evidence) record any inaccuracies found. Examples of this would be that the evidence description is wrong or the number of items in the submission is inaccurate.
  - b. When processing a submission and it is determined that the submission is unsuitable for testing. An example of this would be a hard drive that you determine does not work.
  - c. When processing a submission and it is determined that the proper equipment (hardware and/or software) necessary for the analysis is not available.
2. When these types of criteria exist, the submitting agency should be notified and alternative options should be discussed and documented. If an alternative method is agreed upon and it deviates from a standard method refer to CC-SOP-10 "Case File Records" and GL-20.