



Fire Safety Information for Support Staff



Section Summary Sheet

Section 1 – Fire Prevention

1. Common causes of fire in the home
 - a. Cooking
 - b. Heating Systems
 - c. Electrical
 - d. Smoking
 - e. Open Flames (Candles)

2. The Fire Triangle
 - a. Oxygen
 - b. Fuel
 - c. Heat source

3. Prevention Tips
 - a. Heating Systems
 - i. Annual maintenance.
 - ii. Ensures efficient and safe operation

 - b. Cooking
 - i. Stay in kitchen when grilling or broiling.
 - ii. Keep burnable items away from cooking area.
 - iii. Turn pot handles in.
 - iv. Keep clear space around stove.
 - v. For a grease fire; Turn off heat and cover pan.

 - c. Electricity
 - i. Don't overload outlets
 - ii. Check all cords for damage.
 - iii. All electrical equipment should be UL or FM listed.

 - d. Smoking
 - i. Use large tip proof ashtrays.
 - ii. Ensure all smoking material is out prior to disposal.

 - e. Storage Areas
 - i. No combustibles stored within 3 feet of heating units.
 - ii. Store any gasoline or propane OUTSIDE.
 - iii. Don't mix household chemicals.



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- f. Open Flames
 - i. Blow out candles when you leave a room.
 - ii. Keep wick trimmed to ¼ inch.
 - iii. Keep out of reach of children and pets.
 - iv. Use flashlights during power outages.
- g. Holiday Decorations
 - i. Avoid combustible decorations.
 - ii. Check lighting for damage.
- 4. Protection Devices
 - a. Smoke Detectors
 - i. Check them monthly.
 - ii. Change batteries twice a year.
 - iii. Make sure they can be heard in sleeping areas.
- 5. Fire Alarms
 - a. Know where the alarm panel is.
 - b. DO NOT reset panel.
 - c. Is your alarm monitored? By whom?
- 6. Sprinkler Systems
 - a. Single best life safety device.
 - b. May have complete or partial coverage.
- 7. Construction features
 - a. Doors
 - b. Automatic Fire Doors
 - c. Emergency Lighting
 - d. Stove Hood Suppression systems.