

Metadata Management

References

- Effective Date: 10/17/2022
- Approved By: P20 WIN Data Governing Board

Policy Purpose

The purpose of this policy is to outline the P20 WIN metadata management process. This policy has been established to ensure the P20 WIN data dictionary contains complete and up-to-date inventory of each P20 WIN Participating Agency's data elements available for request.

Policy Statement

Each P20 WIN participating agency will maintain a complete and up-to-date data dictionary to provide transparency and to facilitate the data sharing process

Related Documents

Metadata Management Process

[Enterprise Memorandum of Understanding](#) (E-MOU): Under the P20 WIN E-MOU, the Data Governing Board has responsibility to 'Develop, document and monitor Data Definitions and Metadata for shared Data Elements, within the cross-agency Data Dictionary, using State guidance on Metadata standards.'

[Open Data Metadata Guidelines](#)

Revision History

Version Number	Version Date	Description of Change	Point of Contact
1	10/17/2022		