

DDS South Region Request for Proposals (RFP) #31622, September 2, 2025, via Teams
Proposers' Conference Questions

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1. Question of submitting hard copies of provider proposals.
 - **Answer**, Submit proposals electronically as stated in the RFP.
2. Question of one e-mail per house submission.
 - **Answer**, Proposals for each grouping can be sent in one email. Indicate which groupings you are submitting proposals for on the subject line of the email. i.e. Group A, Group B, Group C.
3. Question if individuals themselves decide they do not want to be part of the grouping, what happens?
 - **Answer**, The homes will support the grouping of individuals identified, in the event the initial individuals identified change due to life circumstances, there will be discussion with DDS and the awarded provider on the selection of alternate individual(s).
4. Question will providers be able to look at the groupings with the information for the individuals and know how to obtain the information?
 - **Answer**, The referral packets being sent to providers are separated into groupings A, B, and C.
5. Referring to question #2, one e-mail containing all the proposals or three separate emails containing proposal for each group.
 - **Answer**, Proposals for each grouping can be sent in one email. Indicate which groupings you are submitting proposals for on the subject line of the email. i.e. Group A, Group B, Group C.
6. Question of will there be instructions on how to request information on each individual that you are looking at for each home as well as an opportunity after to visit, ask clarifying questions, and will there be a contact for that?
 - **Answer**, yes, in the RFP, it states arrangements to meet the individuals who plan to move to the homes will need to be made through the DDS agency contact, Margaret Castonguay.
7. Question of was there a previous RFP for a 2 to 5 bed community living homes and 1 to 3 beds in the South Region and are those homes in this RFP in addition to those?
 - **Answer**, The groupings in this RFP are not included in any other active or inactive RFP's.
8. Question if the budget figures presented in the proposal, in the RFP, include Utilization Resource Review (URR) estimates, or is the URR a separate amount to that which has to be estimated or calculated?
 - **Answer**, Providers will not have to submit funding requests to URR for the Individuals in the groupings who have been identified in the RFP as needing 1:1 or 2:1 supports. Providers will need to submit packets to URR for URR reviews when requested by DDS.

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9. Question if the three individuals in each home already have 1 to 1 or 1 to 2?
- **Answer,**
 - Group A; one individual needs 1 to 1 supports and one individual needs 2 to 1 supports.
 - Group B; one individual needs 1 to 1 supports and one individual needs 2 to 1 supports.
 - Group C; all three individuals need 1:1 supports.
10. Question of how the groupings were determined, by age, level of need (LON), proximity, were 2 to 1s separate, how did DDS determine the groupings setup, what about age, proximity to where guardians or families want to be, any siblings involved in the homes?
- **Answer,** Factors such as LON and staffing needs were considered. The Proposer will formally communicate and meet with the individual, the individual's parents, guardian, and/or other representatives on the development process.
11. Question on start-up funding.
- **Answer,** There will be startup and cash advances available.
12. Question on funding availability during or after the transition if an individual's team requests additional staffing to maintain health and safety?
- **Answer,** The provider will follow the one-time funding request process.
13. What is each individual's funding level?
- **Answer,** Funding follows the DDS Funding Guidelines. Providers who request referral packets will receive the funding levels soon after the packets are sent.
14. Is there a cap on cost per bed for the purchase of a home? And if so, what is the cap? Provider stating real estate is very expensive and thought that there was 150,000 per bed limit that DSS allowed. Do you have any information on that, or do you know if there's any flexibility?
- **Answer,** DDS does not fund that portion, the provider would be working with the Department of Social Services (DSS) through a development agreement once a home has been identified.
- DSS reviews every development individually and takes into consideration location, needs of individuals, etc. The cap was developed as a guide.
DSS contact, cida.dss@ct.gov
15. Question is there a list of contractors for the South Region for the development of the homes?
- **Answer,** DDS does not keep a list of contractors.
16. Question is whether Group C did not have enhanced services or supports?
- **Answer,** Each of the individuals in Group C need 1 to 1 supports.