

Package Store Permit (LIP) Quick Reference Guide Rev. 7/25

Legal Hours of Alcohol Sales

- **Monday through Saturday:** 8:00 a.m. to 10:00 p.m.
- **Sunday:** 10:00 a.m. to 6:00 p.m.
- **Holidays:** No sales allowed on Thanksgiving, Christmas Day, or New Year's Day. (Alcohol may be sold the Monday following any Christmas or New Year's Day that falls on a Sunday.)
- *Local town/city rules may be more restrictive; check with your town hall*

Permit Requirements

- **Yearly renewal:** You must renew your permit every year. A reminder email will be sent to your email address on file. The expiration date is printed on your permit. **DO NOT LET IT EXPIRE; YOU COULD LOSE YOUR PERMIT.**
- **Permit framed and hung:** Place your permit in a frame and hang in a place visible to the public.
- **Permittee's name:** Your permittee's name must be displayed on a sign and hung next to the main entrance in a place visible from sidewalk or street.
- **Alcohol purchases:** You may only buy alcohol from a licensed wholesaler or Connecticut manufacturer. Beer must be purchased from a wholesaler that services your town; beer sales are assigned to wholesalers by county.
- **Delivery invoice :** You cannot receive an alcohol delivery unless you or your employee signs the invoice. Invoice should note trade name, permittee's name, and signature or initials of employee. A rubber stamp is allowed.
- **Records needed on premises:** A 2-year record of delivery invoices and daily sales need to be kept at your premises. You may ask for permission to keep elsewhere.
- **Age statement forms:** Required to be kept on premises at all times; utilize when a person's age is in question.
- **Employee age:** An employee must be 18 years old to sell or serve alcohol.

Package Store Specific Rules

- **Tastings:** Allowed from 12 p.m. to 8 p.m. Limited to: .5 oz. spirit; 1 oz. wine; 2 oz. beer. Allowed to taste up to 10 bottles of wine or 4 bottles/cans of spirits or beers at a time. No tastings to minors or intoxicated persons.
- **Classes:** May hold fee-based wine education and tasting classes during normal hours.
- **Prices:** Prices of all alcohol products must be posted.
- **Other items:** May only sell the following items besides alcohol: Cigarettes and cigars (no vapes), publications, bar utensils (e.g., corkscrews, strainers, stirrers), value-added gift packages as sold by wholesaler, nonalcoholic beverages, fresh fruits used to make cocktails, cheese, crackers, olives, concentrates used to make cocktails, beer and wine-making kits, ice in any form, clothing showing advertising related to the alcohol industry, alcohol-infused confections containing not more than one-half of one per cent of alcohol by weight, alcohol infused pods and machinery to extract the pods, gift baskets containing only containers of alcoholic liquor and items listed above, and lottery tickets.
- **Charitable donations:** May donate product to holder of a temporary noncommercial entity permit only. Report all donations through eLicense portal.
- **Delivery:** May deliver to CT buyers; may ship out of state if allowed by other state.
- **THC infused beverages:** May only sell if your permit has endorsement. These are non-alcoholic drinks that contain THC. Often called "hemp-derived," Delta-8, Delta-9, Delta-10, THCA, HHC or similar. These products limited to 3mg of THC per 12 oz. can or bottle and 4 packs. Must be

21 to buy. You can only buy these products from wholesalers.

- **Keg Registration:** If you sell a keg, it must be tagged and returned with tag in tact. Keg books are available from Liquor Control. Must also post a sign telling customer about tag and require a deposit for return of keg.

- **Discount:** May sell one item below cost; cannot be more than 10% discounted. Must report to Liquor Control.
- **Permits:** Same backer may only hold 6 package store permits.

Common Violations

- **No drinking:** No drinking alcohol on your premise, except tastings.
- **Sales to minors:** You may not sell to anyone under 21 years of age (unless with parent, guardian, or spouse). You have the right to refuse a sale to a suspected minor.
- **Sales to intoxicated person:** You may not sell to anyone showing signs of intoxication. You have the right to refuse a sale to someone who is intoxicated.
- **Hours:** You may only sell alcohol during the hours allowed by your permit.
- **Smoking:** Smoking of all kinds is prohibited on your premises, including all electronic systems.
- **Gambling:** No gambling on games of chance is allowed on the premise unless allowed by CT Lottery and licensed by DCP Gaming Division. Example: no dice games, sports pools, or slot machines.
- **Sales to other permit holders:** You may not sell to another permittee.
- **Gifts/Novelties:** No giving, directly or indirectly, any free goods, gratuities, gifts, prizes, coupons or items of value to a customer. Calendars, recipe books, and match books costing under \$5 allowed.

Update Your Information

- **Your email:** It is your responsibility to update contact information with DCP, especially email address and telephone number. We send renewals and permits via email.
- **E-License account:** Set up your eLicense account with the username provided to you by the Department. You will use your eLicense account to renew your permit, cancel your permit, update contact information, submit forms, and request changes to your permit.
- **Permittee changes:** You may assign a new permittee; requires a short application.
- **Ownership changes:** Any change in ownership or stock must be reported to DCP. You cannot transfer your permit to a new owner. New business owners need their own permit.

Contact Liquor Control :

www.ct.gov/dcp/liquorcontrol ♦ dcp.liquorcontrol@ct.gov ♦ 860-713-6200

(This guide for general reference only; not a full description of all obligations; see Liquor Control Act and corresponding regulations)