Department of Emergency Management & Homeland Security
Training and NIMS Implementation Committee
November 28, 2007 Meeting Minutes
Hartford, CT

Attendees:

Dave Brown
Dan Scace
Jeff Morrissette
Susan Rainville
Ed Richards
Robert Kenny
Steve Walsh
Adam Piskura
Simone Maxwell
Denny Galloway
Kristin Sullivan
Dave Rodriguez
Dan Lee
Sue Vaughn
Samantha Kopp

The meeting was called to order by Chair Jeff Morrissette at 13:37 hours.

A motion was made by Dave Brown to approve the September 25, 2007 Meeting Minutes and was Seconded by Susan Rainville. Motion passed.

Old Business

Review and Revision of State's NIMS Plan: Dave Brown presented a detailed written and verbal report from the National NIMS Workshop held October 22-25, 2007. A document detailing Red and White Card Statements from the workshop was distributed.

The committee discussed that funding form NIMS compliance and grant funding year need to be synchronized. Also, ICS 400 required for compliance in 2008 has now been moved to 2009. It will be up to the state to identify who is required to meet the 400 requirement. Lastly, a national credentialing committee was scheduled to meet in Emmitsburg in early December. See attached documents.

Dan Scace inquired about training requirements for individuals serving in the State EOC.

Dave Brown spoke about IMT training requirements and the fiscal impact of approximately $1,000 per person. Position specific training is expected to be offered by each of the FEMA regions.

Plain Language Subcommittee Update: Jeff Morrissette stated that the Interoperability Committee has reviewed and approved our committee's proposed policy statement regarding Plain Language communications. This was developed in order to meet Element 17 from the national NIMS Compliance Checklist for Local Jurisdictions. This will be forwarded onto the Coordinating Council for review and anticipated approval.

DEMHS Resource Typing Project Update: Dave Brown reported that a tutorial is being developed to be sent to each Region to aid in them and each municipality to populate the database. Approximately forty (40) additional unique resources have been added to Connecticut's database mostly due to public works related assets.

New Business

National NIMS Conference Overview : Dave Brown previously covered this item under Old Business.

NIMSCAST Discussion: No discussion

DEMHS Annual Report: Jeff Morrissette distributed a copy of the committee's draft report as submitted to Melanie Kerr who is compiling DEMHS annual report to the Governor and General Assembly. It was reported that few committee members provided input therefore he was seeking the Committee's close review of the report. He also noted that the training statistics reported were provided by individual training providers (ie., Connecticut Fire Academy, POST, CT State Police, Yale, etc.) Anyone or organization that wishes to offer any revisions or updated statistics should do so very soon as the report will be finalized in the next two weeks.

Items to be Raised by Committee Members

Meeting was Adjourned at 14:17 hours.

The next scheduled meeting is Tuesday, January 29, 2008.

Respectfully submitted,

Jeffrey J. Morrissette