Commissioner Jordan A. Scheff
Department of Developmental Services

CONNECTICUT

Operations Center Memo FY2025-17

To: DDS Qualified Providers

From: Sean Bannon, Operations Center Director

CC: Jordan Scheff, Commissioner, Elisa Velardo, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Nicholas Jerard, CFO, Regional Directors, Private ARDs, Resource Administrators, The Alliance, The Arc CT

Date: May 16, 2025

RE: Rates for Vendor Invoice Submissions through GT Independence

This communication is to provide additional clarity to Qualified Providers submitting invoices to the Fiscal Intermediary – GT Independence.

The Department of Developmental Services has transitioned to a new Individual Budget system. During the transition, the rates in budgets with Vendors that had multiple lines of the same service were combined into a weighted rate that did not match the previous Vendor Service Authorization (VSA) or the DDS Funding Guidelines. This caused some issues with payment for invoices with incorrect rates.

In addition, most Day Services rates were increased retroactive to July 1, 2024 as noted in Operation Center Memo FY 25-05. Most of these increases were entered into the individual budgets in November 2024, however, updated VSAs were not sent to all providers at that time.

GT Independence will automatically be processing retro payments to providers for the difference in rates back to July 1, 2024. These payments should go out during the month of May 2025.

The new budget system has been updated and providers shall receive an updated VSA list for the individuals they support through the Fiscal Intermediary. These VSAs should now be at the correct rate.

In order to assist with facilitating invoice processing through GT Independence, DDS and GT Independence are issuing the following guidance to Qualified Providers:

- Please use the most recent DDS Funding Guidelines when determining what rate to use for current services.
- If you are submitting invoices – using hours as units, please note this on the invoice. If you are submitting in 15-minute increments, please note this as well.
- If you are utilizing a negotiated rate, it will be helpful to include the VSA with your invoice.