EVV WRD Processing

WRD Dual Mode

WRD Full Mode

WRD Combo Mode

Reports

Admin Tools

Data Entities

Upload Entities - the Process Foundation:

- **Individuals**- Persons who receive services from the State of CT

- **Providers**- Persons or companies that provide individual services

- **Authorizations**- A contract between Individuals and providers to provide a specific service for so many units unit

Download Entities:

- **Visits**- A time span where a provider (or provider employee) was performing a service

Data Migration Processes

- There are 2 main processes, Export Entity Data and Import Visit Data

- Export Entity Data to Sandata:
  - DDS sends data files for Individuals, Providers and Authorizations
  - DDS receives confirmation and any errors that require fixes to be resubmitted

- Import Visit Data from Sandata:
  - DDS Retrieves Visit Data from Sandata
  - Medicaid/Unit check (pre-WRD merge)
  - EVV visit data is processed into the WRD system

Entity and Visit Data Correction/Tracking/Modes

- EVV Visit Data to WRD
    - Visit Data – Processing prior to WRD Attendance
        - **Daily /Split Visits** – Call in /Call out -- Date/Time after midnight **splits to multiple days**
        - Validations for Medicaid/Annual Units/Daily Units – WRD error displays

    - WebResDay Mode Features
        - Dual Mode: Manual Entry/EVV Data view & errors/Reports/Manual sign off
            - Dual to Full Mode option in Manage EVV Modes
        - Full EVV Mode: EVV auto data insert /Error view link/Reports/Auto sign off
            - Full EVV Mode change back to Dual option – Admin Request
        - Combo Mode: For Residentials with partial EVV data view & partial manual
                           entry/manual sign off/Reports
        - Corrections: Manual entry/sign off = WRD system manual correction
                           EVV entry/auto sign off = EVV system correction

WRD Reporting and Admin Tools

- Existing & New WRD Reports:
  - Existing WRD reports have been modified to display relative EVV data
  - New WRD/EVV reports
    - EVV Manual Comparison display with Automated WRD Medicaid/Unit check display
    - EVV Split Visit record display
  - Dual and Full Mode reports on the Attendance user entry screen

  - WebResDay Admin Tools for EVV Mode Maintenance
    - Provider Admin Role
      - Providers can change from Dual Mode to Full Mode themselves
    - Application Admin Role
      - DDS Admin role can change a provider from to Dual to Full Mode
      - DDS Admin role can change a provider from Full back to Dual Mode
      - DDS Admin role can delete an incorrectly added provider mode

WebResDay

EVV Data Entry

DDS Gateway Login

Select WebResDay & Role

Welcome / Policy Confirmation

1. Select Attendance   2. EVV Program Type

WebResDay	(Development)	Provider	Logout	Help

DDS Home   Attendance   OldCorrection   Reports   SpecialReports

1 →

Welcome to the WebResDay (WRD) application.

WebResDay	(Development)	Provider	Logout	Help

DDS Home   Main Menu

Program Type: [   ] ▼

Month of: [ ] ▼

WebResDay	(Development)	Provider	Logout	Help

DDS Home   Main Menu

Program Type:

Month of:

2 →

COMMUNITY COMPANION HOME PRE PLACEMENT
COMMUNITY LIVING ARRANGEMENT
COMPANION SERVICES (PER 15 MIN)
CONTINUOUS RESIDENTIAL SUPPORTS
COMMUNITY TRAINING HOME (DDS LIC.) (CTH/CCH)
COMMUNITY TRAINING SERVICES (CTV)
DAY SUPPORT OPTIONS (PER 15 MIN)
DAY SUPPORT OPTIONS (PER DAY)
GROUP DAY NURSING ENHANCEMENT / HR (WEB-RES-DAY / 15 MIN)
GROUP SUPPORTED EMPLOYMENT (PER DAY)
GROUP SUPPORTED EMPLOYMENT (PER 15 MIN)
HEALTH CARE COORDINATION (PER 15 MIN) - RESIDENTIAL
HOURS WORKED/PAID WITH ISE SUPPORT (PER 15 MIN)
INDIVIDUALIZED DAY NON-VOC (PER 15 MIN)
INDIVIDUALIZED DAY VOC (PER 15 MIN)
INDIVIDUALIZED HOME SUPPORT (SECOND STAFF) (PER 15 MIN)
IHS - GROUP OF 2 / 15 MINUTES
INDIVIDUALIZED HOME SUPPORT (PER 15 MIN)
PERSONAL SUPPORT (PER 15 MIN)
INDIVIDUAL SUPPORTED EMPLOYMENT
SL SVCS / INDIVIDUALIZED HOME SUPPORTS (SLV) (PER 15 MIN)
SENIOR SUPPORTS (SECOND STAFF) (PER 15 MIN)
SENIOR SUPPORTS (PER 15 MIN)
TRANSPORTATION STANDARD PER MILE
TRANSPORTATION TICKETS (SINGLE TRIP)
TRANSPORTATION TRIPS
TRANSPORTATION WHEELCHAIR/ACCESSIBLE PER MILE
TRANSITIONAL SERVICE (PER DAY)
TRANSITIONAL SERVICE (PER 15 MIN)

EVV Program Types/ Description
IDN - Individualized Day Non-Voc (Per 15 min)
IHS - Individualized Home Support (Per 15 min)
PS - Personal Support (Per 15 min)
SRH - Senior Supports (Per 15 min)
SR2 - Senior Supports (2nd staff, Per 15 min)
IDV - Invidualized Day Voc (Per 15 min)

Mode/Dual Mode Report/EVV Month Start

1. Manual Entry / 2. Save / 3. View in Cmp Link

Programs

Search: _____

RDID	Program	Alpha Type	Status	City	Region
PDXXXXXXXXX	HORIZONS PROG-NR/IDN	IDN	A		NR

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

1. Enter Unit Manually (Blue borders have EVV relative data)
2. Save
3. Select Cmp to see compare

Selected Program : H_____IDN [PD_____NR], Program Type : IDN

1 UNIT = 15 minutes of face to face support. Round up only if the remainder is 8 minutes or more (ie: 2 hrs and 8 minutes = 9 units)

1. Manually enter data

3. Select Cmp to see Manual to EVV data compare & EVV errors

	Cr Er Cmp	Client	DDSNum	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Lk
	Cmp	SHERNER	43	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	☐
	Cmp	Green border no EVV data	28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	☐
	Cmp	RE ST	43	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	☐
	Cmp	R V	39	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	☐
	Cmp	RODRIGUEZ W	61	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	☐
	Cmp	Y Y	44	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	☐

Note:
Please remember to "Sign Off" and then "Save" after completing monthly utilization data for each screen/page of program.

Problem Client   Save   ← 2. Save

Dual Mode – Comparative Display Example

WRD – Reports
New & Modified

Report Parameters

Report Name:

- Attendance Correction
- Comprehensive Waiver Utilization Detail
- Comprehensive Waiver Utilization Summary
- Day Utilization Detail
- Day Utilization Summary
- EVVManualComparison
- IndividualAudit
- Program Utilization
- Program Utilization - Excel
- Split Visit Records
- Sign Off Detail
- Sign Off Summary
- Consumer Attendance
- Upload Records
- Email Notification Log
- Legacy RDAattend Individual Audit
- Supported Living
- Rejected Billing Detail
- Rejected Billing Summary
- FI Waiver Exception

Existing reports are modified to display EVV related data

Full EVV Mode Report – Errors by Individual Example

Error Details

Rule:

Client Name: **D** _____ . _____ **NIA** | DDSNumber: **5** _____ **'** | RDID: **PS** _____ **51NR** | Attendance Month: **7/1/2020**

Daily Max Limit ~ *Day -> range 0 - 32*
Res -> range 0 - 96

Annual Max Limit ~ *(Sum of Duration / 4) < Annual Max Limit*

1 2

Days	Visit Date	Daily Max Limits Exceeded?	Annual Max Limits Exceeded?	OnMedicaid?	OnWebResDay Program?	Duration	Daily Max Limit	Annual Max Limit	Record Type	Created Date
Day3	7/3/2020	Y	-	-	-	480	96	--	Original	10/13/2020 7:46:31 AM
Day5	7/5/2020	Y	-	-	-	480	96	--	Original	10/13/2020 7:46:31 AM
Day10	7/10/2020	Y	-	-	-	480	96	--	Original	10/13/2020 7:46:31 AM
Day24	7/24/2020	Y	-	-	-	600	96	--	Original	10/13/2020 7:46:31 AM
Day26	7/26/2020	Y	-	-	-	600	96	--	Original	10/13/2020 7:46:31 AM
Day27	7/27/2020	Y	-	-	-	600	96	--	Original	10/13/2020 7:46:31 AM
Day27	7/27/2020	Y	-	-	-	400	96	--	Split	10/13/2020 7:46:31 AM
Day29	7/29/2020	Y	-	-	-	1800	96	--	Original	10/13/2020 7:46:31 AM
Day29	7/29/2020	Y	-	-	-	1600	96	--	Original	10/13/2020 7:46:31 AM
Day29	7/29/2020	Y	-	-	-	1200	96	--	Split	10/13/2020 7:46:31 AM
Day29	7/29/2020	Y	-	-	-	533	96	--	Split	10/13/2020 7:46:31 AM
Day30	7/30/2020	Y	-	-	-	600	96	--	Split	10/13/2020 7:46:31 AM

Full EVV Mode – Error Report – All Individuals Example

Full Mode Report

RDID: P_____ IR   Note:

Attendance Month: 10/1/2020   [red box] - Indicates EVV Visit Errors (Please see bottom for details).

1 UNIT = 15 minutes of face to face support. Round up only if the remainder is 8 minutes or more (ie: 2 hrs and 8 minutes = 9 units)

Client Name	DDS#	Mode	RDID	Attendance ID	Total Days	Total Units	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
J J	92	EVV	PC VR	2365538	3	60	0	0	0	0	0	20	20	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BO AN	21	EVV	PO WR	2365540	3	70	0	0	20	0	0	0	0	20	0	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20	0
I	04	EVV	PO2 WR	2365541	1	30	0	0	0	0	0	0	0	0	0	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	04	0
C N	77	EVV	PO 1WR	2365542	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	77	0
G A J Y	96	EVV	PO 1WR	2365543	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
N R	13	EVV	PO WR	2365544	2	30	0	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0	0
F AUL	21	EVV	PC 1WR	2365546	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
W E	585	EVV	PO 1WR	2365549	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

EVV Visit Errors

Client Name	DDS#	Days	Visit Date	Daily Max Limits Exceeded?	Annual Max Limits Exceeded?	On Medicaid?	On Web Res Day Program?	Duration	Daily Max Limit	Annual Max Limit	Record Type	Created Date

WebResDay Split Visit QA Report Example

Split Visit Report

RDID: PSS5300561NR   Provider: 1909   Attendance Month: 07/01/2020 - 08/01/2020

Visit Key	Client ID	Payer Program	Visit Start Date	Visit End Date	DailyMax Limits Exceeded	Annual Max Limit Exceeded	On Medicaid	On Web Res Day Program	Days	Duration	Record Type
61917F08-A705-4A72-A74C-4557A693F57B	387	P 050118	7/27/2020 8:00:00 AM	7/28/2020 9:00:00 AM	Yes	Yes	Yes	Yes	Day 27-28	600	Original
61917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	7/27/2020 8:00:00 AM	7/27/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 27	400	Split
61917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	7/28/2020 12:00:00 AM	7/28/2020 9:00:00 AM	Yes	Yes	Yes	Yes	Day 28	200	Split
71917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	7/29/2020 10:00:00 AM	8/2/2020 11:00:00 AM	Yes	Yes	Yes	Yes	Day 29-2	1800	Original
71917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	7/29/2020 10:00:00 AM	7/29/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 29	400	Split
71917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	7/30/2020 12:00:00 AM	7/30/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 30	400	Split
71917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	7/31/2020 12:00:00 AM	7/31/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 31	400	Split
71917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	8/1/2020 12:00:00 AM	8/1/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 1	400	Split
71917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	8/2/2020 12:00:00 AM	8/2/2020 11:00:00 AM	Yes	Yes	Yes	Yes	Day 2	200	Split
81917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	7/29/2020 12:00:00 PM	8/1/2020 12:00:00 PM	Yes	Yes	Yes	Yes	Day 29-1	1600	Original
81917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	7/29/2020 12:00:00 PM	7/29/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 29	533	Split
81917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	7/30/2020 12:00:00 AM	7/30/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 30	533	Split
81917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	7/31/2020 12:00:00 AM	7/31/2020 11:59:59 PM	Yes	Yes	Yes	Yes	Day 31	534	Split
81917F08-A705-4A72-A74C-4557A693F57B	387	P 050 18	8/1/2020 12:00:00 AM	8/1/2020 12:00:00 PM	Yes	Yes	Yes	Yes	Day 1	0	Split

Split Visit Report (SplitVisitReport)

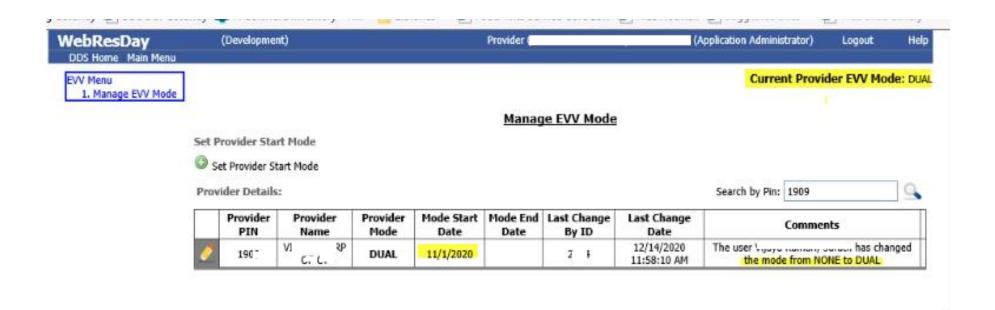# WebResDay – Report Updates for EVV Example

WRD Admin Tools
Manage EVV Modes

WRD – Manage EVV Mode

WRD – Dual to Full Mode by Provider Admin Role

WRD-Dual to Full Mode

WRD- Dual to Full Mode