



State of Connecticut
Department of Developmental Services

DDS

Ned Lamont
Governor

Jordan A. Scheff
Commissioner

Elisa F. Velardo
Deputy Commissioner

Minutes of March 19, 2024, ARPA Advisory Committee Meeting

Location: Meeting held Virtually via Microsoft Teams

In attendance: Keith Lavalette, Tracey Walker, Barry Simon, Mary Pat DeCarlo, Brian Smith, Heather LaTorra, Amy Montimurro, Win Evarts, Sarah Ullom-Minnich, Lori Coughlin, Sean Bannon, , Kathleen Stauffer, Michael Beloff,
Deloitte- Owen Shome

Absent, Kate Haaland, Paige Librandi, Cheryl Ellis, Shannon Jacovino, Adriana Ramirez, Gunnar Abrahamson

Keith Lavalette called the meeting to order.

Keith Lavalette read the Public Meeting Requirements

Minutes of the 2/20/2024 Advisory Committee meeting were approved on a motion by Simon/Evarts

Keith updated the committee to let them know that Gunnar Abrahamson is on military leave and Keith is going to part-time status starting April 1st.

Sarah Ullom-Minnich gave the committee a brief update on the approved transformation plans. . We have 17 approved providers as of March 1st and six providers have already started with at least one transition.

Communications Presentation- Keith gave the communication report. DDS has updated their website. We are continuing to work on troubleshooting issues and working on updating the site.

Deloitte Presentation- Owen Shome updated the committee on the TA process. Deloitte has shifted to a more topic focused webinar approach and it has been very successful. The sessions have been well attended and there has been good engagement with providers, both with approved plans and from those that are still considering participating in STEP.

The two most recent TA sessions were on earning step incentives and were focused on providers who have not submitted plans yet. The next session is focused on organizational restructuring that will coincide with the new restructuring only templates that are now available on the provider gateway.

Deloitte has also been working with Stacy Silva Gordon to set up the first provider peer learning session which will be hosted this Friday. Deloitte has two more TA sessions scheduled for April as they complete their work with DDS.

Open Discussion- changing the committee to a bi-monthly meeting instead of monthly was discussed. The Committee voted to move forward with the bimonthly meetings.

The next meeting is scheduled for 5/21/24 at 1:30pm.