



State of Connecticut  
Department of Developmental Services

Dannel P. Malloy  
Governor

Jordan A. Scheff  
Commissioner

Peter Mason  
Deputy Commissioner

**Operations Memo FY2019-12**

**TO:** DDS POS Contract Providers

**FROM:** David David, Director of Service Development and Support, Operations Center

**CC:** Jordan Scheff, Commissioner, Peter Mason, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Scott McWilliams, Chief of Fiscal/Administrative Services, Regional Directors, Assistant Regional Directors, Resource Administrators, Case Manager Supervisors

**DATE:** December 11, 2018

**SUBJECT:** Minimum Wage Bill - Timeline for Allocation of Funds to Providers

In August of 2018, the Department of Developmental Services (DDS), in accordance with Special Act 18-5, requested each qualified POS and Non-POS provider to complete and submit to DDS, a Wage Survey for the purpose of documenting that such funds will be used to:

1. Increase the minimum wage paid to employees to \$14.75 per hour by January 1, 2019 and
2. Provide a wage increase (up to 5%) to employees earning between \$14.76 and \$30.00 per hour by January 1, 2019

DDS has processed the Wage Surveys and is now preparing the payment systems for implementation. Providers who submitted Wage Surveys will receive the first payment out of the Minimum Wage funding allocation on or before January 16, 2018. In order for DDS to make the initial payment for POS Contract providers within the first two weeks of January, the first payment will be made via Bridge Funding.

Additional information, including the process for payments after January related to Special Act 18-5, will be forthcoming.

If you have any questions, please call (860) 418-6040 or email [David.David@ct.gov](mailto:David.David@ct.gov)