

GOVERNOR'S TASK FORCE ON JUSTICE FOR ABUSED CHILDREN

Quarterly Meeting

March 2014 – 2:00pm.
Chief State’s Attorney Office, Rocky Hill, CT

Present: S. Sedensky, K. Clark, H. Bey-Coon, L. Cordes, M. Doherty, A. Glaser, S. Guess, M. Giovannucci, A. Johnson, M. Kenny, J. Leventhal, J. Marron, T. Montelli, S. Pakele, B. Pellissier, C. Signorelli, C. Spak, F. Voswinkel

Guests:

Agenda Item	Discussion (<i>brief summary</i>)	Action (<i>and by whom</i>)
Meeting called to order		
Approval of Minutes:	Approval of December 2013 minutes. Review of July 2013 Executive Committee Meeting Minutes	There was a motion to approve the minutes. It was moved and properly seconded to accept the minutes of the December 2013 meeting. Signorelli/Gallagher M/S/P
Budget Update:		
	<p>DCF CJA Budget Update- The CJA budget was presented to the task force for approval and inclusion on the CJA grant. Members of the Task Force requested to see the State budget which details the amounts that are allocated per each team. This will be presented at the June 2014 meeting.</p> <p>Unencumbered Funds- The status of the projects approved in December 2013 were discussed. Additional proposals were presented to the task force. Members of the task force stressed the need to track the dates of the trainings that are being held and provide invites to GTFJAC members where possible. Conference coordinators should ask for feedback/evaluations from the conference attendees and provide a written summary to the Task Force.</p> <p>Child Death Investigations- Two 2 day training Public Agency Training Council’s Training Module: “Child Death Investigation” Windham County MDT/CAC in conjunction with New London County MDT was approved to host a 2 day training Public Agency Training Council’s Training Module, “Child Death Investigation” in the Windham or New London area. The training will provide participants with a broad scope of knowledge regarding the mechanisms of death typically found with child deaths, as well as specific information and strategies for properly investigating the cases. The course also provides practical exercises for reconstructions of infant deaths and delves in-depth into cases for discussion. In December 2013, the GTFJAC approved, Child Death Investigations- 2 day training Public Agency Training Council’s Training Module: “Child Death Investigation”. There was discussion around providing an additional two days in another location in the state. The second training will be</p>	<p>There was a motion to approve the CJA Budget. It was moved and properly seconded to accept the CJA budget as presented. Giovannucci/Pessillier/M/S/P</p> <p>There was a motion to approve Two 2 Day trainings on Child Death Investigations at the cost of \$17,000. It was moved and properly seconded to approve an additional 2 days of training. Vos Winkel/Signorelli/M/S/P</p>

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	<p>held somewhere else in June. There are proposed locations CSAO, POSTC, Danbury, Yale New Haven are options.</p> <p>The following was submitted to the Executive Committee.</p> <p>Supplemental Training:</p> <div style="display: flex; justify-content: space-around; align-items: center;">  <div style="text-align: center;"> <p>Public Agency Training Council Legal and Liability Risk Management Institute 5235 Decatur Blvd. Indianapolis, Indiana 46241 1-800-365-0119 • www.llrmi.com • E-mail: director@patc.com</p> </div>  </div> <p>AGENCY PROPOSAL</p> <p>This proposal prepared for the: Child Advocacy Center- Wendy's Place Putnam, Connecticut</p> <ol style="list-style-type: none"> I. The PATC agrees to provide two, two-day (16 hour) Training Modules, "Child Death Investigation: Child Death Scene to Court" in Connecticut. II. The fee for service is inclusive of: <ol style="list-style-type: none"> A. Instructor Fees <ol style="list-style-type: none"> 1. Travel 2. Housing 3. Per Diem B. Class Material <ol style="list-style-type: none"> 1. Class Instruments C. Audio Visual Aids D. Certificate of Completion (if requested) III. Child Advocacy Center- Wendy's Place agrees to: <ol style="list-style-type: none"> A. Pay a Fee of \$8,500.00 per training module, for a total of \$17,000.00 B. The above proposed amounts will be due at Course completion C. Provide a Training Site Conducive for Learning and Conducting Practical Exercises at the expense of Child Advocacy Center- Wendy's Place D. Training fees are for up to 50 attendees: (with a maximum of sixty [60] attendees; a fee of \$100.00 will be assessed for each attendee over fifty [50]) 	<p>Several people were assigned task of locating possible sites for the second training. This will be coordinated with Christine Collins.</p>
<p>GTF Coordinator Update:</p>	<p>CJA Grantee Meeting: The annual CJA Grantee meeting will be held in New Orleans, LA in conjunction with our 19th National Conference on Child Abuse and Neglect from April 28-29, 2014. The National Conference will be from April 29-May 2nd The state's participation in the meeting is a requirement of CJA funding and is listed as an assurance in the governor's letter. Kristen Clark and Tammy Sneed will attend the meeting in accordance with the requirements. Additionally, DCF will present a workshop on the state's efforts in the area of domestic and human trafficking.</p> <p>CJA Application Timeline: March 2014 – CJA Budget Approved by GTFJAC March 2014 - Request for updates from partner agencies, committee and workgroup chairs</p>	<p>Kristen will reach out to Task Force members for</p>

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	April 2014 – Draft of Application is completed by GTFJAC Coordinator May 2014 – Draft of Application submitted to DCF for review May 2014 – Final Application, Letter from the Governor and Lobby Certification Submitted to HHS	updates and develop the draft of the CJA grant.																									
CCA Director Update:	The Connecticut Children Alliance is in the process of searching for a new director. They have not made a final decision around whether this will be one person or two people. Ellie Hartog has come in on an interim basis to assist with covering some of the duties along with other CCA coordinators. All funders have been informed of this change. CCA is looking to expand their presence within the state.																										
Committee Reports:																											
Executive Committee:	There is a vacancy on the task force. Members were asked to email Kristen with nominations including a bio of the individual that is being nominated.	GTFJAC members were asked to approach and nominate fellow task force members and email bios to Kristen.																									
Finding Words Committee:	The 2014 Finding Words Connecticut dates are: March 31 st through April 4 th , 2014 and October 6 th through October 10 th , 2014. GTFJAC members are invited to observe the course. Wednesday of each course we need volunteer walkers to assist with the children that are there to be interviewed by our FW participants. There are 37 Finding Words participants in each course. Arkansas- Four faculty members traveled to Arkansas to be trained in the new protocol. The faculty will develop an update for forensic interviewers in Connecticut.																										
MDT Evaluation Committee:	<p><u>MDT Evaluation Reports</u></p> <p><u>Redesign First Round</u></p> <p>1. Update of First Round Teams review process.</p> <table border="1" data-bbox="386 971 1740 1469"> <thead> <tr> <th data-bbox="386 971 663 1027">MDT</th> <th data-bbox="663 971 915 1027">Period Under Review (PUR)</th> <th data-bbox="915 971 1192 1027">Site Review Date</th> <th data-bbox="1192 971 1465 1027">Evaluation Team</th> <th data-bbox="1465 971 1740 1027">Status of Report As of 3/10/14</th> </tr> </thead> <tbody> <tr> <td data-bbox="386 1027 663 1166">Children's Connection (Norwalk MDT)</td> <td data-bbox="663 1027 915 1166">11/15/11-11/15/12</td> <td data-bbox="915 1027 1192 1166">4/29/13</td> <td data-bbox="1192 1027 1465 1166">Theresa Montelli, Maureen Ornousky, Caroline Diemar (Shadow), Margaret Soussloff (Village)</td> <td data-bbox="1465 1027 1740 1166">GTFJAC Letter and Final Report sent to Team week 1/24/13</td> </tr> <tr> <td data-bbox="386 1166 663 1304">CAIT NW CT (Torrington MDT)</td> <td data-bbox="663 1166 915 1304">1/15/12-1/15/13</td> <td data-bbox="915 1166 1192 1304">6/20/13</td> <td data-bbox="1192 1166 1465 1304">Theresa Montelli, Maureen Ornousky, Tammy Sneed (Shadow), Margaret Soussloff (Village)</td> <td data-bbox="1465 1166 1740 1304">GTFJAC Letter and Final Report sent to Team week 1/24/13</td> </tr> <tr> <td data-bbox="386 1304 663 1442">Central CT MIT (New Britain MDT)</td> <td data-bbox="663 1304 915 1442">3/15/12-3/15/13</td> <td data-bbox="915 1304 1192 1442">9/24/13</td> <td data-bbox="1192 1304 1465 1442">Theresa Montelli, Caroline Diemar, Paula Schaeffer (Shadow), Margaret Soussloff (Village)</td> <td data-bbox="1465 1304 1740 1442">GTFJAC Letter and Final Report sent to Team week 2/10/14</td> </tr> <tr> <td data-bbox="386 1442 663 1469">East-Central MDT</td> <td data-bbox="663 1442 915 1469">5/15/12-5/15/13</td> <td data-bbox="915 1442 1192 1469">10/2/13</td> <td data-bbox="1192 1442 1465 1469">Theresa Montelli,</td> <td data-bbox="1465 1442 1740 1469">GTFJAC Letter and</td> </tr> </tbody> </table>	MDT	Period Under Review (PUR)	Site Review Date	Evaluation Team	Status of Report As of 3/10/14	Children's Connection (Norwalk MDT)	11/15/11-11/15/12	4/29/13	Theresa Montelli, Maureen Ornousky, Caroline Diemar (Shadow), Margaret Soussloff (Village)	GTFJAC Letter and Final Report sent to Team week 1/24/13	CAIT NW CT (Torrington MDT)	1/15/12-1/15/13	6/20/13	Theresa Montelli, Maureen Ornousky, Tammy Sneed (Shadow), Margaret Soussloff (Village)	GTFJAC Letter and Final Report sent to Team week 1/24/13	Central CT MIT (New Britain MDT)	3/15/12-3/15/13	9/24/13	Theresa Montelli, Caroline Diemar, Paula Schaeffer (Shadow), Margaret Soussloff (Village)	GTFJAC Letter and Final Report sent to Team week 2/10/14	East-Central MDT	5/15/12-5/15/13	10/2/13	Theresa Montelli,	GTFJAC Letter and	
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	(Manchester MDT)			Bethany Ferreira, Tricia Falcone (Shadow), Margaret Soussloff (Village)	Final Report to be sent to Team week 3/10/14																																										
	<p>2. Round One Redesign Wrap-Up for Teams</p> <p>The MDT Evaluation Committee held a Round One Redesign Wrap-Up for Teams on February 11, 2014 from 9:00 a.m. to 10:00 a.m. at CSAO, Rocky Hill. There was representation from New Haven, Norwalk, Torrington, Stamford, Hartford, North Central, East Central, Danbury, New London, Ansonia/Milford, Waterbury, and Tolland MDT. The Agenda included: Redesign Overview, Findings and Recommendations and First Round Teams Summary.</p> <p>Feedback from the First Round Teams of Norwalk, Torrington and East-Central MDT included: positive experience overall, better than previous process, increased conversation and input, expectations were clear(er) from beginning, appreciated immediate feedback and it was a smooth process. The Committee is in the process of responding to the Coordinators regarding several concerns about the evaluation.</p> <p>The Round One Redesign report is being completed.</p> <p><u>Redesign Second Round</u></p> <p>An updated schedule for the Second Round teams is as follows:</p> <table border="1" data-bbox="384 691 1808 1149"> <thead> <tr> <th>MDT</th> <th>Last Evaluated</th> <th>Month/year Cycle Begins</th> <th>Period Under Review (PUR)</th> <th>On-Site Review Date</th> <th>Evaluation Team</th> </tr> </thead> <tbody> <tr> <td>Danbury</td> <td>1/09</td> <td>9/15/13</td> <td>6/15/12-6/15/13</td> <td>Completed: 2/19/14</td> <td>Theresa Montelli, Tricia Falcone, Jim Wright (Shadow), Margaret Soussloff (Village)</td> </tr> <tr> <td>Middlesex</td> <td>10/09</td> <td>10/21/13</td> <td>8/15/12-8/15/13</td> <td>Completed: 1/23/14</td> <td>Maureen Ornousky, Bethany Ferreira, Colleen Zingaro (Shadow), Margaret Soussloff (Village)</td> </tr> <tr> <td>Ansonia/Milford</td> <td>2/10</td> <td>12/16/13</td> <td>10/15/12-10/15/13</td> <td>Scheduled: 3/13/14</td> <td>Jim Wright, Jacqueline Guajardo (Shadow), Margaret Soussloff (Village)</td> </tr> <tr> <td>New London</td> <td>2/10</td> <td>1/13/14</td> <td>11/15/12-11/15/13</td> <td>Scheduled: 4/10/14</td> <td>Theresa Montelli, Maureen Ornousky, Setta Mushegian (Shadow), Margaret Soussloff (Village)</td> </tr> <tr> <td>Tolland</td> <td>4/10</td> <td>2/17/14</td> <td>12/15/12-12/15/13</td> <td>Scheduled: 5/21/14</td> <td></td> </tr> <tr> <td>Waterbury</td> <td>7/10</td> <td>3/17/14</td> <td>1/15/13-1/15/14</td> <td>6/16/14</td> <td></td> </tr> </tbody> </table>					MDT	Last Evaluated	Month/year Cycle Begins	Period Under Review (PUR)	On-Site Review Date	Evaluation Team	Danbury	1/09	9/15/13	6/15/12-6/15/13	Completed: 2/19/14	Theresa Montelli, Tricia Falcone, Jim Wright (Shadow), Margaret Soussloff (Village)	Middlesex	10/09	10/21/13	8/15/12-8/15/13	Completed: 1/23/14	Maureen Ornousky, Bethany Ferreira, Colleen Zingaro (Shadow), Margaret Soussloff (Village)	Ansonia/Milford	2/10	12/16/13	10/15/12-10/15/13	Scheduled: 3/13/14	Jim Wright, Jacqueline Guajardo (Shadow), Margaret Soussloff (Village)	New London	2/10	1/13/14	11/15/12-11/15/13	Scheduled: 4/10/14	Theresa Montelli, Maureen Ornousky, Setta Mushegian (Shadow), Margaret Soussloff (Village)	Tolland	4/10	2/17/14	12/15/12-12/15/13	Scheduled: 5/21/14		Waterbury	7/10	3/17/14	1/15/13-1/15/14	6/16/14	
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Training Committee:	<p>Committee Update-</p> <p>Brad Pellissier has agreed to serve as chair of the Training Committee.</p> <table border="1" data-bbox="384 1271 1738 1351"> <thead> <tr> <th>Date Received</th> <th>Requesting Agency</th> <th>Participant</th> <th>Function</th> <th>Requested</th> <th>Approved</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Date Received	Requesting Agency	Participant	Function	Requested	Approved	Comments																																			
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	1/23/2014	State's Attorney's Office New Haven	Stacey Miranda	30 th National Symposium on Child Abuse	1000	1000	Recommended applicant apply to department for travel funds	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Allocated</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Prior committed</div> <div style="border: 1px solid black; padding: 5px;">Commitments</div>				
1/23/2014	Center for Sexual Assault Crisis Counseling and Education	Ingrid Pastern	International Social Development and Capacity Building in a Global Context	997	0	Request outside guidelines.						
1/24/2014	Middlesex MDT	Rebecha Sullivan	National Conference on Child Abuse and Neglect	780.12	780.12	Approved						
10/1/2013	Hartford MDT	LE & DCF	Multidisciplinary Team Investigations of Child Abuse	1000	1000	Prior approval						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Allocated</td> <td style="text-align: right; padding: 2px;">\$20,000.00</td> </tr> <tr> <td style="padding: 2px;">Prior committed</td> <td style="text-align: right; padding: 2px;">\$8,008.64</td> </tr> <tr> <td style="padding: 2px;">Commitments</td> <td style="text-align: right; padding: 2px;">\$2,780.12</td> </tr> <tr> <td style="padding: 2px;">Available</td> <td style="text-align: right; padding: 2px;">\$9,211.24</td> </tr> </table>			Allocated	\$20,000.00	Prior committed	\$8,008.64	Commitments	\$2,780.12	Available	\$9,211.24		
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<p>NCA Trak update- Tammy Sneed has been researching the pros and cons of NCATrak data and the system. There was a workgroup that was convened on February 28, 2014 and will continue to work on this issue.</p> <p>Minimal Facts update Board meeting occurred in January 2014 and a Train the Trainers was held in February. No written update submitted.</p>												
Membership Committee:	<p>Members: The executive committee has begun to address the vacancies on GTFJAC in key areas. CCA is working on securing a parent representative. Steve Sedensky has been tasked to make contact around getting law enforcement representatives.</p> <p>GTF Retreat Work Groups Victim Services and Advocacy Group will reconvene to refocus the group. Valina Carpenter has agreed to chair this workgroup. A meeting will be scheduled in the near future.</p>							<p>Steve will send letters to the Commissioner of public safety and the head of the chiefs of Police Association.</p> <p>Kristen will send the new Victim Services</p>				

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	<p>Forensic Group – Committee Update – (As supplied in the Meeting Packet)</p> <p>MDT/CAC Group – Committee Update – This workgroup has been dormant as the original charge was around the redistribution. The workgroup may be re-engaged as new teams are formed and issues are identified by GTF.</p>	Chair the emails of members of the committee.
Old Business:	<p>DMST-(Domestic Minor Sex Trafficking) GTFJAC will look to have DMST training provided around the state and will coordinate this with the teams around the state.</p> <p>In December 2013, there was a Juvenile Court Guide that was approved. Laura will create a committee to assist with updating this brochure. Several GTFJAC members agreed to participate.</p>	
New Business:	On April 24- CCA will host a meet and greet at the LOB from 2-4PM in the Hall of Flags. Cookies and Coffee with Legislators. They will be distributing pinwheels to legislators.	
Announcements:		There was a motion to adjourn which was moved and properly seconded. The motion passed. Corrdes/Gallagher MSP

Respectfully Submitted,

Kristen M. Clark,
GTFJAC Coordinator