



State of Connecticut  
Department of Developmental Services

**DDS**

Jordan A. Scheff  
Commissioner

Elisa F. Velardo  
Deputy Commissioner

**Operations Memo 2024-17**

**TO:** DDS POS Contracted Providers

**FROM:** Sean Bannon, Director, Operations Center

**CC:** Jordan Scheff, Commissioner, Elisa Velardo, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Nicholas Jerard, CFO, Regional Directors, Private ARDs, Resource Administrators, The Alliance, The ARC CT

**DATE:** March 28, 2024

**SUBJECT:** Employment and Day Initiatives

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During the pandemic, The Department of Developmental Services (DDS) recognized that low utilization and other factors caused difficulties for providers to maintain safe, meaningful Employment and Day programs. In order to support providers during the public health emergency, qualified POS contracted providers benefited from a “Day non-utilization payment” also known as a “Fiscal Stability” payment. With the end of the public health emergency, the fiscal stability payments ended as well.

In an effort to continue to support providers and expand employment and day options to people who have a need for such services, the following initiatives have been approved. These initiatives recognize the increase costs providers face in developing services, expanding capacity and working towards system wide utilization rates in line with pre pandemic levels:

**New Day Services:**

- a. In order to cultivate increased capacity, **effective 4/1/2024** POS contracted providers will temporarily receive increased funding for the following:
  - Upon CSA approval, acceptance of a new individual into all day or employment services (including through portability from another service provider),
  - Expansion of service hours to those who receive part time services,
- b. Additional funding will be based upon utilization and prorated by LON upon the first date of service, and then monthly thereafter, for the first year the service is provided.
  - Individuals requiring 1:1 support or 2:1 support will receive additional enhanced funding to meet the increased costs of support.

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**Ongoing Day Services:**

- Enhanced day program rates will be temporarily paid based on system wide utilization levels. Utilization will be evaluated monthly for on time attendance. The enhanced rates will be determined based on the number of new placements, current attendance and the historic utilization factor of the employment and day services account.

Please note that this initiative shall remain in place as resources permit. Individuals who are placed at the increased rate shall continue to receive the enhanced rate for the first year.

Updated funding guidelines, which reflect the above initiatives, will be released in the near future.