

Camp Harkness Advisory Committee
Camp Harkness Office
301 Great Neck Road
February 25, 2016
Minutes

Present: Stan Soby, Thomas Dailey, Dan Steward, Bev Jackson, MaryAnn Langdon, Vicki Severin, Ron Rasi, Shannon Aiello

Others Present: Neil Cobleigh, Ernie Smith, Liz Adams, Allie Leonard, Kent Stanley, Chris Kogut, Rachel Hardy

1. Call to Order: 10:43 AM

2. Public Comments: None

3. Additions to Agenda: None

4. Approval of Minutes:

Dan motioned to approve the minutes with amendments. Ron seconded the motion. Minutes were approved. Shannon abstained.

Amended minutes:

- Rachel Hardy was present
- Earth Day Cleanup/ Day of Caring are April 16th and April 22nd, respectively
- Camp Pass Application
 - Remove “maintenance department”
 - Secretary will process all passes
 - Signature and stamp from doctor will be on applications
- Wellness workshops – Cooking classes are \$10

5. Correspondence: None

6. Camp Harkness Fund:

A. Monthly Report

- Vicki reported on a meeting regarding the Wellness Workshops
- Another request has been submitted about the bricks
 - Have not reached the minimum number needed to order
 - Bev suggested letting more people know about them; many may be unaware
 - MaryAnn commented that there should be an ongoing effort to promote brick sales: on Camp Harkness website, to individual camps
- Work is being done on the website with Liza Bono from New London
- Cleanup is April 16th, 9:30-12:30
- High Hopes has a group of volunteers from the Coast Guard who will work at the equestrian center; Vicki will coordinate with Allie

7. Old Business:

A. Camp Report

i. Camp Usage/ Events

- See attached
- Vicki reported the first requests for reservations are being processed
- The focus is on getting all individuals one request before fulfilling second requests
- Many requests are for August 15th

ii. Physical Plant

- Ernie has ordered and purchased enough material to make 48 color coded signs
 - Ordered solar lights for caps
 - Great work has been done by the crew; hopefully will be finished by April 16th
- All locks throughout the entire camp have been replaced – Big accomplishment
 - Lock box in Vicki's office and maintenance office (keys are color coded)
 - Master keys (14) will be with Vicki and maintenance – must be signed out
 - \$50 fee to replace lost keys
 - Lock box has list
 - CW Resources will have sub master keys for Dining Hall
 - The Arc will have sub master keys to all buildings
 - Sub masters will be available to unlock Beach facilities

B. Master Plan

- Thomas reported that there is funding for Design Phase of the plan
- Hope is to bring wireless to camp before Frank leaves, possibly work into Design Phase
- Design Phase includes the new barn
- Sunrise (UCP) plans to put up a sun/shade structure
- Stan suggested a pergola to accommodate entering and exiting
- Vicki will invite Peter to the next meeting
- Thomas suggested developing a survey format to prioritize Master Plan

C. Picnic Tables

- Vicki and MaryAnn are still researching

D. Camp Pass Application

- No report

E. Other

- Summer staff are still in question and not yet approved
- MaryAnn asked if writing letters to the Commissioner would help
- Stan will email a list of legislators to contact at the State office
- He will compile talking points and urged the use of individualized personal experiences
- He will email list of Appropriations Committee members

8. New Business: None

9. Adjournment: 11:58PM

- Ron motioned to adjourn

Next Meeting: March 24, 2016 at Camp Harkness

Respectfully submitted by: Shannon Aiello, Secretary