



# State of Connecticut Department of Developmental Services

# DDS

Jordan A. Scheff  
Commissioner

Elisa F. Velardo  
Deputy Commissioner

## Operations Memo 2024-21

**To:** DDS Qualified Providers

**From:** Sean Bannon, Director, Operations Center

**CC:** Jordan Scheff, Commissioner, Elisa Velardo, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Nicholas Jerard, CFO, Regional Directors, Private ARDs, Resource Administrators, Director of EDS, Director of AT, The Alliance, The ARC CT

**Date:** May 6, 2024

**Subject:** Updated Funding Guidelines

The Department of Developmental Services (DDS) has implemented several changes to services and rates over the past few months. This memo is to assist with communicating all such changes. Changes include:

- The **new Day Placement Rate**, as described in [Operations Memo FY 24-17](#)
- The **administrative fee for Assistive Technology** (AT) transactions, as described in [Operations Memo FY24-16](#)
- Implementation of the **Collective Bargaining Agreement (CBA)** for self-directed supports; and
- Recognition of the need to **increase respite rates**.

To ensure proper understanding of all such changes, DDS is also releasing updated funding guidelines to encompass the aforementioned services (please see companion attachment) with effective dates as described below.

- 1) **New Day Placement Rate:** Effective 4/1/2024
- 2) **Assistive Technology Administrative Fee:** Effective 3/1/2024
- 3) **Self-Hire Minimum Rates (CBA):** Effective 5/1/2024 and 7/1/2024
- 4) **Respite Rates:** Effective 4/1/2024.

Please direct any questions to your Regional Resource Management contact.

Main Phone: 860-418-6000  
Central Office: [ddsct.co@ct.gov](mailto:ddsct.co@ct.gov)  
Ombudsperson: [dds.ombudsperson@ct.gov](mailto:dds.ombudsperson@ct.gov)

Website: [portal.ct.gov/dds](http://portal.ct.gov/dds)  
Public Region: [ddsct.pub@ct.gov](mailto:ddsct.pub@ct.gov)  
Southbury Training School: [ddsct.sts@ct.gov](mailto:ddsct.sts@ct.gov)  
*An Affirmative Action/Equal Opportunity Employer*

North Region: [ddsct.nr@ct.gov](mailto:ddsct.nr@ct.gov)  
South Region: [ddsct.sr@ct.gov](mailto:ddsct.sr@ct.gov)  
West Region: [ddsct.wr@ct.gov](mailto:ddsct.wr@ct.gov)