

Gift Basket Retailer Permit (LGW) Quick Reference Guide Rev. 7/25

Legal Hours of Alcohol Sales

- **Monday through Saturday:** 8:00 a.m. to 10:00 p.m.
- **Sunday:** 10:00 a.m. to 6:00 p.m.
- **Holidays:** No sales allowed on Thanksgiving, Christmas Day, or New Year's Day. (Alcohol may be sold the Monday following any Christmas or New Year's Day that falls on a Sunday.)
- *Local town/city rules may be more restrictive; check with your town hall*

Permit Requirements

- **Yearly renewal:** You must renew your permit every year. A reminder email will be sent to your email address on file. The expiration date is printed on your permit.
- **Permit framed and hung:** Place your permit in a frame and hang in a place visible to the public.
- **Permittee's name:** Your permittee's name must be displayed on a sign and hung next to the main entrance in a place visible from sidewalk or street.
- **Alcohol purchases:** You may only buy alcohol from a CT licensed package store, a licensed CT farm winery, a licensed CT wine, cider, and mead manufacturer, or a licensed CT brewery.
- **Records needed on premises:** A 2-year record of your alcohol purchases and daily sales need to be kept at your premises. You may ask for permission to keep elsewhere.
- **Age statement forms:** Required to be kept on premises at all times; utilize when a person's age is in question.
- **Employee age:** An employee must be 18 years old to sell alcohol.

Gift Basket Permit Specific Rules

- **Alcohol allowed:** Allow to sell wine, mead, or beer in a gift basket for off-premises consumption.
- **Basket alcohol limits:** Maximum 4 bottles of wine or mead per basket; maximum of 72 oz. beer per basket.
- **Items allowed in baskets:** Food; nonalcoholic beverages; concentrates used to make cocktails; wine and beer making kits and related kit products; ice; clothing showing advertising related to the alcohol industry or the gift basket business; flowers, plants and garden-related items; drinking glasses; bottle opening devices; literature related to wine, mead, or beer; and gift certificates.
- **Premises limits:** Prohibited from selling gift baskets on premises operating under any other alcohol permit.
- **Charitable donations:** May donate alcohol to holder of a charitable permit only. Report through elicense portal.
- **Delivery:** May deliver to CT buyers; may ship wine baskets out of state if allowed by other state. May deliver with own employees or shipped a licensed transporter. If shipped, label must contain language stated in Gen. Stat. 30-37q. Must pay DRS sales tax on all shipped baskets.
- **THC infused beverages:** Not allowed to sell.

Common Violations

- **No drinking:** No drinking alcohol on your premises,
- **Sales to minors:** You may not sell to anyone under 21 years of age (unless with parent, guardian, or spouse). You have the right to refuse a sale to a suspected minor.
- **Sales to intoxicated person:** You may not sell to anyone showing signs of intoxication. You have the right to refuse a sale to someone who is intoxicated.
- **Hours:** You may only sell alcohol during the hours allowed by your permit.
- **Sales to other permit holders:** You may not sell to another permittee.

Update Your Information

- **Your email:** It is your responsibility to update contact information with DCP, especially email address and telephone number. We send renewals and permits via email.
- **E-License account:** Set up your eLicense account with the username provided to you by the Department. You will use your eLicense account to renew your permit, cancel your permit, update contact information, submit forms, and request changes to your permit.
- **Permittee changes:** You may assign a new permittee; requires a short application.
- **Ownership changes:** Any change in ownership or stock must be reported to DCP. You cannot transfer your permit to a new owner. New business owners need their own permit.

Contact Liquor Control :

www.ct.gov/dcp/liquorcontrol ♦ dcp.liquorcontrol@ct.gov ♦ 860-713-6200

(This guide for general reference only; not a full description of all obligations; see Liquor Control Act and corresponding regulations)