

Analytical Balance Check Sheet:

Balance ID: _____

[illegible]

Balance is checked each day of use with at least one (1) calibrated weight.

*If mass/weight is outside acceptable limits the balance should not be used until either a Lead Examiner or Section Supervisor is notified and the issue is resolved.

**Acceptable limits are calculated based on $\pm 5\%$ of the true weight/mass that is used.