

Request a Real Estate Verification/License History Certification

You may submit your request for a real estate verification/license history certification letter online at <https://www.elicense.ct.gov> by accessing your online account with your User Id and Password.

You may request your User ID and Password by emailing the following information to dcp.online@ct.gov:

1. Name
2. Real estate license number
3. Email address

Once logged in, select **Online Services**, and then select **License Maintenance**.

1. Select the **“Start”** button next to real estate license number you want verified. A license history letter will be generated only for the license under which the request was made.
2. Select **“License Certification”**.
3. Complete the online form, selecting **“Next”** to move through sections.
4. Your request will not be processed until you complete the online form and pay the invoice. You will be charged \$25.00 for each request made. All fees are non-refundable.

Once the request has been completed and paid, the License Services Division will review and process your request. The letter will be mailed to the address specified in the online request. If no address is specified, it will be mailed to the address on record. Please allow 5 - 7 business days for processing.

Should you have questions regarding this online process, please email dcp.licenseservices@ct.gov.