

**The Southbury Training School Board of Trustees met in Eugene Harvey's Conference Room at Southbury Training School, Southbury, Connecticut, on Monday, October 28, 2013.**

Present: Eileen Lemay, Chair  
Mark Cooper, Secretary  
Louis Richards  
Ann Dougherty  
Ed Edelson  
Diana Mennone  
Drew Morten  
Eugene Harvey, STS Director

Guest: Jeanne Hager, Program Supervisor

Eileen Lemay called the meeting of the Southbury Training School Board of Trustees to order at 1:05 p.m. with introduction of members and welcoming new members, Diana Mennone and Drew Morten.

**GUEST SPEAKER: Jeanne Hager, Program Supervisor**

Jeanne Hager presented an overview of supervisor coverage on weekends and after 5 p.m. on week days. Each day of the week a Program Supervisor (PS) is assigned coverage of the facility by way of a pager system during the off-peak hours. Any staff or outside person can call one of three cottages that are assigned to be the "on-call cottage" (one cottage per each of the three residential units). These cottages are C-34 for Unit I, C-40 for Unit III and C-15 for Unit IV. Also an outside parent/guardian can call their respective cottage and ask the staff to contact the PS on call to return their call with any issues. The 3<sup>rd</sup> Shift Manager is responsible for emergency calls from 10:30 p.m. to 6:30 a.m. It was suggested to have the three on-call cottage telephone numbers be added to the main directory of numbers (203-586-2000).

Discussion followed regarding who comprises the Interdisciplinary Team for each resident. Eugene reported that each team consists of a Case Manager, Program Supervisor, Psychology, Day Program, Cottage Charge, Nurse, Physician and Guardian/Advocate. Also discussion followed regarding Physician on Call and can psychotropic meds be increased/changed via telephone consent. The Director confirmed that this can be done in emergency situations. Recently there has been an increase in criminal activity in some vacant buildings, the farm and the Greenhouse. STS has a resident State Trooper on grounds during the week, and after hours State Police Troop A is located not far from the campus and patrols the grounds at night.

**COUNCIL ON DEVELOPMENTAL SERVICES**

Louis Richards reported that he was unable to attend the meeting held on October 10, 2013. Please refer to the DDS website: <http://www.ct.gov/dds>, click on the Boards & Councils link, and then on the Council for Developmental Services for any minutes submitted.

**DIRECTOR'S REPORT**

**Cottage Closures:**

Cottage 30 is scheduled to close by January 2014 with three residents requesting community placement. Cottage 31 is scheduled to close soon after, but with seven residents requesting to move to the community, this closure process will be extended.. PV-3 and PV-21 are scheduled to close in the next six months. It was recently announced that Cottage 14 and Cottage 9 are slated for closure within the next eighteen months.

**Retirements:** Over thirty staff retired since the summer. New hires include six Cottage Charges, one 3<sup>rd</sup> Shift Supervisor, three Program Supervisors and one BMPS, with nurse positions continually being filled.

**Physical Plant Improvements:** New sewer system is operational. Improvements to the Pavilion driveway and parking lot have been completed. Also additional parking areas have been added outside the clinics. \$80,000 has been allocated for a new chassis for the STS ambulance.

**Budget:** No change on the budget as it is holding for now.

**Dr. Bondy:** Dr. Philip Kramer Bondy died on October 14, 2013. He was a member of the Home & School, STS Foundation and Board of Trustees. He was a very prominent and influential member of the Southbury Training School community and will be greatly missed.

### **OLD BUSINESS**

**Governor's Task Force on the Future of STS:**

Southbury First Selectman Ed Edelson reported the date for the Public Hearing on the Governor's Task Force to develop a comprehensive plan on the future use of the Southbury Training School campus and how to maintain the buildings and grounds as it continues to be home to residents will be held on December 4, 2013, 7:00 p.m. at the Southbury Town Hall. There was no formal meeting in October as a survey of the property was authorized by the committee. This report will be presented at the November meeting.

### **NEW BUSINESS**

The appointment to the Council on Developmental Services was discussed. These meetings occur the 2<sup>nd</sup> Thursday of every month at DDS in Hartford; however, there was a suggestion that these meetings may be held every other month. It was decided to table this appointment till the next meeting, pending confirmation of the Council's schedule of future meetings.

A Greenway dedication in memory of the late Dr. Marc J. Taylor took place in Southbury October 12<sup>th</sup> as part of the Pomperaug River Festival with a formal proclamation outside of Platt Farm on Flood Bridge Road where officials will name the path The Marc J. Taylor, M.D. Memorial Greenway.

The Southbury Land Trust conducted a fall hike October 27<sup>th</sup> on the Southbury Training School farmland by Ed Platt, who is owner of the last dairy farm in Southbury and has leased fields at STS for many years. He is uniquely knowledgeable about the agriculture on this land.

The next meeting of the STS Board of Trustees will be **Monday, November 25, 2013 at 1:00 p.m. in the STS Director's Conference Room.**

There being no further business Ed Edelson made a motion to adjourn the meeting at 2:25 p.m., Lou Richards seconded. All in favor.

Respectfully submitted,

Pam Webb, Recording Secretary

Mark A.R. Cooper, Secretary

Approved by the STS Board of Trustees  
November 4, 2013