

**DEFERRAL OF INTERNAL REVIEW**

DCF-2213

10/2024 (Rev.)

Appellant Name:		Date:
Address: (No. and Street):		LINK Case #:
City:	State:	Zip:

Regarding Investigation(s) Dated:

Your request for an Internal Review of the investigation noted above has been received by the Department of Children and Families. Neglect petitions have been filed in Superior Court for Juvenile Matters or criminal charges are pending in Superior Court related to these substantiations. **The internal review shall be deferred pending completion of any court proceeding arising from these allegations.**

You have the right to object to the Department's decision to defer the internal review pending the disposition of your court proceeding and to have the Department conduct the internal review. If you object to the deferral, you must contact the Department of Children and Families in writing within 30 days of the date of this letter.

Your objection should be forwarded to [DCF.Appeals@ct.gov](mailto:DCF.Appeals@ct.gov).

If your name is placed on the Central Registry, the department will be allowed to disclose the information in accordance with Connecticut General Statutes, sections 17a-28 and 17a-101k.

**Upon completion of the court matter, it is your responsibility to notify the Department that the court case has concluded, and you would like to proceed with the appeal process. If you do not notify the Department within three years of this deferral, the allegations shall remain in the Department's record as substantiated and your request for review will be considered withdrawn.**

Sincerely,

Department of Children and Families  
Office of Legal Affairs