



State of Connecticut  
Department of Developmental Services

DDS

Ned Lamont  
Governor

Jordan A. Scheff  
Commissioner

Elisa F. Velardo  
Deputy Commissioner

DRAFT Minutes of October 4, 2022 ARPA Advisory Committee Meeting

Location: Meeting held Virtually via Microsoft Teams

In attendance: Peter Mason, Keith Lavalette, Tracey Walker, Greg McMahon, Michael Beloff, Win Everts, Barry Simon, Melissa Kremmel, Kathleen Staffer, Katie Banzaf, Cheryl Ellis, Shannon Jacovino, Brian Smith, Kevin Bronson, Steven Siegelau, Paige Librandi, Kate Haaland  
Deloitte Team attendance- Amanda Harris, Betsy Bella, Tom Steiner, Kristin Murphy, Julia Oak, Shome Owen

Peter Mason, Chair, called the meeting to order

Peter Mason read the Public Meeting Requirements

Minutes of the 9/20/2022 Advisory Committee meeting were unanimously approved on a motion by Everts/Jacovino.

The Advisory Committee email inbox update, discussion about what is to be shared to the TEAMS site and to the DDS website.

Interim Day Incentives – The Day Transformation committee has approved interim day incentives

Discussion from committee members on items identified by families that may interfere with individuals moving to an alternative day or residential setting.

- What is the incentive for families already with a loved one in a CLA.
- We need to address the belief that “You need to keep all the funding in case you need it”. Don’t know what the incentive would be in this case.
- It takes a lot of hands on work for any changes to occur for individual Families have to be involved from day 1 the transition has to be person centered and Team driven.
- As an individual moves through the system, you should get what you need not what you have. Should you need more resources you should be able to get it. It should be what is guiding us through this transformation change. Individuals get what they need when they need it and the system manages the care options.
- How do we create more options for the system to give individuals what they need?
- Family members want case managers to know how to access the information they need.
- Recommendation to have all committees give an update to the advisory committee at meetings
- When working with families, the use of appropriate language is important, we should use less restrictive environment, it is language that is most familiar to families. If the less restrictive environment is not working then individuals should have the ability to move.

- The options that are available to individuals should be expanded and made clearer on the website.
- Need a level of transparency – Families don't have a way to work with providers or DDS if there are disagreements that impact families level of trust. Peter Mason explained that the department has a process in which individuals and families can request a Programmatic Administrative Review(PAR) with their respective Regional Director. The PAR is a formal process for individuals and families to explain why they do not agree with a specific department decision concerning the individual's funding or services provided by the department.
- The ARPA initiative includes reviewing the Universal LON and comparing it to our LON system.

#### Deloitte Consultants

The Deloitte consultants- Amanda Harris, Betsy Bella, Tom Steiner, Kristin Murphy, Julia Oak, Shome Owen introduce themselves and presented an outline of their Transformational changes project approach and high level timeline, ( Presentation attached to the minutes) Peter Mason will work on a mechanism for Deloitte to report back to the Committee.

Question and answer period was held with the Deloitte Team and follow up questions with just the advisory committee was held.

Next meeting is October 18, 2022 at 1:30pm.