EVV WRD Processing

WRD Dual Mode

WRD Full Mode

WRD Combo Mode

Reports

Admin Tools

Data Entities

Upload Entities - the Process Foundation:

- **Individuals**- Persons who receive services from the State of CT
- **Providers**- Persons or companies that provide individual services
- **Authorizations**- A contract between Individuals and providers to provide a specific service for so many units

Download Entities:

- **Visits**- A time span where a provider (or provider employee) was performing a service

Data Migration Processes

- There are 2 main processes, Export Entity Data and Import Visit Data
- Export Entity Data to Sandata:
  - DDS sends data files for Individuals, Providers and Authorizations
  - DDS receives confirmation and any errors that require fixes to be resubmitted
- Import Visit Data from Sandata:
  - DDS Retrieves Visit Data from Sandata
  - Medicaid/Unit check (pre-WRD merge)
  - EVV visit data is processed into the WRD system

Entity and Visit Data Correction/Tracking/Modes

- EVV Visit Data to WRD
  - Visit Data – Processing prior to WRD Attendance
    - **Daily /Split Visits** – Call in /Call out -- Date/Time after midnight **splits to multiple days**
    - Validations for Medicaid/Annual Units/Daily Units – WRD error displays

  - WebResDay Mode Features
    - Dual Mode: Manual Entry/EVV Data view & errors/Reports/Manual sign off
      - Dual to Full Mode option in Manage EVV Modes
    - Full EVV Mode: EVV auto data insert /Error view link/Reports/Auto sign off
      - Full EVV Mode change back to Dual option – Admin Request
    - Combo Mode: For Residentials with partial EVV data view & partial manual entry/manual sign off/Reports
    - Corrections: Manual entry/sign off = WRD system manual correction
      EVV entry/auto sign off = EVV system correction

WRD Reporting and Admin Tools

- Existing & New WRD Reports:
  - Existing WRD reports have been modified to display relative EVV data
  - New WRD/EVV reports
    - EVV Manual Comparison display with Automated WRD Medicaid/Unit check display
    - EVV Split Visit record display
  - Dual and Full Mode reports on the Attendance user entry screen

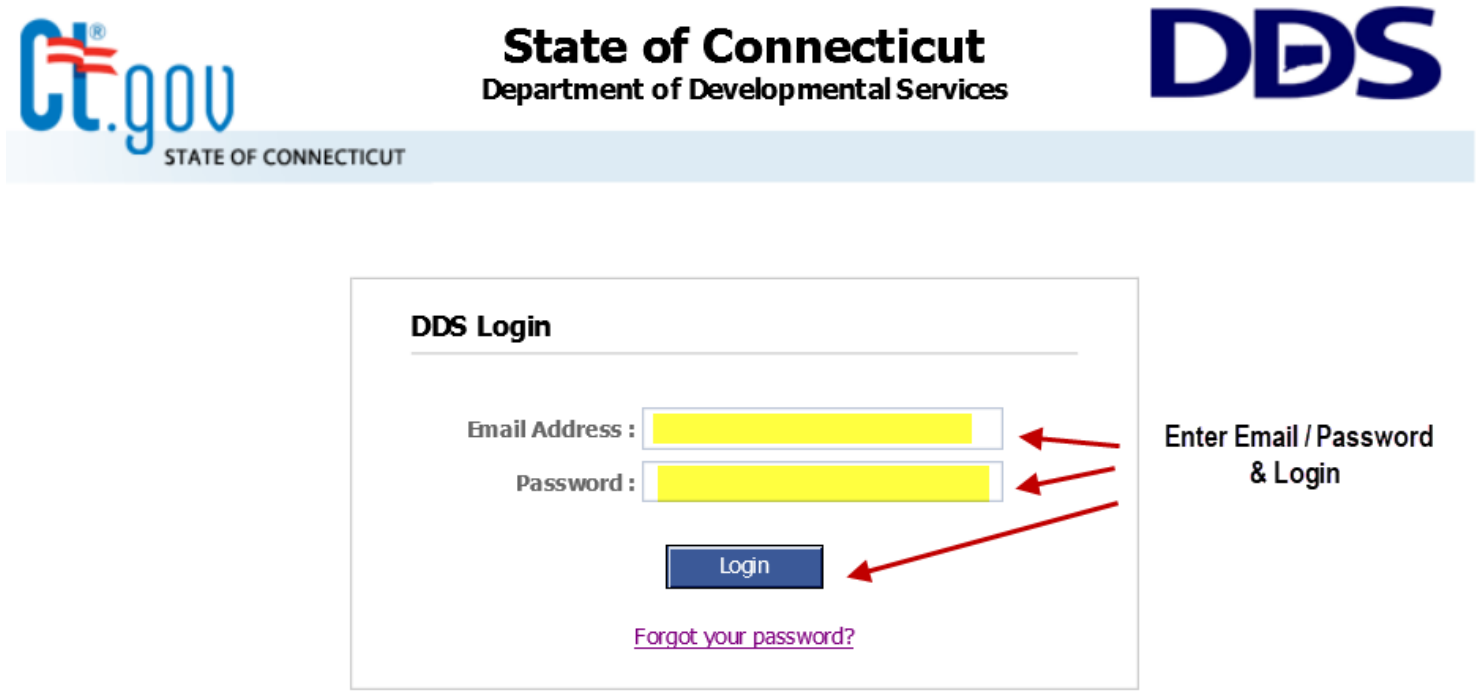
  - WebResDay Admin Tools for EVV Mode Maintenance
    - Provider Admin Role
      - Providers can change from Dual Mode to Full Mode themselves
    - Application Admin Role
      - DDS Admin role can change a provider from Dual to Full Mode
      - DDS Admin role can change a provider from Full back to Dual Mode
      - DDS Admin role can delete an incorrectly added provider mode

WebResDay

EVV Data Entry

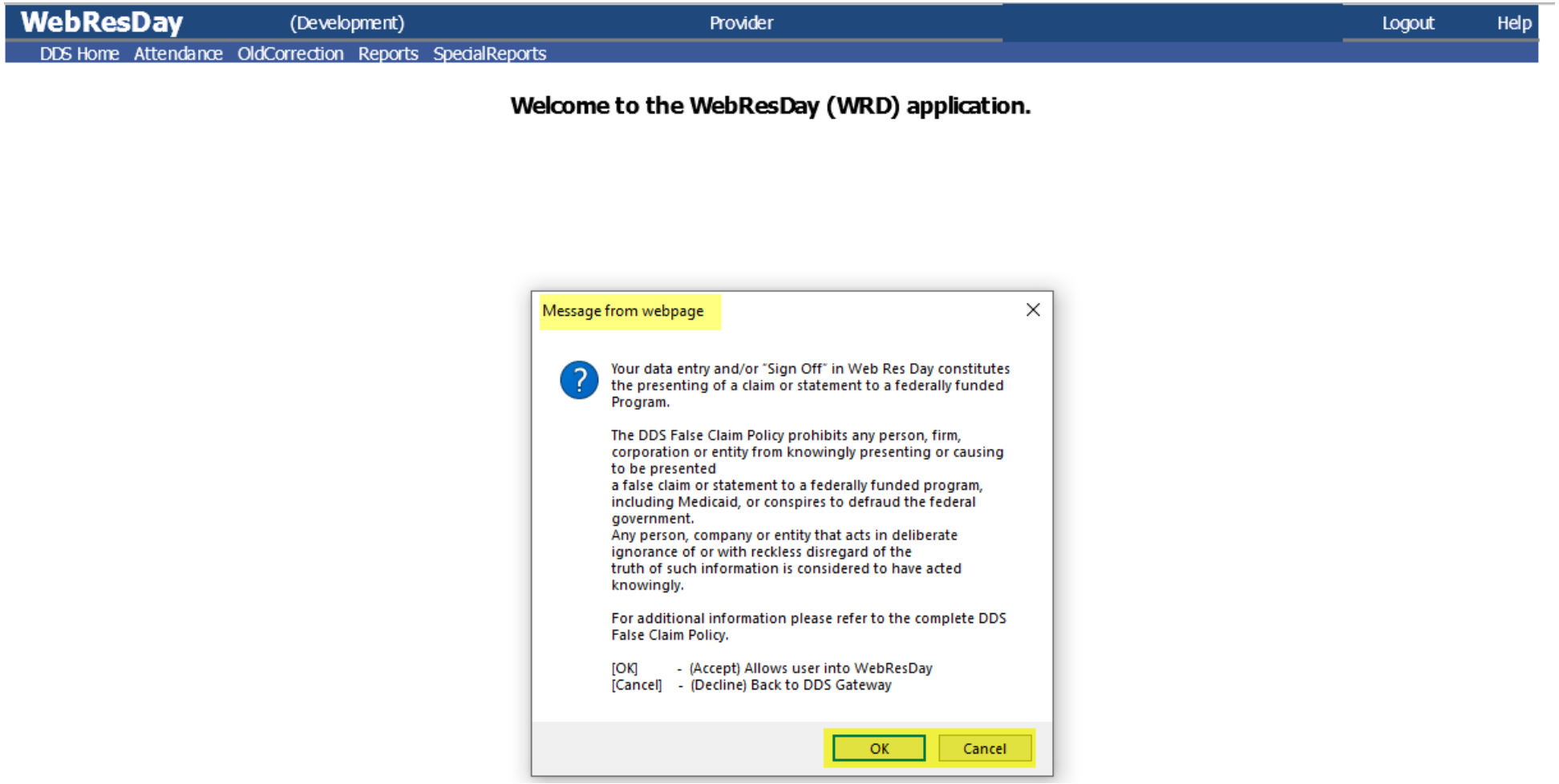
DDS Gateway Login

https://www.ddsapp.ct.gov/DDSGateway/Login.aspx

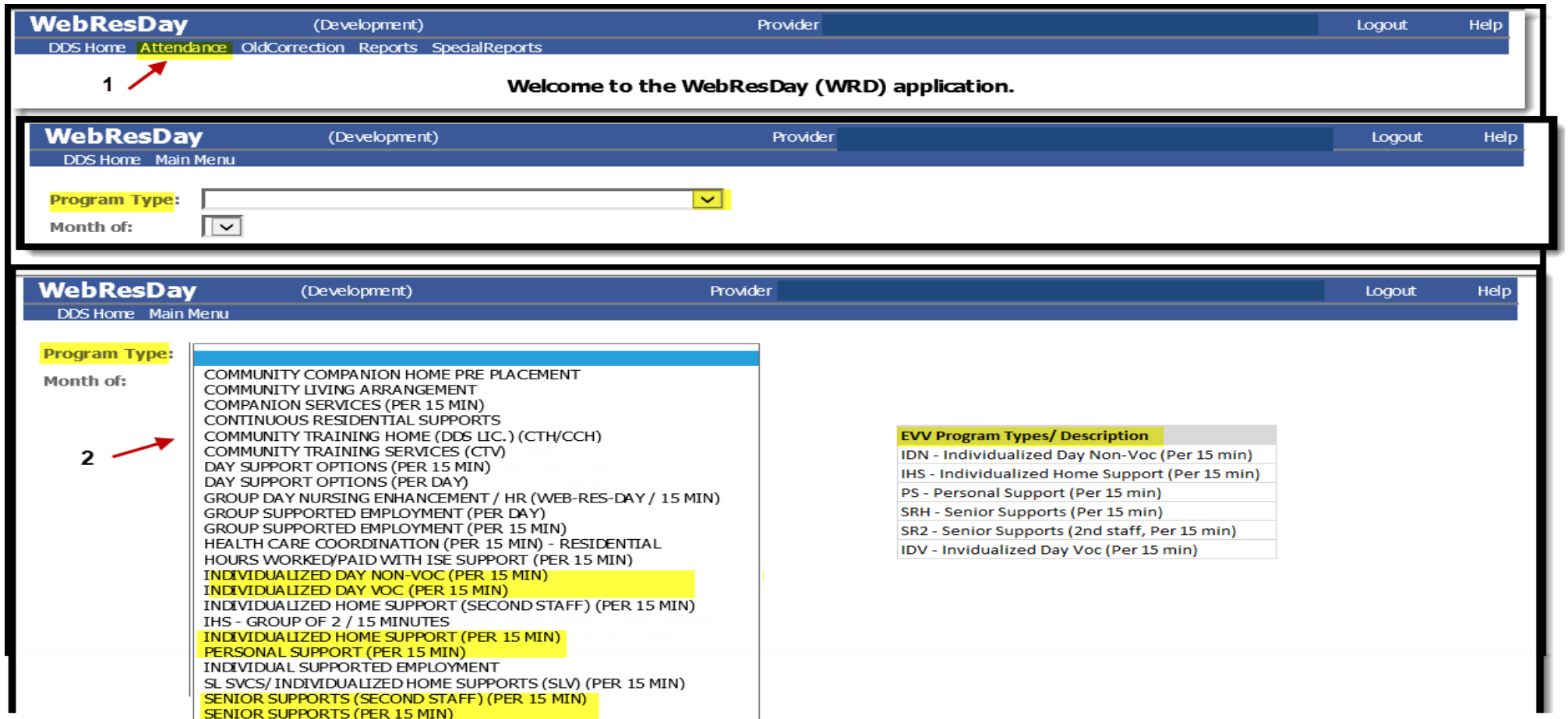


Select WebResDay & Role

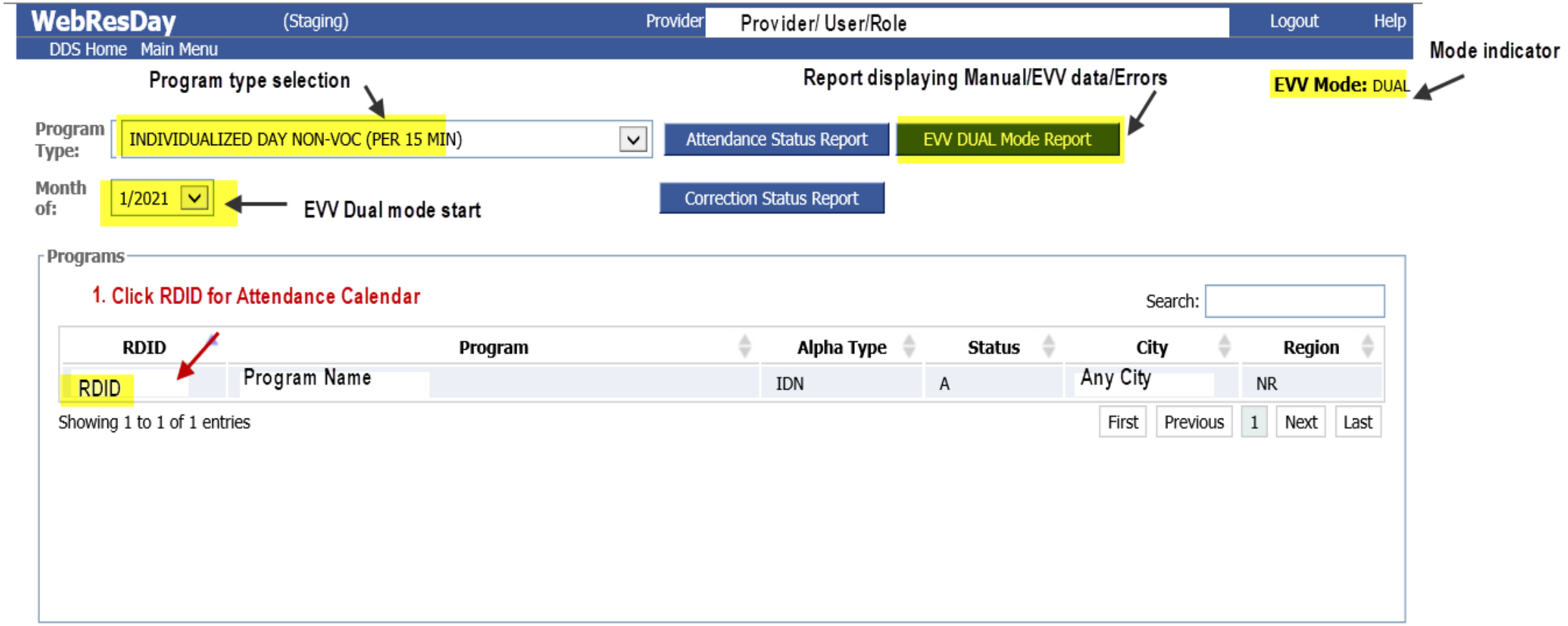
Welcome / Policy Confirmation



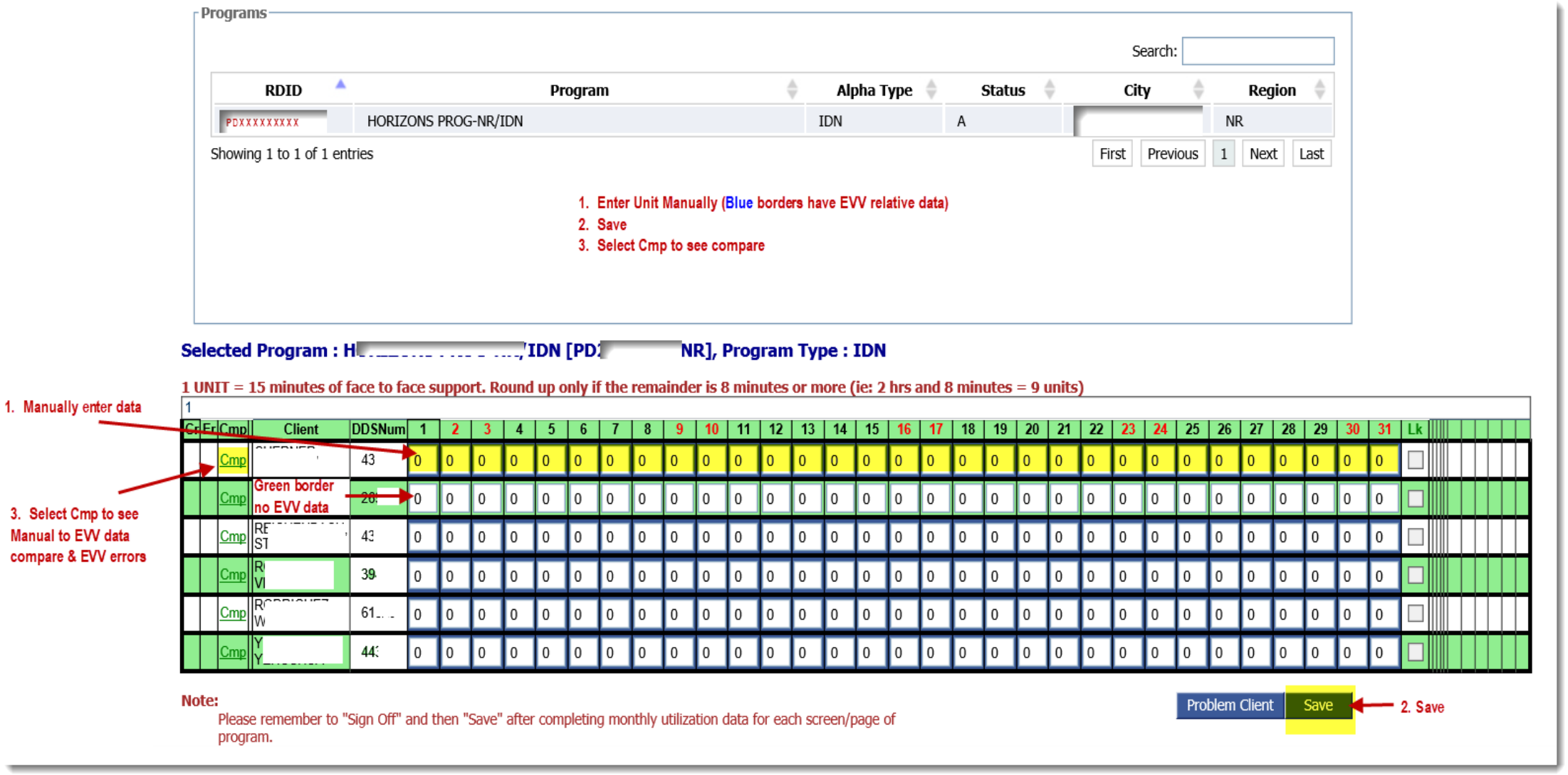
1. Select Attendance 2. EVV Program Type



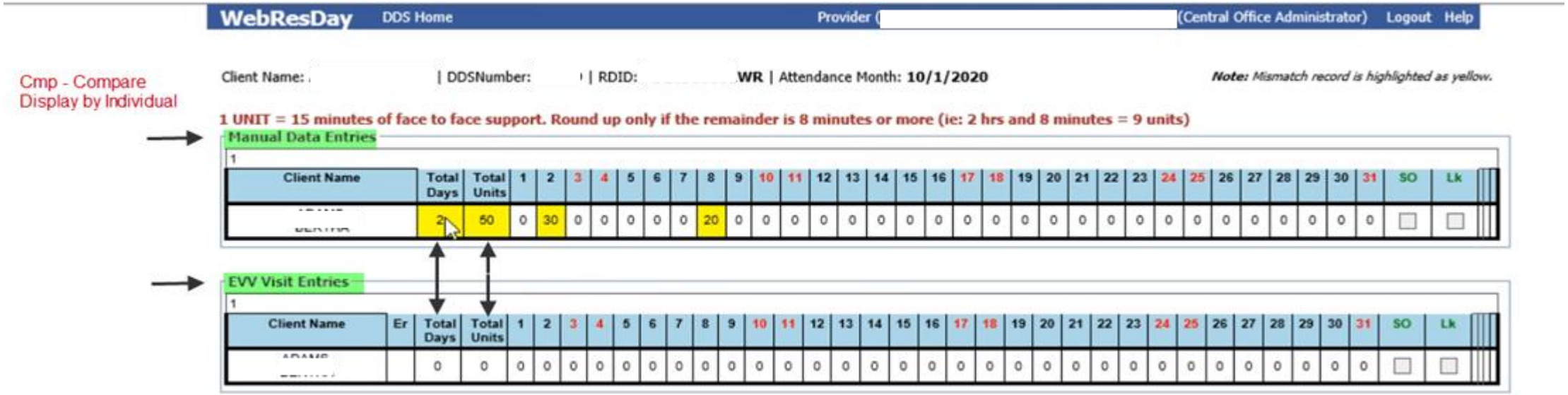
Mode/Dual Mode Report/EVV Month Start



1. Manual Entry / 2. Save / 3. View in Cmp Link



Dual Mode – Comparative Display Example



EVV - Manual Comparison Report

RDID:

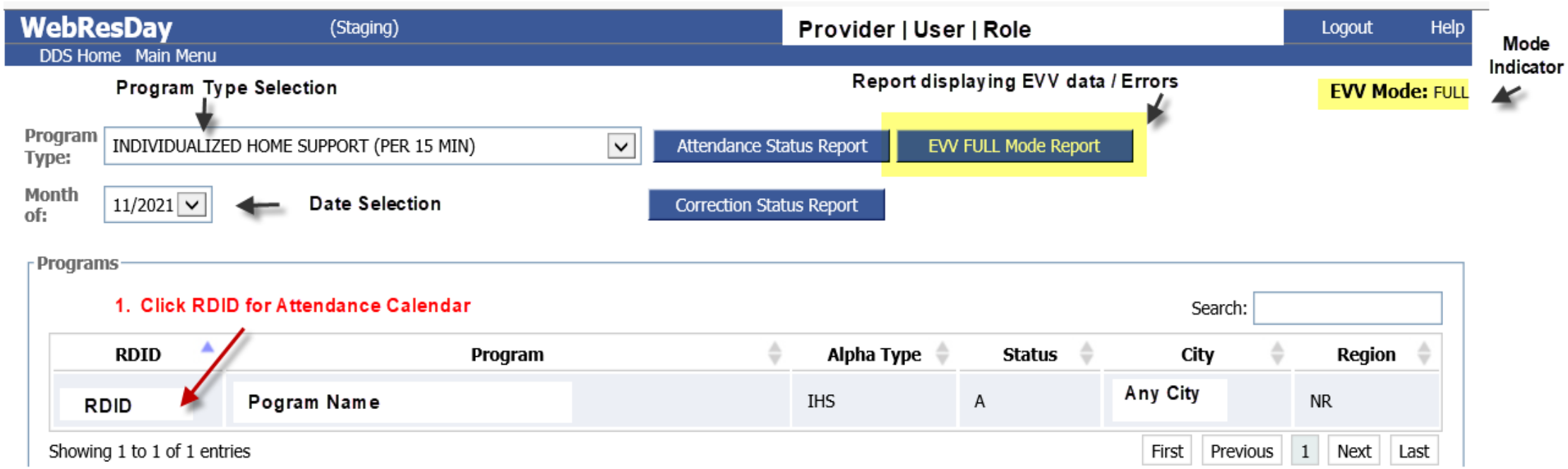
Attendance Month: 10/1/2020

Note:
Yellow - Indicates mismatch record(s)
Red - Indicates EVV Visit Errors (Please see bottom for details).

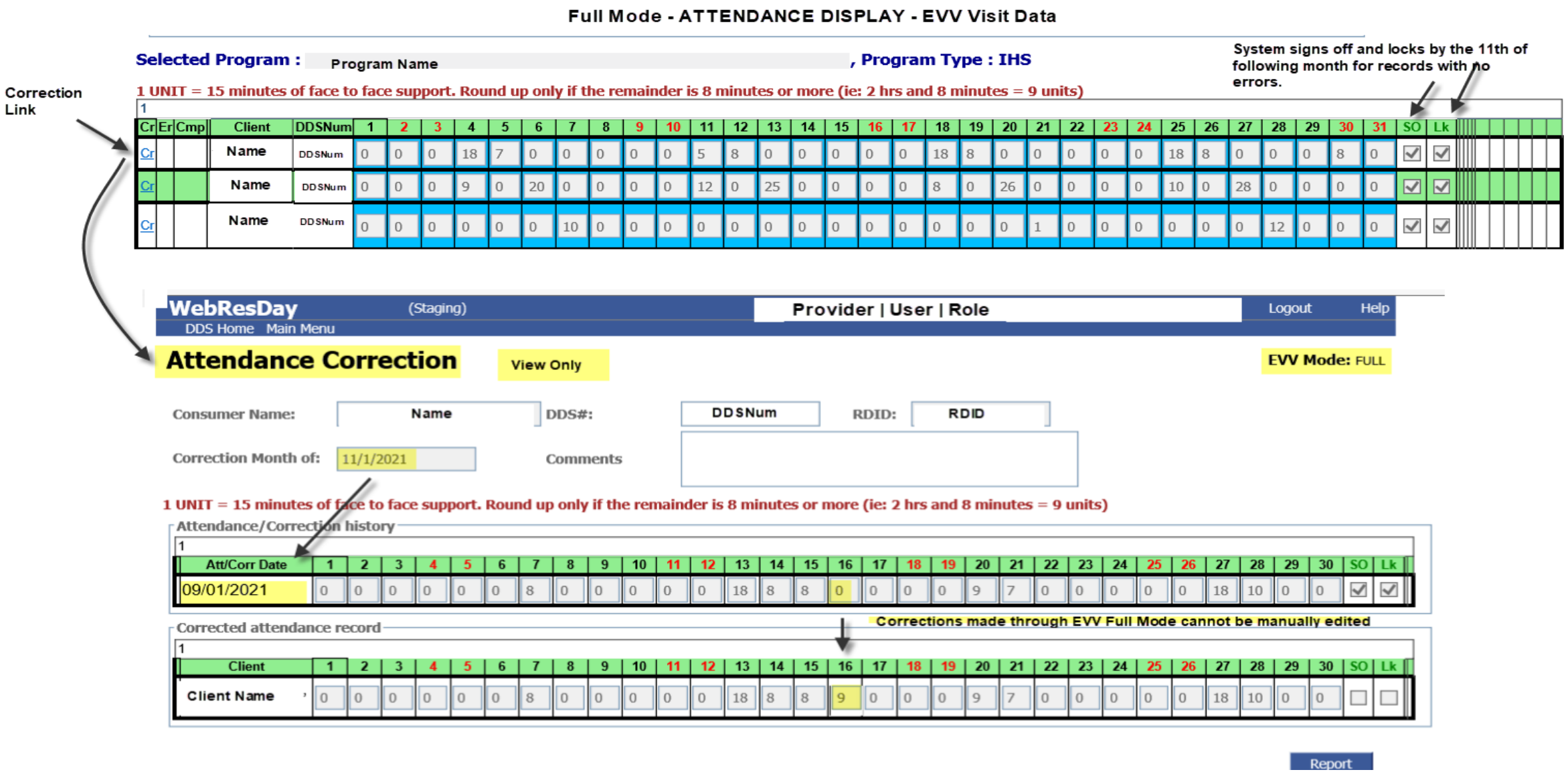
1 UNIT = 15 minutes of face to face support. Round up only if the remainder is 8 minutes or more (ie: 2 hrs and 8 minutes = 9 units)

Client Name	DDS#	Mode	RDID	Attendance ID	Total Days	Total Units	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
AC THA	24 9	M	PD2050088 1WR	2365537	2	50	0	30	0	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		EVV	PD2050088 1WR	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
A R N	11	M	PD2050088 1WR	2365538	3	60	0	0	0	0	0	20	20	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		EVV	PD2050088 1WR	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
A N	2	M	PD2050088 1WR	2365539	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
B N	1	M	PD2050088 1WR	2365540	3	70	0	0	20	0	0	0	0	20	0	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		EVV	PD2050088 1WR	2365540																																	
		EVV	PD2050088 1WR	6	1	30	0	0	0	0	0	0	0	0	0	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
B L	4	M	PD2050088 1WR	2365541	1	30	0	0	0	0	0	0	0	0	0	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		EVV	PD2050088 1WR	5	1	30	0	0	0	0	0	0	0	0	0	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Full Mode Screen Display Example

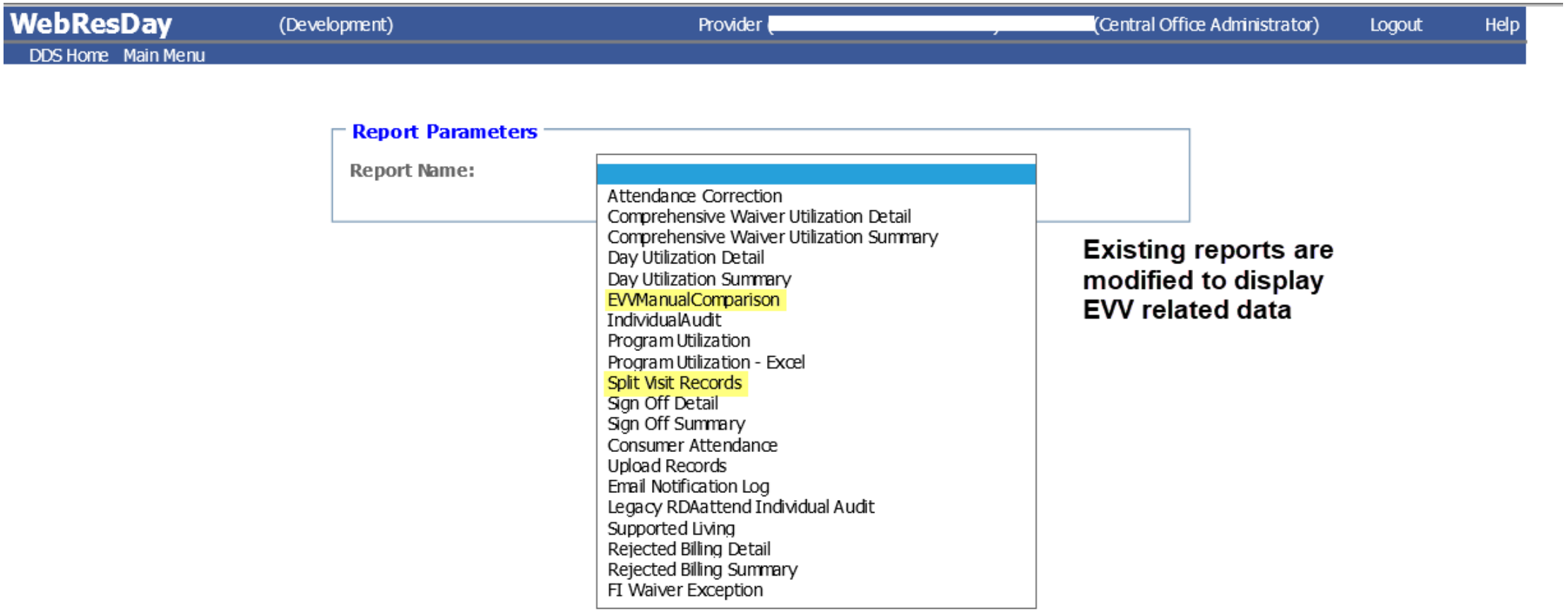


Full Mode – Attendance & Correction Screen Display Example



WRD – Reports

New & Modified



Existing reports are modified to display EVV related data

Full EVV Mode Report – Errors by Individual Example

WebResDay DDS Home Main Menu Provider [redacted] (Central Office Administrator) Logout Help

Error Details

Client Name: **D** . **IA** | DDSNumber: **5** **r** | RDID: **PS** **51NR** | Attendance Month: **7/1/2020**

Rule:

Daily Max Limit ~ ***Day -> range 0 - 32***
Res -> range 0 - 96

Annual Max Limit ~ ***(Sum of Duration / 4) < Annual Max Limit***

1 2

Days	Visit Date	Daily Max Limits Exceeded?	Annual Max Limits Exceeded?	OnMedicaid?	OnWebResDay Program?	Duration	Daily Max Limit	Annual Max Limit	Record Type	Created Date
Day3	7/3/2020	Y	-	-	-	480	96	--	Original	10/13/2020 7:46:31 AM
Day5	7/5/2020	Y	-	-	-	480	96	--	Original	10/13/2020 7:46:31 AM
Day10	7/10/2020	Y	-	-	-	480	96	--	Original	10/13/2020 7:46:31 AM
Day24	7/24/2020	Y	-	-	-	600	96	--	Original	10/13/2020 7:46:31 AM
Day26	7/26/2020	Y	-	-	-	600	96	--	Original	10/13/2020 7:46:31 AM
Day27	7/27/2020	Y	-	-	-	600	96	--	Original	10/13/2020 7:46:31 AM
Day27	7/27/2020	Y	-	-	-	400	96	--	Split	10/13/2020 7:46:31 AM
Day29	7/29/2020	Y	-	-	-	1800	96	--	Original	10/13/2020 7:46:31 AM
Day29	7/29/2020	Y	-	-	-	1600	96	--	Original	10/13/2020 7:46:31 AM
Day29	7/29/2020	Y	-	-	-	1200	96	--	Split	10/13/2020 7:46:31 AM
Day29	7/29/2020	Y	-	-	-	533	96	--	Split	10/13/2020 7:46:31 AM
Day30	7/30/2020	Y	-	-	-	600	96	--	Split	10/13/2020 7:46:31 AM

Full EVV Mode – Error Report – All Individuals Example

Full Mode Report

RDID: PI IR

Attendance Month: 10/1/2020

Note:

- Indicates EVV Visit Errors (Please see bottom for details).

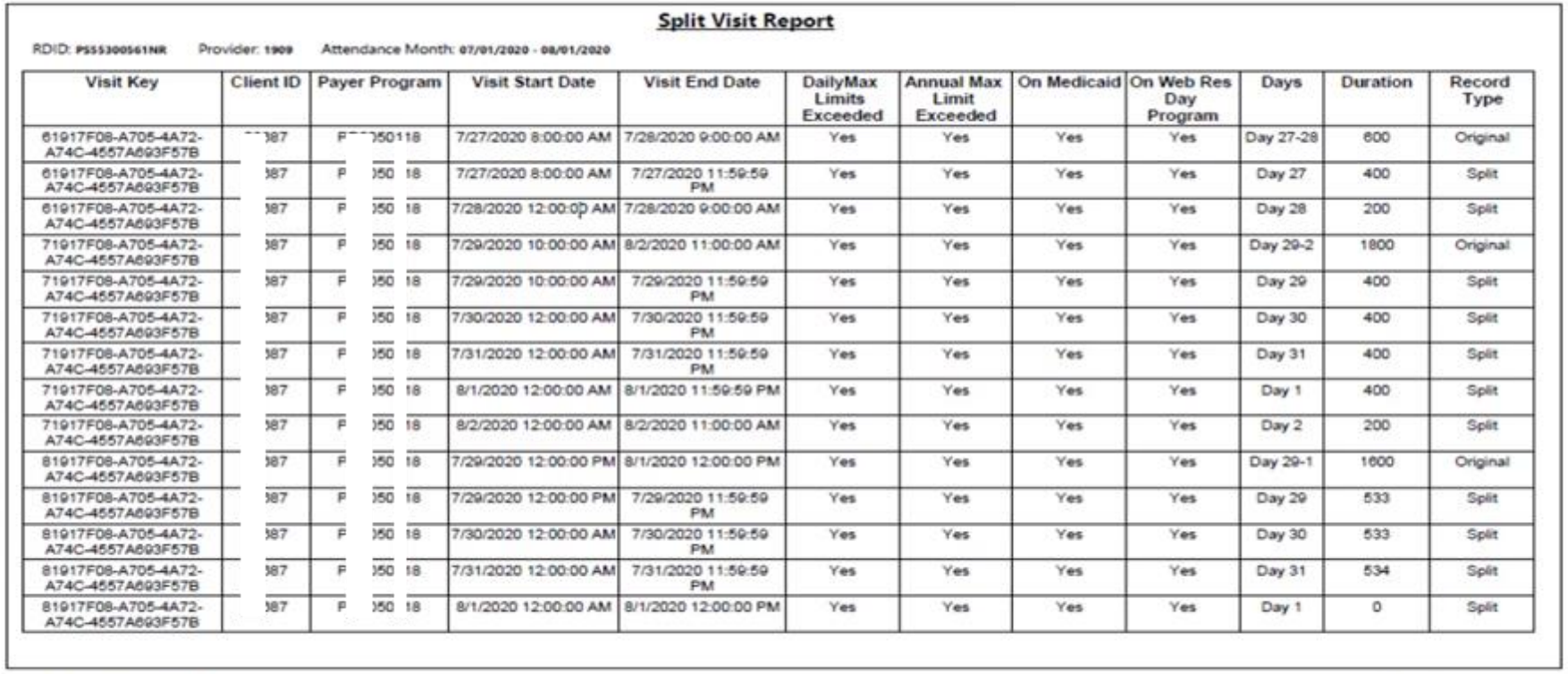
1 UNIT = 15 minutes of face to face support. Round up only if the remainder is 8 minutes or more (ie: 2 hrs and 8 minutes = 9 unit:)

Client Name	DDS#	Mode	RDID	Attendance ID	Total Days	Total Units	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
[redacted]	92	EVV	PI VR	2365538	3	60	0	0	0	0	0	20	20	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BO AN	21	EVV	PD IWR	2365540	3	70	0	0	20	0	0	0	0	20	0	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
[redacted]	04	EVV	PD2 IWR	2365541	1	30	0	0	0	0	0	0	0	0	0	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
C N	77	EVV	PD IWR	2365542	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
G A J Y	96	EVV	PD IWR	2365543	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
N R	13	EVV	PD WR	2365544	2	30	0	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0	0
F AUL	21	EVV	PI IWR	2365546	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WI E	586	EVV	PD IWR	2365549	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

EVV Visit Errors

Client Name	DDS#	Days	Visit Date	Daily Max Limits Exceeded?	Annual Max Limits Exceeded?	On Medicaid?	On Web Res Day Program?	Duration	Daily Max Limit	Annual Max Limit	Record Type	Created Date

WebResDay Split Visit QA Report Example



Split Visit Report

RDID: PSS5300561NR Provider: 1909 Attendance Month: 07/01/2020 - 08/01/2020

Visit Key	Client ID	Payer Program	Visit Start Date	Visit End Date	DailyMax Limits Exceeded	Annual Max Limit Exceeded	On Medicaid	On Web Res Day Program	Days	Duration	Record Type
61917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050118	7/27/2020 8:00:00 AM	7/28/2020 9:00:00 AM	Yes	Yes	Yes	Yes	Day 27-28	600	Original
61917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	7/27/2020 8:00:00 AM	7/27/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 27	400	Split
61917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	7/28/2020 12:00:00 AM	7/28/2020 9:00:00 AM	Yes	Yes	Yes	Yes	Day 28	200	Split
71917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	7/29/2020 10:00:00 AM	8/2/2020 11:00:00 AM	Yes	Yes	Yes	Yes	Day 29-2	1800	Original
71917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	7/29/2020 10:00:00 AM	7/29/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 29	400	Split
71917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	7/30/2020 12:00:00 AM	7/30/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 30	400	Split
71917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	7/31/2020 12:00:00 AM	7/31/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 31	400	Split
71917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	8/1/2020 12:00:00 AM	8/1/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 1	400	Split
71917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	8/2/2020 12:00:00 AM	8/2/2020 11:00:00 AM	Yes	Yes	Yes	Yes	Day 2	200	Split
81917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	7/29/2020 12:00:00 PM	8/1/2020 12:00:00 PM	Yes	Yes	Yes	Yes	Day 29-1	1600	Original
81917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	7/29/2020 12:00:00 PM	7/29/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 29	533	Split
81917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	7/30/2020 12:00:00 AM	7/30/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 30	533	Split
81917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	7/31/2020 12:00:00 AM	7/31/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 31	534	Split
81917F08-A705-4A72-A74C-4557A693F57B	[redacted]087	P[redacted]050 18	8/1/2020 12:00:00 AM	8/1/2020 12:00:00 PM	Yes	Yes	Yes	Yes	Day 1	0	Split

Split Visit Report (SplitVisitReport)

Page 1 of 1
As of: 11:56:44 AM 9/11/2020

WebResDay – Report Updates for EVV Example

Note:- ** - *Represents EVV Data*

DDS WebResDay Attendance Correction Report

Begin Month: 8/1/2020 End Month: 8/31/2020 Provider: E

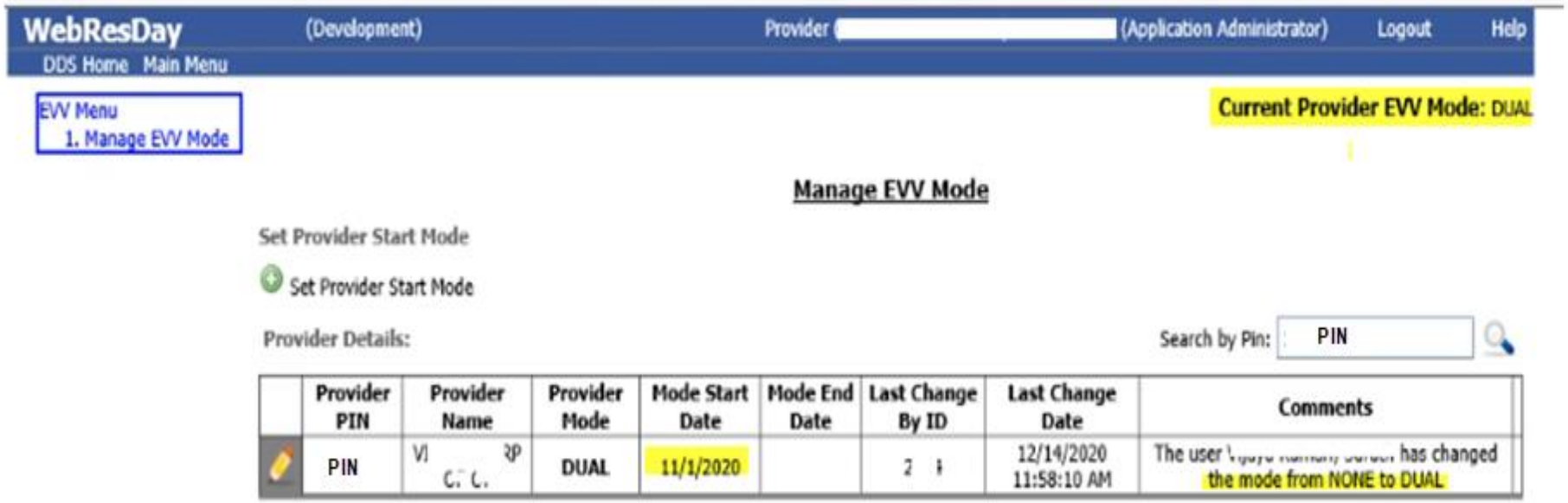
Not Signed Off	DDS Number	ClientName		Correction Month	RDID	Program Name		Correction Reason	Comments
	**136	CA	.UC	8/1/2020	P	ISR	SR/IND/ PORT	ED Consumer Attendance Error	Correction Imported through the EVV process
	**18	BR	ERS	8/1/2020	P	ISR	IN-SR/I	Consumer Attendance Error	Correction Imported through the EVV process
	**28	JO	GE	8/1/2020	P	ISR	IN-SR/I	Consumer Attendance Error	Correction Imported through the EVV process
	**28	CA	OL	8/1/2020	P	ISR	IN-SR/I	Consumer Attendance Error	Correction Imported through the EVV process
	**3(	SM	ID	8/1/2020	P	ISR	SR/IND/ PORT	ED Consumer Attendance Error	Correction Imported through the EVV process
	**31	BE	OM	8/1/2020	P	ISR	SR/IND/ PORT	ED Consumer Attendance Error	Correction Imported through the EVV process
	**31	HO	STP	8/1/2020	P	ISR	SR/IND/ PORT	ED Consumer Attendance Error	Correction Imported through the EVV process
	**32	MC	ATH	E 8/1/2020	P	ISR	SR/IND/ PORT	ED Consumer Attendance Error	Correction Imported through the EVV process
	**32	MC	ATH	E 8/1/2020	P	ISR	IN-SR/I	Consumer Attendance Error	Correction Imported through the EVV process
	**36	MA	L, E	8/1/2020	P	ISR	SR/IND/ PORT	ED Consumer Attendance Error	Correction Imported through the EVV process
	**37	KA	ER	8/1/2020	P	ISR	SR/IND/ PORT	ED Consumer Attendance Error	Correction Imported through the EVV process

WRD Admin Tools

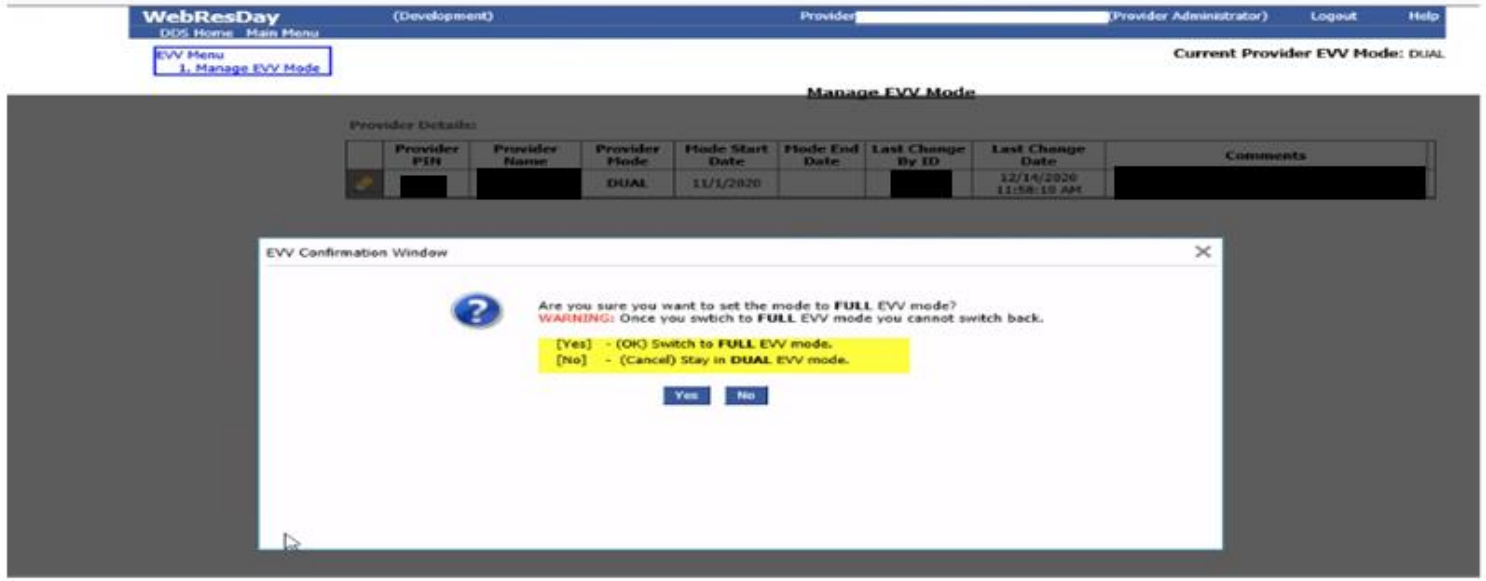
Manage EVV Modes

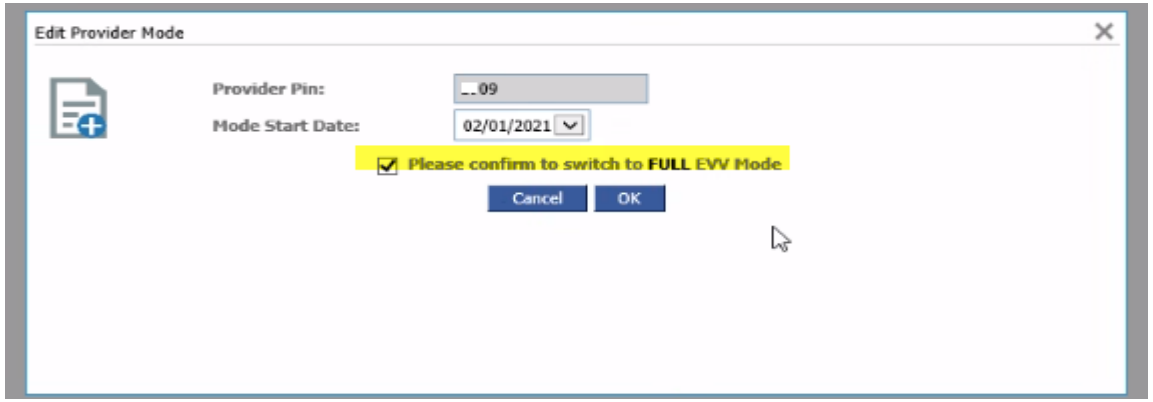
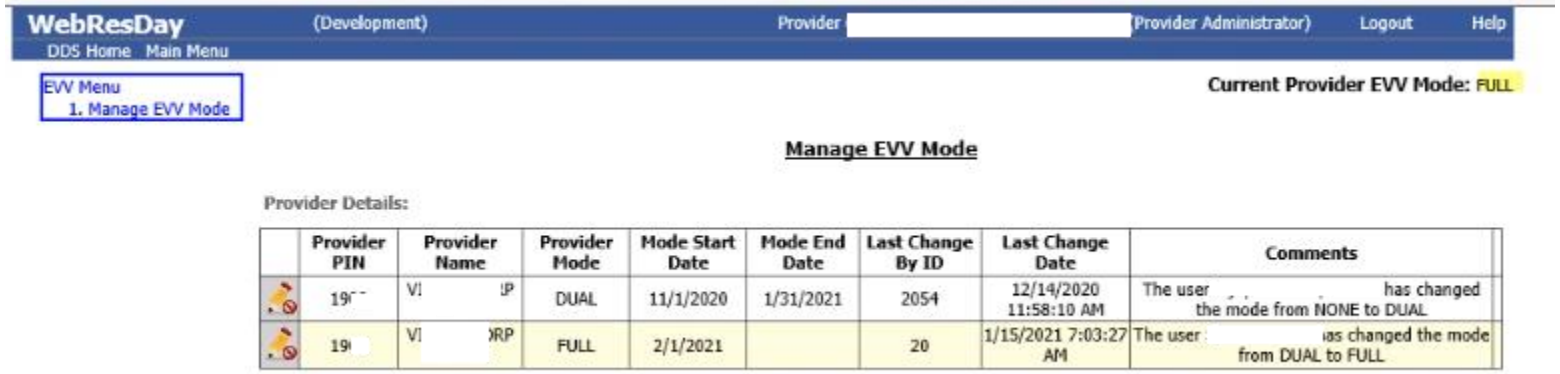
WRD – Manage EVV Mode

WRD – Dual to Full Mode by Provider Admin Role



WRD-Dual to Full Mode





WRD- Dual to Full Mode