

CRIMINAL JUSTICE ADVISORY BOARD
MINUTES – SEPTEMBER 4, 2024

The meeting of the Criminal Justice Advisory Board was called to order at 12:31 PM, State's Attorney Margaret Kelley, presiding.

PRESENT: State's Attorneys Margaret E. Kelley (Ansonia/Milford), Joseph T. Corradino (Bridgeport), David R. Applegate (Danbury), Sharmese L. Walcott (Hartford), David R. Shannon (Litchfield), Michael A. Gailor (Middlesex), John P. Doyle, Jr. (New Haven), Paul J. Narducci (New London), Paul J. Ferencek (Stamford/Norwalk), Matthew C. Gedansky (Tolland), Maureen T. Platt (Waterbury) and Anne Mahoney (Windham). Also present: Chief State's Attorney Patrick Griffin Deputy Chief State's Attorney of Administration, Personnel and Finance John J. Russotto; Deputy Chief State's Attorney of Operations Kevin D. Lawlor; Deputy Chief State's Attorney, Inspector General Robert J. Devlin, Jr.;

The minutes of the previous meeting were accepted. Moved by P. Ferencek; seconded by S. Walcott.

Reports of Committees:

Operations: The Operations Committee met last week concerning SCJ Policy regarding Practice Book Section 40-10. Policy was approved by the advisory board on the motion of P. Narducci, seconded by M. Kelley.

DCJ Policy 515 regarding a template for cooperation agreements in accordance with State v. Bember, State v. Calhoun, and State v. Outlaw was tabled pending further review.

Management: Position review is still in progress. A grant has been obtained for a "litigation support specialist" for one year in Hartford. This position will be technology driven than clerical. It was proposed that each district examine and report on how it is using the paralegal position.

Legislative: Proposals for the upcoming legislative session should be sent to the Chief State's Attorney's Office.

Peer Review: Peer review for this year is nearly complete.

Conflicts: There was a discussion of the procedure for addressing conflicts and referral to another office for prosecution.

Other Business: There was a discussion of SAK ISI Lab Reports and storage of kits at the state lab.

Adjournment: The Board adjourned at 12:59 on the motion of A. Mahoney; seconded by D. Applegate.