



State of Connecticut
Department of Developmental Services

Dannel P. Malloy
Governor

Jordan A. Scheff
Commissioner

Peter Mason
Deputy Commissioner

To: DDS Leadership Team
DDS Qualified Providers
From: Valencia Bagby-Young, Director of Health and Clinical Services
Date: August 9, 2018
Re: **FIRST AID KIT CONTENTS**

The Department of Developmental Services (DDS) requires that a first aid kit be located and maintained in each Public and Private Residential, Day or Respite Program site. A first aid kit also shall be located and maintained in each vehicle used by a Public Residential, Day or Respite Program. The first aid kit shall be located in a prominent place where it will be readily accessible by staff for treatment of minor injuries. The location of the first aid kit in each vehicle shall be posted on the mileage clipboard.

Each first aid kit is required to include, at minimum, all of the items listed below.

Alcohol Prep Pads	Eye Pads
Band-Aids – Various sizes (latex-free)	Gauze Rolls and Pads – Various sizes
Bandage Tape (1 inch)	Hand Sanitizer
Cold Pack	Moist Towelettes
CPR Mask with face shield	Scissors
Disposable Gloves (latex-free)	

A first aid kit and any item contained within the kit shall not be removed or used for any purpose other than treating an injured person. First aid kit supplies shall be replenished as soon as possible after use. The Residential or Day Program Manager, Supervisor, or their designee shall identify which staff are responsible for ensuring that first aid kits are available and adequately stocked at all times. Medicated creams or ointments shall not be included in first aid kits. Replacement valves for CPR micromasks shall be replenished after each use. Alcohol prep pads or hand sanitizers are for handwashing or sanitizing purposes only and are not to be applied to the site of an injury.

If you have any questions concerning the DDS requirements pertaining to first aid kits please contact the team nurse for the residence, or a DDS Regional Health Services Director or Director of Nursing.