

A. Purpose:

To provide the steps taken to wipe all information from digital media.

B. Responsibility:

CCEEL forensic examiners

C. Definitions/Abbreviations:

Refer to SOP-CC-26 - Definitions and Abbreviations.

D. Procedure:

1. Connect the digital media using authorized hardware to an authorized computer.
2. Using an authorized wiping utility and following the manufacturer's guidelines, overwrite all information contained on the digital media.
3. If required, use authorized software and follow manufacturer's guidelines to format the digital media.

E. Documentation:

1. EnCase user manual
2. SMART user manual

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