

Addendum 4
STATE OF CONNECTICUT
DEPARTMENT OF DEVELOPMENTAL SERVICES
FY23-Employment Recruitment Virtual Platform
Request for Proposals
Employment Virtual Platform RFP 8916

Please note the following revised timeline for Release of Answers date, Submission of Proposals date, Review Committee start date and Selection of Contractor date (Changes highlighted) and Questions/Answers below.

May 26, 2022	RFP Released
June 6, 2022 4:00 PM	Letter of Intent must be submitted on or before deadline in order to attend Proposer's Conference.
June 7, 2022 10:00 AM	Proposers' Conference. Attendance is not required but highly encouraged.
June 17, 2022	Deadline for Inquiries
July 19, 2022-New Date	Anticipated Release of Official Answers to Inquiries (Extended Date)
July 28, 2022-New Date	Proposals Due (Extended 1 week)
August 1, 2022-New Date	Proposal Review Committee begins (Extended 1 week)
August 19, 2022-New Date	Anticipated Selection of Contractor (Extended Date)
October 1, 2022	Anticipated Date of Website to begin operating

Vendor Questions (Including the 1 question submitted at Proposer's Conference):

- What is the budgeted range amount for this RFP? **The award will have a maximum amount of \$150,000 per year for two years. Successful Proposers will receive funding for start-up in accordance with DDS policies and procedures. Proposers must provide a budget outline for start-up cost projections.**
- What is the timeline from start to finish for the RFP? **Complete information is located on page 6 of the RFP. Anticipated Date of Website to begin operating is October 1, 2022 and contract is for two years.**
- What is the expected volume of individuals and families looking for staff? **Information can be found on page 18 of RFP. There are currently 2,114 employers of record who employ an estimated 4,400 staff. In 2021, there was a total of 233 employers of record with an active subscription to the current employment website with a total of 646 updated or new worker applications.**
- Is the Department of Developmental Services opposed to using a third-party platform to facilitate the scope of work? **The platform will increase the scope and size of the applicant pool. Yes, however proposer must include details in their proposal.**
- Will the individual and families own the vetting process for reviewing experienced staff members? **Yes.**
- Will the Department of Developmental Services provide a project manager to connect with the submitter's organization? **Yes.**