CONNECTICUT
Consumer Protection

LICENSE SERVICES DIVISION

Request a License Verification

License verifications should be requested through your DCP online account.

There is not a specific form needed for this request nor is there a fee.

A separate request would be required for each license you hold.

You can access your online account with your User ID and Password at https://www.elicense.ct.gov/Login.aspx.

You may request your User ID and Password by emailing the following information to dcp.online@ct.gov.

1. Name
2. License number
3. Email address

Once logged in to your account, select **License Maintenance**.

1. Select the "**Start**" button next to the license number you want verified. A license verification letter will be generated only for the license under which the request was made.
2. Select "**License Verification".**
3. Complete the online form, selecting "**Next**" to move through sections.
4. You must select "**Finish**" to complete and submit your request.

Once the request has been submitted, the License Services Division will review and process the verification.

The letter will be mailed to the address specified in the online request. If no address is specified, it will be mailed to the address on record.

Please allow 5 - 10 business days for processing.

Should you have questions regarding this online process, please email dcp.licenseservices@ct.gov.