



State of Connecticut
Department of Developmental Services

Ned Lamont
Governor

Jordan A. Scheff
Commissioner

Peter Mason
Deputy Commissioner

To: Department of Developmental Services Providers Funded through Individual Budgets
From: Scott McWilliams, Chief Fiscal Officer
CC: Jordan A. Scheff, Commissioner, Peter Mason, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Regional Directors, Private ARDs, ARC of CT, The Alliance
Date: July 13, 2020
Subject: Individual Budget Provider Reimbursements

The purpose of this memo is to share a summary of private provider individual budget reimbursements related to COVID-19 during Governor Lamont’s “Stay Safe, Stay Home” executive order and the three-phase reopening.

- 1. **April and May payments** (services provided in March and April respectively)
 - a. Day and Employment programs: 105% payments based on January/February utilization average
 - b. Residential programs: 120% payments based on January/February utilization average

Budget allocations increased by 5% / 20% for day/res respectively to accommodate increased expenditures for both vendor and self-hire services

- 2. **June and July payments** (services provided in May and June respectively)
 - a. Day and Employment programs: 100% payments based on January/February utilization average
 - b. Residential programs: 120% payments based on January/February utilization average

Budget allocations increased by 5% / 20% for day/res respectively to accommodate increased expenditures for both vendor and self-hire services

DDS expects providers accepting payments in the revised methodology will not lay off staff and will maintain staff salary and wages at existing levels

- 3. **August payments** (services provided in July)
 - a. Day and Employment programs: Reimbursement based upon enhanced phase-in payment method. Reimbursement will equal 100% average January/February utilization if phase-in goal of support of providing at least 25% of the maximum authorized weekly support hours for each DDS funded individual is met, or their actual July utilization, whichever is higher.

Provider needs to include units of service provided / monthly authorized units = percentage of service provided on the invoice in order for the FI to process the supplemental payment.

- b. Residential programs: Payments based on services provided

No additional allocation in the budgets

4. **September payments** (services provided in August)

- a. Day and Employment programs: Reimbursement based upon enhanced phase-in payment method. Reimbursement will equal 100% average January/February utilization if phase-in goal of support of providing at least 50% of the maximum authorized weekly support hours for each DDS funded individual is met, or their actual August utilization, whichever is higher.

Provider needs to include units of service provided / monthly authorized units = percentage of service provided on the invoice in order for the FI to process the supplemental payment.

- b. Residential programs: Payments based on services provided.

No additional allocation in the budgets

5. **October payments** (services provided in September)

- a. Day and Employment programs: Reimbursement based upon enhanced phase-in payment method. Reimbursement will equal 100% average January/February utilization if phase-in goal of support of providing at least 75% of the maximum authorized weekly support hours for each DDS funded individual is met, or their actual September utilization, whichever is higher.

Provider needs to include units of service provided / monthly authorized units = percentage of service provided on the invoice in order for the FI to process the supplemental payment.

- b. Residential programs: Payments based on services provided.

No additional allocation in the budgets

6. **November payments and going forward** (services provided in October and after)

- a. Day and employment programs: Reimbursement based upon services provided.
- b. Residential programs: Reimbursement based upon services provided

No additional allocation in the budgets

Note: These payment provisions may change subject to the development of the status of the pandemic

As a reminder, DDS has set up a general inbox for any qualified providers that may have questions regarding this memo or any COVID-19 related planning efforts. Please use the following email for such communications: DDS.COVID19@ct.gov. Also, please continue to check back on our website for updated FAQs.