STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

Local Emergency Operations Plan Review Checklist

Revised 08/2026

Municipality/Tribal Nation: _____ **Date Submitted to DEMHS: _____**

Municipality/Tribal Nation Review Completed By (Name, Title): _____

Per CGS Sec. 28-7 (a), in order to be eligible for any state or federal benefits under Chapter 517 of the Connecticut General Statutes, not later than January 1, 2017, and biennially thereafter, each town or city of the state shall have a current emergency plan of operations that has been approved by the [Department of Emergency Services and Public Protection] commissioner. The LEOP must address all the activities and measures of civil preparedness identified in Connecticut General Statute Section 28-1(4), as well as the provisions of FEMA's Comprehensive Preparedness Guide (CPG) 101, v.3.0.

Plan Section	**Guidance**	**Plan Criteria**	**Location in Template**	**Location, Page Number** *(if different from Template)*	**Municipality/ Tribal Nation Initial Criteria Fulfilled**	**DEMHS Regional Office Initial Criteria Fulfilled**	**DEMHS Regional Office Comments**
	FEMA CPG 101 V 3.0	Promulgation Statement	Page i				
	CGS Sec. 28-7	Plan is signed by CEO and EMD	Page i				
	CGS Sec. 28-7	Submit and approved by DESPP / DEMHS by deadline	Page ii				
	FEMA CPG 101 V 3.0	Record of Changes	Page 1 – Record of Changes				
	FEMA CPG 101 V 3.0	Copies of the plan have been	Page 2 – Record of Distribution				

		distributed to agency heads and appropriate other partners					
Section I: Introduction and Overview	FEMA CPG 101 V 3.0	Describes the LEOP purpose.	Page 3 – Purpose				
	CGS 28-1 (4)	Is flexible enough to use in all emergencies (all-hazards)	Page 3 - Purpose				
	CGS Sec. 28-1(4)(i)	Defines the scope of preparedness and incident management activities necessary for the jurisdiction.	Page 3 - Scope				
	FEMA CPG 101 V 3.0	Describes the LEOP situation and assumptions	Page 3 – Situation Overview; Page 12 – Planning Assumptions				
	CGS Sec. 28-1 (4) (i)	Identifies emergency shelters and describes sheltering procedures	Page 8 – Shelters Serving the Municipality/Tribal Nation				
Section II: Base Plan	FEMA CPG 101 V 3.0	Describes Concept of Operations	Page 13 – Concept of Operations				
	FEMA CPG 101 V 3.0	identifies local EOC and describes	Page 13 – Emergency Operations Center				

		procedure for EOC activation	(EOC) Activation Procedures				
	CGS Sec. 28-1(4)(ii)	Addresses evacuation, shelter and care of persons	Page 14 – ESF 1 – Transportation; Page 17 – ESF 6 – Mass Care				
	CGS Sec. 28-1(4)(i)	Addresses evacuation of pets, service animals	Page 17 – ESF 6, Page 18 – ESF 11				
	CGS Section 28-7(a)	Town has considered whether to provide for nonmilitary evacuation of livestock and horses.	Page 18 – ESF 11				
	CGS 28-1(4)(ii)	Addresses control of traffic and panic	Page 19 – ESF-13				
	CGS Sec. 28-1(4)(i)	Describes warning procedures, emergency public information, and communications resources	Page 21 – Public Alerts and Warnings				
	CGS Section 28-1(4) (iii)	Addresses essential debris clearance	Page 24 – Essential Debris Management				
	CGS Section 28 - 1(4)(iii)	Provides for immediate essential repair and restoration of	Page 24 – Essential Repair and Restoration of Vital Facilities				

		damaged vital facilities					
	State Disaster Recovery Plan	Designation of local recovery coordinator and development of a long-term recovery program	Page 25 – Long Term Community Recovery				
	CGS 28-1 (4)(i)	Addresses procurement and stockpiling of necessary materials and supplies	Page 26 – Administration, Finance, & Logistics				
Section III: Plan Authorities, Administration, and Maintenance	CGS Section 28-1(4)(iii)	Measures to be taken following an incident such as firefighting, rescue, emergency medical, health, services, addresses emergency welfare measures, sanitation	Page 27 - Definition of Local Civil Preparedness Emergency				
	FEMA CPG 101 V 3.0	Describes the LEOP authority and references	Page 29 – Authorities and References				
	CGS Sec.28-1 (8) CGS Sec 28-	Describes procedure for	Page 29 – Declaring a Local				

	8a.(a) CGS Sec 28-22a	declaring local state of emergency	Civil Preparedness Emergency				
	CGS Sec 28-7(a)	If a town is sharing EMD services with another town, CEO has signed agreement with other town(s); agreement is annex to LEOP	Page 30 – Shared EMD Services				
	CGS Sec. 28-7(a)	Plan Development	Page 30 – Plan Development, Evaluation, Review, and Maintenance				
	CGS Sec. 28-1(4)(i)	Outlines paid/volunteer emergency management personnel recruitment and training strategies	Page 30-31 – Training and Exercise				
Section IV: Annexes and References	Connecticut ESF 12 All Hazards Energy and Utilities Annex, Version 1.3	Annex for Make Safe Protocol for Clearing Blocked Roads	Page 42 – Make Safe Crew and Line Crew Operations				
	Governor's executive	Mental Health Checklist	Page 44 – Mental Health Checklist				

	order No. 21-3 – Climate Action						
	Public Act No. 13-3 Section 86, codified in Connecticut General Statutes Sections 10-222m and 10-222n	School Safety and Security Plan Annex	Page 45 – School Safety and Security Plan Annex				
	CGS § 19a-428-2(r)	Youth Camp Emergency Management Plans Annex	Page 46 - 47 – Youth Camp Emergency Management Plans Annex				
	PA 13-197	Dam Safety and Emergency Action Plans Annex	Page 48 – Dam Safety and Emergency Action Plans (EAPs)				
	CGS Sec 22a-600 thru 22a-611	Addresses hazardous materials	Page 49 - 51 – Oil and Hazardous Materials Response				
	CGS Section 28-1 (4)(iii)	Addresses bomb threats	Page 52 – Bomb Threat Annex				
	FEMA CPG 101 V 3.0	Acronyms and Definitions	Page 56 - 57 - Acronyms and Definitions				