



State of Connecticut  
Department of Developmental Services

DDS

Ned Lamont  
Governor

Jordan A. Scheff  
Commissioner

Elisa F. Velardo  
Deputy Commissioner

**Operations Memo 2023-10**

**To:** DDS Qualified Providers

**From:** Sean Bannon, Operations Center Director

**CC:** Jordan Scheff, Commissioner, Elisa Velardo, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Scott McWilliams, Chief of Fiscal/Administrative Services, Regional Directors, Private ARDs, Resource Administrators, The Alliance, The ARC CT

**Date:** September 29, 2022

**RE:** Individual Supported Employment Update

The State Employment Leadership Network (SELN) conducted a State Strategic Employment Full Assessment to assist the Department of Developmental Services (DDS) with decision making and prioritizing in regards to employment supports.

As a result of SELN recommendations, DDS created various stakeholder subcommittees to develop recommendations to improve outcomes for individuals with intellectual disability seeking to obtain and maintain employment. We are now starting to put these recommendations into action.

Effective October 1, 2022, the following changes to Individual Supported Employment (ISE) will be implemented:

- There will be one uniform rate for the ISE Employment Incentives. (\$55/hr)
- The cap on ISE hours is being removed. An individual will be able to utilize their Day funding for ISE or a combination of ISE and other Day supports – up to their LON amount.
- Whenever possible, one time ISE authorizations will utilize “Add Hours” to minimize the additional administrative burden and allow WebResDay billing in lieu of submitting “actuals”.

Please note that any one time ISE Employment Incentive authorizations that are currently funded at a different rate will remain at that rate until the one time is completed. New one time ISE authorizations will be created at the \$55/hour ISE rate.

Please contact your Regional Resource Manager with any questions.