

# **ELECTRICAL WORK EXAMINING BOARD**

**-MINUTES-**

**SEPTEMBER 9, 2016**

The Regular Meeting of September 9, 2016 was held in Room 126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106.

**Members Present:** Ronald Bish, Unlimited Contractor  
Faith Gavin-Kuhn, Public Member  
Bruce A. Silva, Unlimited Journeyman  
Anthony Soter, Unlimited Journeyman  
Laurence A. Vallieres, Unlimited Contractor, Chairman  
John W. Yusza, Electronic Technician

**Members Absent:** David Munsill, Unlimited Journeyman  
Robert Woytowich, Unlimited Journeyman

**Member Vacancies:** One (1) Non-Union Unlimited Contractor  
Three (3) Public Members

**DCP Board Staff:** Robert M. Kuzmich, License and Applications Specialist,  
Department of Consumer Protection  
Richard M. Hurlburt, Division Director, Department of  
Consumer Protection  
Theodore M. Doolittle, Division Director, Department of  
Consumer Protection

**Others Present:** Steven Park, Matrix  
Keri Lamontagne, Department of Labor

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp) Division E-Mail: [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

## **1. Call to order.**

Chairman Mr. Larry Vallieres called the meeting to order at 8:34 AM.

## **2. Review Minutes of Previous Meeting: August 12, 2016.**

The Board voted to approve the minutes as submitted. (Soter/Yusza) It is noted that Mr. Bish abstained from the vote since he was not present at the August 12, 2016 meeting.

## **3. Comments or Concerns of any Person Present Today:**

None.

**4. DCP Trade Practices Division Complaint Status Report;** review of complaint report submitted by the DCP Trade Practices Division including open, closed, and dismissed cases for review by the Board.

Mr. Hurlburt gave the Board a list of current complaints as obtained from the Department's database. Mr. Doolittle was introduced to the Board as the Department's Director of Occupational and Professional Trades Enforcement. The Board welcomed Mr. Doolittle and looks forward to working with him in the future.

Mr. Vallieres noted that the Board will be looking for more detail in the future on the resolutions of complaints. Mr. Doolittle expressed his thanks to the Board for their comments and will work with the Department to address their concerns.

**5. Review of Applications(s) for Licensure Examination:** applicant(s) appearing in person.

(1) **Park, Steven S.** – C-5 applicant seeking approval on the basis of equivalent experience and training. The Board had an extensive discussion with the applicant regarding his work experience. It was noted by the Board that the applicant has satisfied the related classroom instruction requirement. However, his work experience need to be better documented in the form of notarized letters from past and present employers as to dates and duties of employment. In addition, the Board offered the applicant the opportunity to change his license examination application from a C-5 type to a C-6 type since they require the journeyman license to be held for two years prior to applying for the contactor license examination.

The Board voted unanimously to table this application pending a decision from the applicant as to which license examination type he wants to apply for. (Soter/Yusza)

## **5A. First Review of Application(s) for Licensure Examination – Applicants Not Appearing before Board.**

With Apprenticeship Completion Letters:

No applications before the Board today.

On The Basis of Equivalent Experience and Training:

No applications before the Board today.

**6. Review of Correspondence:**

(1) Electrical Examining Board Minutes from 1968 through 1970; for the Board's information. The Board acknowledged this documentation and thanked the Department for same.

**7. Old Business:**

A. Mr. Vallieres noted that he distributed the Department's Memorandum of Understanding to all Board Members for their review and comment. He has received some comments/concerns in response. Mr. Vallieres will address the Board's comments/concerns with the Commissioner. He stated this document is scheduled to be signed on September 23, 2016.

Mr. Vallieres also noted the benefit to the public of having applicants coming before the Board for discussion on their equivalent experience and training.

**8. New Business:**

A. Mr. Bish informed the Board and Department of potential unlicensed electrical work he observed being done locally. He has sent the Department documentation of this activity for further investigation.

**9. Comments or Concerns of any Person Present Today**

None.

**10. Adjournment**

The meeting adjourned at 9:47 AM. (Soter/Yusza)

Respectfully Submitted,

Robert M. Kuzmich, R.A.  
License and Applications Specialist

Upcoming Electrical Board Meeting Dates:

October 14, 2016  
November 18, 2016

**Meetings take place at 165 Capitol Avenue, Hartford, CT, Room 126 at 8:30 AM.**