

**Camp Harkness Advisory Committee**  
**301 Great Neck Road**  
**Waterford, CT 06385-3825**  
**December 2, 2021**  
**Minutes**

**Present:** Stan Soby, Heather Dierberger, Shannon Aiello, April Dipollina, Betsy Danforth, Jackson Pierre-Louis, Bev Jackson, Elisa Marcoux

**Others Present:** Myra Ortiz, Cheyenne Dorcely, Greg Deschamps, Jackie Staller, Patricia West (via phone)

**1. Call to Order:** 10:43 AM

**2. Public Comment:** None

**3. Additions to Agenda:** None

**4. Approval of Minutes:**

Jackson motioned to approve the minutes. April seconded the motion. All were in favor and the minutes were approved.

**5. Correspondence:** Stan corresponded with DDS regarding questions on the format of the Committee Report. Issues were resolved.

**6. Camp Harkness Foundation:**

**A. Foundation Updates**

- Foundation meeting scheduled for December 8, 2021 at 10:00 am

**B. Play Group**

- April reported that there were not activities

**C. Fundraising**

- Heather gave an update on the Playground Committee report
- \$1000 has been raised
- Sam Capozza will chair the Committee
- Heather contacted Dunkin Donuts regarding a \$25,000 grant
- She requested that someone experienced in grant writing assist her
- Heather also questioned the status of the donate button on the website
- Issues with the button have been resolved

**D. Interface with Camp Staff**

- Elisa stated that Camp Staff at activities is not viable

**7. Old Business:**

**A. Camp Report**

**i. Physical Plant:**

- Elisa gave report from Chris
- Working on trench to control flooding near Dining Hall
- Bathrooms will be completed
- Trench to Cottage 3 to have hot water year round

**ii. Camp Usage/ Events:**

- Elisa reported for October and November (see attached)
- Day visitors: 501
- Cabin users: 18
- Master Gardeners: 8
- Special Events: Stride's Race, Terry Broder Race, Motorcycle Gift Run!

**iii. Status/ Reopening Plan Updates:**

- None

**iv. Updating Reservation System:**

- Discussion continues
- Myra stated that they have met with several vendors
- Investigating best possible system
- Elisa suggested giving Assistant Directors access to reservations during summer session
- Greg volunteered his assistance with IT

**v. Policy for use of Camp for Fundraising Activities:**

- Discussion continues based on past policy
- Myra will take information back to Central Office for assistance
- Heather suggested a possible Race Event for the Camp

**vi. Commemorative Brick Ceremony:**

- Event went very well

**B. DDS Updates:**

- Myra shared message from Patricia West on projected Camp status
- Bev and Stan questioned if information would be available within the next month

**C. Advocacy:**

- No report

**8. New Business:**

**A. Dan Steward Passing**

- Jackson asked about a bench for Dan Steward
- Elisa suggested having a discussion on standardized benches

**B. New Logo Design**

- Elisa shared that a volunteer has developed a new design for T-shirts and pass cards

**C. Location Format for Cold Weather Meetings**

- Will continue to meet at Camp Harkness if Dining Room is available

**D. 2022 Meeting Calendar**

- April motioned to accept the calendar as presented. Heather seconded the motion. All were in favor and the calendar was approved.

**9. Adjournment: 12:08 PM**

**Next Meeting:** January 27, 2022, at Camp Harkness

**Respectfully submitted by:** Shannon Aiello, Secretary